All Campus Council of Faculty Senate Chairs (ACCFSC)  
Meeting at UH-KapCC Campus – Naio Bldg Rm 206  
May 18, 2007

MINUTES

Present (15): Co-Chairs Dan Kruse (MauiCC); Jim Tiles (UHM); Sec. J. Chernisky (LeeCC)  
UHM: David Chin (Manoa Senate); B. Baker (Arch); David Bangert (Bus); Jean  
Johnson (Edu); Donna Fukuda (Dental); Karen Peacock (Lib); J. Russo (AS);  
UHWO: Mark Hanson;  
UHCC: Harry Davis (Kapi‘olani); Rob Edmondson (Honolulu); Floyd McCoy  
(Windward); Jill Savage (Hawai‘i);  
Polycom (1): Nancy Bushnell (Kaua‘i)  
Guest (3): Joanne Itano (APP): Linda Johnsrud (VPAPP); Elizabeth Young

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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<tr>
<td>I. Call to Order</td>
<td>Co-Chairs Kruse and Tiles called the meeting to order at 10:06 am</td>
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<td>II. Sign in</td>
<td>Attendees signed-in for roll and lunch.</td>
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<td>III. Approval of Apr Minutes</td>
<td>The minutes of the April 12, 2007 meeting were approved. (<a href="http://www.hawaii.edu/accfsc/minutes.html">http://www.hawaii.edu/accfsc/minutes.html</a>)</td>
<td>Approved as posted</td>
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<td>IV. Next Meeting</td>
<td>To be held on Friday, August 24, 2007 at UH-WindwardCC</td>
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<td>V. Committee Reports</td>
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| A. DLAC – Mark Hanson | • Needs a list of candidates to serve  
• Need a broader faculty representation with relevant faculty expertise  
• 2 UHM, 1 UHH, 1 UHWO, 2 CC |  |
| B. Articulation (UCA) – Floyd McCoy | • No report |  |
| C. Budget – Carmela Tamme | • Johnsrud: one page summary from H Togo available  
• Guidelines for Supplemental Budget have yet to be designed |  |
| D. Banner – Harry Davis | • No report |  |
| E. CCCFSC Report – Daniel Kruse | • Sustainability update: only two campuses reduced energy usage (HCC; KaCC)  
• UHCC Strategic Planning meeting held on |  |
4.27.2007. Concerned with consistency among the three levels of plans (UH System, CC system and campus driven)

- Faculty Classification Plan Task Force making progress on a new draft
- Faculty Turnover Task Force (Johnsrud): Human Resources is updating the data from a 2000 report

F. Committee on Best Practices – David Bangert & Barbara Leonard

- Communication with Admin (Bangert)
  UHM Shidler College of Business conducts joint admin and faculty meetings
- Due review and consultation on all financial documents

VI. Continuing Business

A. Student Readiness

- Remains a national concern & priority
- Report on Institutional Diversity

B. WASC Representatives: (No report)

C. Admin. Evaluation: (Legal Office declined an invitation)

D. Hamilton Library Report (K. Peabody)

  Met two times to cope with the emergency situation; requested budget data; need to use data correctly; a Carnegie I research institution requires Carnegie I support

E. Legislative Update

  The Candidate Advisory Council was approved overturning the Governor’s veto; Prof. Tom Ramsey (UHM Math) will represent the faculty

VII. New Business

A. Handbook for Division Chairs

  - Comments should be referred to Johnsrud or Itano before May 28

B. Univ. Centers & Edu Centers

  - Promotional piece to be used by the Centers; are underutilized resources
  - Will attempt to target nontraditional groups

C. Conditional Tenure Report

  - Effective Fall 2007
- Applies to new hires

**VIII. Guests**
- No reports

**IX. Adjournment**
- Adjourned at 12:26 PM.
- Next Meeting: Aug 24, 10:00 am, UH-WCC
- Aloha!

**Approved Minutes**
- Respectfully submitted by:
- Recorders: Prof. Rob Edmondson
- Secretary: Prof. Joe Chernisky