

University of Hawaii  
Hawai'i Institute of Marine Biology  
PO Box 1346  
Kaneohe, Hawai'i 96744-1346  
Phone: (808) 236-7401  
Fax: (808) 236-7443

Application for HIMB Housing

Name and Title: \_\_\_\_\_ HIMB Faculty Sponsor: \_\_\_\_\_  
Institution Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
\_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ Mobile: \_\_\_\_\_  
Home Address: \_\_\_\_\_ Email: \_\_\_\_\_  
\_\_\_\_\_ Arrival Date: \_\_\_\_\_  
\_\_\_\_\_ Departure Date: \_\_\_\_\_

**\*\*A credit card number or purchase order is required to secure a reservation.**  
**Credit card no.:** \_\_\_\_\_ **Expiration date:** \_\_\_\_\_  
**Purchase Order No.:** \_\_\_\_\_ **(Purchase order must be attached.)**

**Housing Preferences:** Please see <http://www.hawaii.edu/HIMB/housing.html> for room details and indicate the number of people who will be staying in each type of accommodation

<p><b>Dormitories</b> _____</p> <p>Student                      \$15.00 /night /bed</p> <p>Non-student/Researcher    \$25.00 /night /bed</p>	<p><b>Lanai Suites</b> _____</p> <p>Single Occupancy        \$40.00 /night</p> <p>Double Occupancy       \$60.00 /night</p> <p>Triple Occupancy        \$80.00 /night</p> <p>Quad. Occupancy        \$100.00 /night</p>
<p>Linen Fees                      \$5.00</p> <p>Reservation Deposit        \$50.00</p>	

Clean bed linens and a towel will be provided at check-in and laundry facilities are available on Coconut Island. As a renting visitor, you will be responsible for dish washing, trash disposal, and maintaining your assigned accommodation and the common areas of the rental in a neat and clean condition. Accommodation fees must be paid in advance or prior to your departure from HIMB. For stays longer than 30 days, fees will be collected at the beginning of each month. By signing this form, you authorize HIMB fiscal office to charge your credit card for any unpaid housing, facility fees or penalties that have not been settled prior to your departure

Email your housing requests to the HIMB Housing Manager at [himbdom@hawaii.edu](mailto:himbdom@hawaii.edu) (808 391-7158).

Applicant signature / Date	HIMB Sponsor Approval / Date
HIMB Housing Manager / Date	HIMB Admin Approval / Date