### ACCFSC Members

<table>
<thead>
<tr>
<th></th>
<th>EMAIL</th>
<th>ROLE</th>
<th>Campus</th>
<th>P</th>
</tr>
</thead>
<tbody>
<tr>
<td>Helen Nishimoto</td>
<td><a href="mailto:hschoneb@hawaii.edu">hschoneb@hawaii.edu</a></td>
<td></td>
<td>Hawai`i CC</td>
<td>√</td>
</tr>
<tr>
<td>John Delay</td>
<td><a href="mailto:delay@hawaii.edu">delay@hawaii.edu</a></td>
<td>ACCFSC Webmaster</td>
<td>Honolulu CC</td>
<td>√</td>
</tr>
<tr>
<td>Susan Dik</td>
<td><a href="mailto:dik@hawaii.edu">dik@hawaii.edu</a></td>
<td>ACCFSC Co-Chair</td>
<td>Kapiolani CC</td>
<td>√</td>
</tr>
<tr>
<td>Gigi Drent</td>
<td><a href="mailto:gdrent@hawaii.edu">gdrent@hawaii.edu</a></td>
<td></td>
<td>Kauai CC</td>
<td></td>
</tr>
<tr>
<td>Paul Lococo</td>
<td><a href="mailto:lococo@hawaii.edu">lococo@hawaii.edu</a></td>
<td>ACCFSC Rep. to UH Pres. Searc.</td>
<td>Leeward CC</td>
<td>√</td>
</tr>
<tr>
<td>Michael Shintaku</td>
<td><a href="mailto:shintaku@hawaii.edu">shintaku@hawaii.edu</a></td>
<td></td>
<td>UH Hilo-Cong. Chair</td>
<td>√</td>
</tr>
<tr>
<td>Bruce Matthews</td>
<td><a href="mailto:bmathews@hawaii.edu">bmathews@hawaii.edu</a></td>
<td></td>
<td>UH Hilo-Nat. Res.</td>
<td></td>
</tr>
<tr>
<td>Jerry Calton</td>
<td><a href="mailto:calton@hawaii.edu">calton@hawaii.edu</a></td>
<td></td>
<td>UH Hilo-Nat. Res.</td>
<td></td>
</tr>
<tr>
<td>Jason “Iota” Cabral</td>
<td><a href="mailto:jasoncab@hawaii.edu">jasoncab@hawaii.edu</a></td>
<td></td>
<td>UH Hilo- various</td>
<td></td>
</tr>
<tr>
<td>Thora Abarca</td>
<td><a href="mailto:tconner@hawaii.edu">tconner@hawaii.edu</a></td>
<td></td>
<td>UH Hilo-Library</td>
<td></td>
</tr>
<tr>
<td>David Ericson</td>
<td><a href="mailto:ericson@hawaii.edu">ericson@hawaii.edu</a></td>
<td>ACCFSC Secretary</td>
<td>UHM-Chair-SEC</td>
<td>√</td>
</tr>
<tr>
<td>Ron Bontekoe</td>
<td><a href="mailto:bontekoe@hawaii.edu">bontekoe@hawaii.edu</a></td>
<td></td>
<td>UHM- Vice Chair –SEC</td>
<td>√</td>
</tr>
<tr>
<td>Martin Despang</td>
<td><a href="mailto:despang@hawaii.edu">despang@hawaii.edu</a></td>
<td></td>
<td>UHM- Arch.</td>
<td>√</td>
</tr>
<tr>
<td>Judith Stilgenbauer</td>
<td><a href="mailto:jstilg@hawaii.edu">jstilg@hawaii.edu</a></td>
<td></td>
<td>UHM-Arch.</td>
<td></td>
</tr>
<tr>
<td>Mary Babcock</td>
<td><a href="mailto:mbabcock@hawaii.edu">mbabcock@hawaii.edu</a></td>
<td></td>
<td>UHM- A&amp;S</td>
<td></td>
</tr>
<tr>
<td>Ashley Stokes</td>
<td><a href="mailto:amstokes@hawaii.edu">amstokes@hawaii.edu</a></td>
<td></td>
<td>UHM- CTAHR</td>
<td>√</td>
</tr>
<tr>
<td>Jon-Paul</td>
<td><a href="mailto:jbingham@hawaii.edu">jbingham@hawaii.edu</a></td>
<td></td>
<td>UHM-</td>
<td></td>
</tr>
</tbody>
</table>
MINUTES

<table>
<thead>
<tr>
<th>TASK</th>
<th>DISCUSSION</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Meeting called to order at 9:05 AM by Co-Chairs Susan Adler &amp; Susan Dik</td>
<td></td>
</tr>
<tr>
<td>I. Announcements</td>
<td>There were no special announcements.</td>
<td></td>
</tr>
<tr>
<td>II. Minutes Approval</td>
<td>It was noted that the e-cigarettes issue is left up to the individual campuses. Also, Paul Lococo should be listed as a member of the University</td>
<td>The minutes of the 9/20/13 meeting were approved as amended.</td>
</tr>
<tr>
<td>Council on Articulation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>III. Invited Guests</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April Scazzola of UH Hilo was invited to speak about the Kuali Curriculum Management System (see below).</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IV. Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Kuali Curriculum Management System</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April Scazzola led a discussion of the KCMS open-source software system for potential UH system-wide adoption. It would replace Curriculum Central. It can be customized to a Banner-KCMS interface. She noted that it would not be used to remove or challenge the curriculum responsibilities of the faculty nor would it be tightly coupled to a course assessment system if a campus did not want such. Each campus could customize it for its unique needs.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. ACCFSC Budget Request</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Council discussed the nature and extent of the 2013-2014 budget request. Out of a $25,000 budget request, the Council requested $2,400 for web support, $1,000 for Professional Development Travel, $2,400 for an ACCFSC Retreat, $4,200 for Neighbor Islands Travel, and $15,000 for UH PR/Promotion/Communication.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kelley Withy moved the adoption of this budget request. The motion was passed unanimously. The ACCFSC officers said that they would submit it to Interim President Lassner.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Presidential Search Listening Committee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACCFSC member, Paul Lococo, who is on the Search Committee, has asked that the Search Committee meet with the ACCFSC at a future meeting. He indicated that there was no response yet, but that he would</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>-----------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>d. Quality of Faculty Worklife Survey</strong></td>
<td>Kelley Withy passed out the last survey on this subject that was done in 2006. She indicated that there was value in doing a new one. She suggested that the Council contact EVP&amp;Provost Johnsrud about doing a new survey. The question was raised concerning the purpose of doing a new one. The issue of a survey was held over for a decision at the next Council meeting.</td>
<td></td>
</tr>
<tr>
<td><strong>e. UH PR Communication Campaign</strong></td>
<td>Given the bad publicity about UH in the mainstream media and concern about UH communications in dealing with it, the Council discussed ways that it might help in getting news about all the great things happening at UH. Discussion centered on ways using newer social media in getting the word out. Ron Bontekoe volunteered in convening the ad hoc committee established at the last meeting. The ad hoc committee might recommend ways of drawing upon the budget request set aside for this purpose. The Council asked Ron Bontekoe to take the convener's role in this task.</td>
<td></td>
</tr>
<tr>
<td><strong>f. ACCFSC Bylaws and Charter</strong></td>
<td>The Council noted several issues surrounding the vote on Council officers and the need to update the Charter. The Council determined to take these issues up at the next meeting.</td>
<td></td>
</tr>
<tr>
<td><strong>g. Goals for the Year</strong></td>
<td>The Council discussed possible goals for the year. The Council determined four issues/goals as paramount: 1. The UH Presidential Selection,</td>
<td></td>
</tr>
<tr>
<td>V. Committee Reports</td>
<td>Only committees reporting or info is noted here.</td>
<td>2. UH PR/Communication, 3. The Faculty Survey, 4. The Charter Update.</td>
</tr>
<tr>
<td>----------------------</td>
<td>--------------------------------------------------</td>
<td>------------------------------------------------------------------</td>
</tr>
<tr>
<td>a. ACCFSC Budget Committee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Academic Affairs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. PR Communications (an Ad Hoc ACCFSC committee)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VI. Adjournment</td>
<td>A motion to adjourn was accepted at 11:10 AM.</td>
<td></td>
</tr>
</tbody>
</table>