

All Campus Council of Faculty Senate Chairs (ACCFSC)

Meeting at UHManoa Bachman #113

January 12, 2007

MINUTES

Present (17): Co-Chairs Dan Kruse (MauiCC); Jim Tiles (UHM); Sec. J.Chernisky (LeewardCC); UHM: David Chin (Manoa Senate); David Bangert (Bus); Donna Fukuda (Dental); Leighton Liu (Arch); Dennis McDougall (Edu); Karen Peacock (Lib); Jerry Russo (AS); Brent Sipes (CTAHR); UHWO: Mark Hanson
 CC: Harry Davis (Kapi'olani); Floyd McCoy (Windward); Jill Savage (Hawai'i); Carmela Tamme (Kaua'i); Rob Edmonson (Honolulu)

Polycom (1): UHH: Barbara Leonard (Congress)

Guests (3): Joanne Itano (APP); Monica Stitt-Bergh (GenEd Ofc); Joanne Taira (APP)

TOPIC	DISCUSSION	ACTION
I. Call to Order	Co-Chairs Kruse and Tiles called the meeting to order at 10am	
II. Sign in	Attendees signed-in for roll and lunch.	
III. Approval of Nov. Minutes	The minutes of the November 17, 2006 meeting were approved. http://www.hawaii.edu/accfsc/minutes.html	Approved as posted
IV. Meeting Dates	<ul style="list-style-type: none"> • Discussion ensued regarding aligning ACCFSC meetings with recent changes in the BOR meeting schedule. BOR meetings alternate with workshop format, resulting in variation from the traditional Thursday, Friday pattern. • Spring 2007 ACCFSC meetings are tentatively set on: 2/23 (Kona); 3/16 (HawCC); 4/13/07 (HonCC). Polycom arrangements need to be made for those not traveling to the respective sites. Meetings should be held at the same location as the BOR meeting. • Regent K. Lagareta has requested restructuring BOR and ACCFSC meetings. David Chin and Floyd McCoy will meet with Regent Lagareta to develop optimizing meeting objectives. Since the ACCFSC does not represent the "faculty as a whole," a strong consensus should not be expected during these meetings. It is suggested that discussion items/questions be drawn up prior to the respective meetings. Preview of questions generated from faculty at the respective campus(es), and the ACCFSC by the BOR is highly recommended. Reciprocal (preview) of questions from the BOR to the ACCFSC is encouraged and welcome. 	

	<ul style="list-style-type: none"> • Questions were raised regarding the BOR and student(s) meetings: what are some of the agenda items? Meeting outcomes? J. Tiles will e-mail Regents Bender and Dahilig for some insights on these questions. 	Email request
<p>V. Committee Reports</p>	<p>A. <u>DLAC</u> – <i>Mark Hanson</i></p> <ul style="list-style-type: none"> • Two meetings were held to begin revision of the BOR and Executive Policies on Distance Learning. • David Lassner chairs the committee. <p>B. <u>Articulation (UCA)</u> – <i>Floyd McCoy</i></p> <ul style="list-style-type: none"> • UHSystem General Education Discussion (Monica Stitt-Bergh) • The GenEd office supports faculty groups whom determine the qualifying courses. • Diversification courses are reviewed every five years. Therefore, the next two years will initiate a process which will include reviews and responses to any identified problems. Courses in the current listing will remain approved through 2008; newly approved courses will go into effect in 2009. • Alpha, Numeric, credit hours, and Hallmarks are scheduled for full review. Equivalency across the UH system is not the same for all. This is not just a content issue, and may be a reflection of interpretation/misinterpretation of Hallmarks. • The GenEd office works through a collaborative process to help with common course number issues. GenEd also accumulates Focus Board reports to help with development and continuation of respective board decisions and actions. • At the present time, the UHM Admissions and Records Office determines transferability, and in some cases, equivalency. Other equivalency questions are directed to the respective departments for determination of meeting and/or exceeding course attributes and requirements. There is need for continuous curriculum maintenance by all disciplines. There is need to "delete dead courses." Ideally, there would be a UH System-wide curriculum to help prevent cross numbers and other inconsistencies. • ACCFSC has the support of administration to finance meetings regarding questions within the UH System. J. Itano will work with Monica Stitt-Bergh to work with campuses to arrange discipline meetings to work on articulation. 	

Further, Monica Stitt-Bergh will work with J. Itano to keep all (within UH System) updated. Suggestions on alternate communication channels are welcome.

- Note: B. Leonard reports that all proposals to adopt UHM GenEd Hallmarks were overwhelmingly rejected by all units at UH-Hilo. UH-Hilo will not follow the UHM GenEd model.
- KCC originally resisted UHM GenEd based on issues related to academic freedom. However, KCC continues to acknowledge UHM GenEd requirements as being valuable for the students. KCC has an Ad-Hoc GenEd Committee.
- UHM and LCC (needs final approval) have Standing GenEd Committees.
- MCC sentiment includes a sense that if basic SLOs are included in the syllabus and that it is acceptable to add to those basic SLOs, MCC can work with the UHM GenEd model.
- Note: GenEd related meetings will be convened by VP Ron Cambra (UG Ed) on January 25, 2007. Bachman 113 12:30 - Foundations; 1:30 HAP. Chief Academic Officers from all units have been invited to attend (via N. Smatresk's office).

C. Budget – Carmela Tamme

- The committee activity is described as "quiet" since the Biennium budget was completed during the last legislative session (available for review on the State of Hawai'i government website).
- Individuals are encouraged to look at what the Governor has elected to "remove" from the budget, and to monitor progress during the session.

D. Banner – Harry Davis

- The "death of WEBCT" is of concern to all campuses. Changes will have to be made in the next two years .
- A report from David Lassner will be forwarded by e-mail (via J. Tiles) to the ACCFSC list

E. CC Report – Daniel Kruse

- Representatives of the UHCC system, CC Faculty Senates and the UHPA will be forming a committee to assess on the relationship of Student Learning Outcomes (SLOs) and faculty

evaluation within the context of the UHCC Faculty Classification Plan.

- Gen Ed Hallmarks (four campuses are "on board," three are still considering)
- The UHCC Transfer and Articulation Policy report will be shared with UHM after discussion with CCs
- "Inverted degrees": a Bachelor of Applied Science would include completion of the first two years of an Associate in Science in Natural Science degree, followed by completion of general education requirements at UHWOC .

F. Ad-Hoc Committee on Best Practices – *David Bangert & Barbara Leonard*

- Ratings of respective units on "Pro-Active vs. Reactive" Best Practices were posted on e-mail by David Bangert [Pro-active=10 / Reactive = 1]
- Members were asked for discussion on how/why they rated their Unit: high rank is LEADER RELATED ("our FS Chair tends to be a "pro-active" type of person, i.e. a committee was formed to address diversity in the unit. Suggestions to the Dean resulted in Presentations; charitable activities, etc.....")
- High rank is ISSUE DEPENDENT ("when hot issues such as faculty salary adjustment for equity arise, an investigation was requested" ... participation escalates relative to strong positive or negative nature of issue/crises)
- Low rank is relative to INTERNAL ISSUES within the Faculty Senate (depends on demands at the moment; difficult to maintain proactive effort if previous attempts are stalled on someone's desk ...)
- Reactive state is sometimes necessary when responding to EXTERNAL STIMULI ... i.e. community interest needs; business practices; various student groups (International, athletics, etc.)
- Comments: FS Resolutions sometimes appear confrontative; FS Resolutions should maintain control of what "faculty really want"; A great deal of effort is spent while drafting a resolution (i.e. on Shared Governance) to form a strong majority; it is also vetted with the administration to strengthen support; collegiality needs to be present; generally administration wants faculty opinions and considers faculty input as

	<p>important; the model of the FS in an advisory role, is limited ... the WASC could use the "lack of role" as leverage</p> <ul style="list-style-type: none"> • Charter changes to include language that includes that the primary role and responsibility of the faculty as the POLICY SETTING GROUP FOR ACADEMIC MATTERS ... is encouraged. Four Faculty Senates are recognized by the BOR. • NB: Barbara Leonard (UH-Hilo) has arranged for a speaker from AAUP to address Issues on Academic Freedom. • Future agenda item: Academic Freedom (David Bangert will take lead) • Business Council: a reactivation of this council has begun. A comprehensive review and evaluation of "how business is run at UH" will be done to eliminate or reduce various processes in the UH system. Shidler College of Business Administration graduate students have already identified 54 such processes. Examples of troublesome processes include: Travel; Reimbursements; First Paycheck delivery. 	
<p>VI. Continuing Business</p>	<ul style="list-style-type: none"> ▪ <u>Enabling Legislation for BOR Constitutional Amendment:</u> <ul style="list-style-type: none"> • The BOR is against forming an advisory board by constituencies; thus giving the Governor the authority to select. (Note: J. Tiles recused from discussion) • UHPA may suggest following the a P-20 pattern of selection • If constituency based, then someone from ACCFSC should be a member of the candidate advisory council • The BOR is against forming an advisory board by constituencies; thus giving the Governor the authority to select. (Note: J. Tiles recused from discussion) • J. Tile's will design a resolution. The results will be sent to the House Higher Education Committee and the Senate Education Committee . ▪ <u>UHWO Info Request:</u> No Report ▪ <u>SLOs and Faculty Evaluation:</u> <ul style="list-style-type: none"> • The recent "Thought and Action" journal was suggested for review • There are dangers in using SLOs as an evaluation tool without careful consideration of: <ul style="list-style-type: none"> --what is being measured --selectivity bias 	<p>ACTION</p>

	<ul style="list-style-type: none"> --unintended, secondary effects --industry satisfaction feedback --"added value concepts" --teaching/course versus Programmatic level <ul style="list-style-type: none"> • Possible agenda item 	
VII. New Business	<ul style="list-style-type: none"> ▪ <u>System Office Update:</u> No Report ▪ <u>Draft Exec Policy on Info Security</u> <ul style="list-style-type: none"> • Faculty should have increased awareness of FERPA / (Solomon Amendment) regarding the security of personal/confidential information. • There is an Opt-out clause and procedure (refer to SPRING 2007 UHM Schedule of Courses, page 146) which all students should know about. • Feedback should be sent to David Lassner. 	
VIII. Late Guests	<ul style="list-style-type: none"> ▪ Brief visit by President McClain and VPAPP Linda Johnsrud. ▪ Pres. McClain relayed concern over not being able to meet with the ACCFSC when BOR meetings conflict. Efforts will be made to adjust meeting schedules which may also require meeting on either Thursday or Saturday surrounding the BOR meeting date. ▪ Pres. McClain encouraged participation in Centennial activities. 	
IX. Adjournment	<p>Adjourned at 1:40 PM. Next Meeting: February 23, 10:00 am, Kona</p>	Aloha!
Approved Minutes	<p>Respectfully submitted by: Recorder: Pro. Donna Fukuda Secretary: Prof. Joe Chernisky</p>	