

University of Hawai'i at Mānoa
Hawai'i Institute of Marine Biology
 PO Box 1346 • Kāneʻohe, Hawai'i 96744-1346
 Phone: (808) 236-7401 • Fax: (808) 236-7443

Application for HIMB Housing

Name and Title: _____ HIMB Faculty Sponsor: _____
 Institution Address: _____ Telephone: _____
 _____ Fax: _____
 _____ Mobile: _____
 Home Address: _____ Email: _____
 _____ Arrival Date: _____
 _____ Departure Date: _____

****A credit card number or purchase order is required to secure a reservation.**

Credit card no.: _____ **Expiration date:** _____

Purchase Order No.: _____ **(Purchase order must be attached.)**

Housing Preferences: Please see <http://www.hawaii.edu/HIMB/housing.html> for room details and indicate the number of people who will be staying in each type of accommodation

Dormitories: _____

Student \$15.00 /night /bed

Non-student/Researcher \$25.00 /night /bed

Lanai Suites: _____

Single Occupancy \$40.00 /night

Double Occupancy \$60.00 /night

Triple Occupancy \$80.00 /night

Quad. Occupancy \$100.00 /night

Linen Fees \$5.00

Clean bed linens and a towel will be provided at check-in and laundry facilities are available on Coconut Island. As a renting visitor, you will be responsible for dish washing, trash disposal, and maintaining your assigned accommodation and the common areas of the rental in a neat and clean condition. Accommodation fees must be paid in advance or prior to your departure from HIMB. For stays longer than 30 days, fees will be collected at the beginning of each month.

By signing this form, you authorize HIMB fiscal office to charge your credit card for any unpaid housing, facility fees or penalties that have not been settled prior to your departure

Email your housing requests to the HIMB Housing Manager at himbdom@hawaii.edu (808 391-7158).

 Applicant's Signature Date

 HIMB Sponsor's Signature Date

HIMB Housing and Admin. Approval:

 HIMB Housing Manager Date

 HIMB Housing Committee Chair Date

 HIMB Director/Assistant Director Date