

BYLAWS

Hawaii Academy of Science

*Proposed June 8, 2000
Approved September 13, 2000*

Article I. Name

The name of this society shall be the Hawaii Academy of Science.

Article II. Mission

The mission of this Academy shall be the promotion of scientific research and the dissemination of scientific knowledge, particularly as related to Hawaii and the Pacific area. A primary focus of the Academy's activities is to promote scientific inquiry by Hawaii's secondary school students.

Article III. Membership

Section 1. Any resident of Hawaii interested in science, or any person not a resident of Hawaii who is interested in scientific problems related to Hawaii, shall be eligible for membership.

Section 2. Applications for membership, accompanied by a year's dues, shall be submitted to the Hawaii Academy of Science office.

Section 3. Members shall pay dues annually with payment due at the start of the fiscal year, July 1. There shall be four categories of paid membership: corporate, life, regular, and student. The HAS council may vote to give a life membership to any member who has provided exceptional service to the Academy.

Section 4. Membership dues shall be amounts recommended by the Council and approved by a majority of the members present and voting at a general meeting of the membership. Notice of a proposed change in dues shall be sent with the announcement of the general membership meeting.

Article IV. Affiliation

Section 1. The Academy shall be affiliated with the American Association for the Advancement of Science, so long as the regulations of the Association on affiliation do not conflict with other provisions of these Bylaws. The President-Elect, with the approval of the Council of the Academy, shall be provided a year's membership in AAAS and shall serve as the Academy's Delegate-Representative to a section of the AAAS.

Section 2. Other scientific societies in Hawaii whose mission is in keeping with the mission of the Academy may, if they so desire and at the discretion of the Council, be affiliated with the Academy as Associated Societies. The Academy shall cooperate with the Associated Societies in such manner as the Council shall designate, subject to other provisions of these Bylaws.

Article V. Officers

Section 1. The officers of the Academy shall be a President, a President-Elect, a Secretary, a Treasurer, and five Councilors, one of whom is the immediate Past President.

Section 2. The President-Elect, Secretary, and Treasurer shall be elected annually for one-year terms or until their successors are elected. At the close of his/her term the President-Elect shall succeed to the office of President. The President shall serve a term of one year. The President then becomes the Past President for one year.

Section 3. Four Councilors shall be elected, two each year, to serve for terms of two years, or until their successors are elected.

Section 4. The Nominating Committee shall forward to the Secretary a list of nominations for new officers of the Academy. Nominees shall be members of the Academy. At least two nominees shall be listed for the office of President-Elect. Two nominees are desirable for the other positions on the HAS council. A ballot with brief biographical information shall be sent to each member of the Academy at least one month before the date scheduled for the Annual Meeting. Additional nominations may be made from the floor at the Annual

Meeting. The willingness of the prospective nominees to serve shall be ascertained prior to the formal nomination.

Section 5. Election shall be by mail ballot of the members, and voting shall be closed when the business meeting of the Annual Meeting is called to order. Ballots may be mailed or handed to the secretary at the Annual Meeting. Tellers at the Annual Meeting shall count all valid ballots which shall have been received and shall certify the results of the election. The person receiving the highest number of votes for a particular office shall be declared elected.

Section 6. The President shall preside at the meetings of the Academy, perform other duties provided for him/her in these rules, and carry out such functions as usually pertain to the chief officer of such a society. The retiring president shall deliver an address at the Annual Meeting.

Section 7. The President-Elect shall perform the functions of the President in the absence of the latter and shall be in training to assume the Presidency in the following year.

Section 8. The Secretary, or designate, shall be the custodian of the records and papers of the Academy, shall send all necessary notices to the members, and shall make a written report of the year's activity of the Academy at the Annual Meeting.

Section 9. The Treasurer, or designate, shall prepare notices of dues, collect the dues of the members, administer all funds under the direction of the Council, keep a detailed account of the receipts and expenditures of the Academy, and render a written report at the Annual Meeting.

Section 10. The Council shall appoint a member to fill any vacancy in an elected office until the next Annual Meeting, at which time the Academy shall elect a member to fill the unexpired term. The Council may appoint a substitute for any officer, except the President. In the event the office of President-Elect is filled by such interim appointment, or the President-Elect will not be available to succeed to the Presidency, the Academy shall elect both a President and President-Elect at the next Annual Meeting.

Article VI. Council

Section 1. The Council of the Academy shall consist of the officers and Councilors. The chairs of the Membership and Program committees and of such other committees as the Council may designate shall be advisory members of the Council without vote unless they are also duly elected officers or councilors.

Section 2. The Council shall be the governing body of the Academy and shall strive in every way to promote the interests and efficiency of the Academy as opportunity may be found so to do. The Council shall have the power to approve the budget, to approve the appointment of office staff, and to approve the appointment of directors for the Science Fair and the Symposium.

Section 3. A meeting of the new Council to form committees for the year shall be held within the first month following the Annual Meeting. Additional meetings of the Council may be called by the President at such times as he/she may deem necessary, and shall be called upon the written request of at least three members of the Council.

Section 4. Four voting members of the Council shall constitute a quorum.

Article VII. Committees

Section 1. There shall be a Membership Committee to promote interest in membership and to solicit new members. The President and the Secretary shall be ex officio members of the Membership Committee. Other members shall be appointed annually by the President with the approval of the Council.

Section 2. There shall be a Program Committee to arrange the scientific programs for meetings of the Academy. The President and the Secretary shall be ex officio members of the Program Committee.

Section 3. There shall be a Nominating Committee to nominate officers of the Academy as provided in Section 4 of Article V of these Bylaws. Members shall be appointed annually by the Council. The President-Elect shall be the chair of this committee.

Section 4. There shall be an Auditing Committee of two members appointed annually by the President with the approval of the Council. The Auditing Committee shall examine the financial accounts of the Academy and report their condition at the Annual Meeting.

Section 5. The Council may establish such other standing or special committees as it may deem desirable to further the mission of the Academy.

Section 6. Each committee shall make a brief report of its activities to the Academy at the Annual Meeting. A committee may report during any other meeting by prior arrangement with the Program Committee. It shall make a detailed report to the Council or the Academy whenever required by the Council. The chair of each committee, other than the Nominating Committee, shall be appointed by the President and shall be a member of the Academy. Each committee shall choose other officers as needed and shall keep its own records.

Article VIII. Meetings

Section 1. The Academy shall hold a meeting in September of each year, to be known as the Annual Meeting. It shall hold such other scheduled meetings for the presentation of programs and the transaction of business as the Council deems fitting.

Section 2. Each scheduled meeting shall be announced by a preliminary circular at least four weeks before the scheduled date. The program, places, and dates shall be determined by the Program Committee

Section 3. Special meetings of the Academy may be called for the transaction of business by the Council and must be called by the Council upon written request of at least ten members. Announcement of special meetings for business, stating date, place, and reason called, shall be sent out at least 2 weeks prior to each such called meeting.

Section 4. Special meetings of the Academy may be called by either the Council or the Program Committee for purposes other than the transaction of business.

Section 5. The order of business at the Annual Meeting shall be as follows:

- a. Call to order by the presiding officer.
- b. Approval of minutes.
- c. Announcements.
- d. Recommendations from the Council.
- e. Reports of the Secretary.
- f. Reports of the Treasurer and the Auditing Committee.
- g. Reports of other Committees.
- h. New business.
- i. Election and installation of new officers.
- j. Address of the Retiring President.
- k. Adjournment

Section 6. At all membership meetings of the Academy, 10 members shall constitute a quorum.

Section 7. The rules contained in "Roberts Rules of Order Revised" shall apply as appropriate in all cases in which they are not inconsistent with other provisions of these Bylaws.

Article IX. PUBLICATIONS

Section 1. Annual publications of the Academy will normally include a newsletter, handbooks and programs for the Science Fair and the Symposium, and the Proceedings of the Symposium.

Section 2. The Academy shall encourage the publication of papers by its members in appropriate scientific journals. The Council shall give such aid, as it may, in securing publication.

X AMENDMENTS

Section 1. Amendments to these Bylaws may be proposed by the Council or, if submitted to the Secretary at least two months before the meeting of the Academy at which they

are to be considered, by any group of at least ten members. The Secretary shall send notices of proposed amendments to the members at least a month before the meeting at which they are to be considered.

Section 2. Amendments to these Bylaws proposed as required, may be adopted at any membership meeting of the Academy by two thirds vote of the members present and voting. Voting on amendments shall be by secret ballot.