University of Hawai`i

ACCFSC Meeting Minutes

18 October 2013

UH West O`ahu , D-104

ACCFSC Members	EMAIL	ROLE	Campus	P
Helen Nishimoto	hschoneb@hawaii.edu		Hawai`i CC	√
John Delay	delay@hawaii.edu	ACCFSC Webmaster	Honolulu CC	√
Susan Dik	dik@hawaii.edu	ACCFSC Co-Chair	Kapiolani CC	√
Gigi Drent	gdrent@hawaii.edu		Kauai CC	
Paul Lococo	lococo@hawaii.edu	ACCFSC Rep. to UH Pres. Searc.	Leeward CC	√
Michael Shintaku	shintaku@hawaii.edu		UH Hilo-Cong. Chair	√
Bruce Matthews	bmathews@hawaii.edu		UH Hilo-Nat. Res.	
Jerry Calton	calton@hawaii.edu		UH Hilo-Nat. Res.	
Jason "Iota" Cabral	jasoncab@hawaii.edu		UH Hilo-various	
Thora Abarca	tconner@hawaii.edu		UH Hilo-Library	
David Ericson	ericson@hawaii.edu	ACCFSC Secretary	UHM-Chair-SEC	√
Ron Bontekoe	bontekoe@hawaii.edu		UHM- Vice Chair –SEC	√
Martin Despang	despang@hawaii.edu		UHM- Arch.	√
Judith Stilgenbauer	jstilg@hawaii.edu		UHM-Arch.	
Mary Babcock	mbabcock@hawaii.edu		UHM-A&S	
Ashley Stokes	amstokes@hawaii.edu		UHM-CTAHR	√
Jon-Paul	jbingham@hawaii.edu		UHM-	

Bingham			CTAHR	
Tara O'Neill	toneill@hawaii.edu		UHM-Ed.	
JoAnn Yuen	joyuen@hawaii.edu		UHM-Ed.`	
H. Ronald Riggs	riggs@hawaii.edu		UHM-Engineering	√
Kelley Withy	withy@hawaii.edu		UHM-JAB.	√
Jan Sung	jansung@hawaii.edu		UHM-Lib.	
Susan Johnson	susanj@hawaii.edu		UHM-Lib.	
Allen Hanberg	ahanberg@hawaii.edu		UHM-Nurs.&DH	
Nick Ordway	olgierd@hawaii.edu		UHM-Schidl.	
Bonnyjean Manini	bonyjean@hawaii.edu		UHM-Stu. Affairs	
Daniel Spencer	Spencer8@hawaii.edu		UHM-TIM	
Ann Emmsley	aemmsley@hawaii.edu		Maui College	√
Susan M. Adler	adlersusanmatoba@gmail.com	ACCFSC Co-Chair	UHWO	√
David Krupp	krupp@hawaii.edu		Windward CC	√
Jon Magnussen			UHWO	

MINUTES

TASK	DISCUSSION	ACTION
		Meeting called to order at 9:05 AM by Co-Chairs Susan Adler & Susan Dik
I. Announcements	There were no special announcements.	
II. Minutes Approval	It was noted that the e-cigarettes issue is left up to the individual campuses. Also, Paul Lococo should be listed as a member of the University	The minutes of the 9/20/13 meeting were approved as amended.

	Council on Articulation.	
III. Invited Guests	**April Scazzola of UH Hilo was invited to speak about the Kuali Curriculum Management System (see below).**	
IV. Business		
a. Kuali Curriculum Management System	**April Scazzola led a discussion of the KCMS open-source software system for potential UH system-wide adoption. It would replace Curriculum Central. It can be customized to a Banner-KCMS interface. She noted that it would not be used to remove or challenge the curriculum responsibilities of the faculty nor would it be tightly coupled to a course assessment system if a campus did not want such. Each campus could customize it for its unique needs.**	
b. ACCFSC Budget Request	**The Council discussed the nature and extent of the 2013-2014 budget request. Out of a $25,000 budget request, the Council requested $2,400 for web support, $1,000 for Professional Development Travel, $2,400 for an ACCFSC Retreat, $4,200 for Neighbor Islands Travel, and $15,000 for UH PR/Promotion/Communication.**	**Kelley Withy moved the adoption of this budget request. The motion was passed unanimously. The ACCFSC officers said that they would submit it to Interim President Lassner.**
c. Presidential Search Listening Committee	**ACCFSC member, Paul Lococo, who is on the Search Committee, has asked that the Search Committee meet with the ACCFSC at a future meeting. He indicated that there was no response yet, but that he would**	

	raise this at the next Search Committee meeting.	
d. Quality of Faculty Worklife Survey	**Kelley Withy passed out the last survey on this subject that was done in 2006. She indicated that there was value in doing a new one. She suggested that the Council contact EVP&Provost Johnsrud about doing a new survey. The question was raised concerning the purpose of doing a new one. The issue of a survey was held over for a decision at the next Council meeting.**	
e. UH PR Communication Campaign	**Given the bad publicity about UH in the mainstream media and concern about UH communications in dealing with it, the Council discussed ways that it might help in getting news about all the great things happening at UH. Discussion centered on ways using newer social media in getting the word out. Ron Bontekoe volunteered in convening the ad hoc committee established at the last meeting. The ad hoc committee might recommend ways of drawing upon the budget request set aside for this purpose.**	**The Council asked Ron Bontekoe to take the convener's role in this task.**
f. ACCFSC Bylaws and Charter	**The Council noted several issues surrounding the vote on Council officers and the need to update the Charter.**	**The Council determined to take these issues up at the next meeting.**
g. Goals for the Year	**The Council discussed possible goals for the year.**	**The Council determined four issues/goals as paramount: 1. The UH Presidential Selection,**

		2. UH PR/Communication, 3. The Faculty Survey, 4. The Charter Update.
V. Committee Reports	**Only committees reporting or info is noted here.**	
a. ACCFSC Budget Committee		
b. Academic Affairs		
c. PR Communications (an Ad Hoc ACCFSC committee)		
VI. Adjournment		**A motion to adjourn was accepted at 11:10 AM.**