

TOPIC	DISCUSSION
I. Call to Order	Call to order and sign-in, 9:05 am
II. Approval of September Minutes	The minutes of the September 18, 2008 minutes were tabled. They will be considered for approval at the November meeting.
III. Next Meeting	November 20, 2008, Kauai Community College, 12-2pm.
IV. Committee Reports	<p>a. DLAC (Suzanne Falgout) - David Lasner has been contacted. There was no meeting, and no report.</p> <p>b. Articulation (Linda Currivan) - Meeting will be held on 10/31, from 10-2.</p> <p>c. Budget (Sevki Erdogan) - No report.</p> <p>d. Business Process (Lois Magnussen) - Propose a new regulatory policy to delegate to units any expenditures less than \$5000 (vs. the current \$1000 limit). Proof for reimbursement of expenses will be charge slips (except in some cases, eg, transaction fees for international travel may require credit card statement; if name is different on receipt may need credit card statement with both names. Fiscal Officer can give write off. New procedures for hiring graduate assistants; will do routine audits, so no prior approval from graduate division will be required.</p> <p>e. CCCFSC (Harry Davis) - Likely cuts to low enrollment courses and programs. Energy reduction is being considered by sustainability committee. MCC is considering health of other programs, once new BA level degrees start up. Concerns about the legislature's approval of the strategic plan. Will CCs duplicate services?</p> <p>f. Governance (Harry Davis) - Met on 10/14. Discussed having ACCFSC act as a senate. Concerned about fair representation, some might need to increase representation. We will meet again. Would require more consideration of representatives before recommending them. The official document of ACCFSC in its most recent version was never approved by the President.</p>
IV. Continuing Business	<p>a. Governance (Harry Davis) - The concept of shared governance at campus levels is ongoing.</p> <p>b. Governance website (Harry Davis) - A memo was sent to Linda Johnsrud. If we are to be representative, we should be on the website. Options were discussed at the planning meeting.</p> <p>c. Disciplinary meetings (Harry Davis) - The first Math Summit was held on October 10. Results will be distributed. Teacher Education will meet in mid-November. This will involve coordination and collaboration among the BA-granting institutions. English recognizes the need to align high school exit and college entrance performances. Early Childhood Education is interested to develop a consortium (like nursing). Developmental education is a "white paper group", funded by the community colleges and BA campuses.</p> <p>d. Forum to address the Strategic Outcomes - This has morphed into a Wikipedia-type effort. Meeting on 10/30 and hopes to begin immediately by using Laulima system.</p>

V. New Business

- a. Budget Reductions (Linda Johnsrud) (Note: This item was considered earlier in the meeting.) The administration does not have the entire budget. CIP was taken to the BOR in September; the Operations budget will be taken to them in October. It is clear that there will be no opportunity for new funds. G funds will be cut (10%, 15%, or 20%). President McClain presented a 10% budget cut (\$13million) \$9 million will be cut from G funds; this will come from cost savings in utilities and not filling vacant positions. \$4 million will come from other sources of revenues. Fear further cuts, but for now we can weather cuts with our own resources.
- b. Non-Resident Enrollment Policy (Linda Johnsrud) - This has been presented to the BOR, without recommendations thus far. Discussed 30% cap on 4-year institutions; 15% cap on 2-year institutions. Principles: Serve the residents of the state; graduate and professional programs take in best qualified & ensure residents who qualify are admitted; professional programs help State to meet workforce needs. Those exempt are residents, military, native Hawaiians who live elsewhere, and University faculty and staff and their families. Questions if appropriate to cap exchange students from Western states, since there is a net deficit, plus not enough housing and capacity to meet demand. Also, non-residents are more likely to leave or not graduate within 6 years, so this leads to higher attrition, and lower retention and graduation rates (WASC concerns What share of the cost does tuition cover? What about the costs of financial aid and housing? Soliciting comments. Will go back to BOR before the end of the year.
- c. Faculty on president search committee (Klaus Keil) (Note: This item was considered earlier in the meeting.) A resolution from Manoa requesting substantial representation from UH faculty on this search committee (please see attached resolution) was unanimously approved, but it was too late for the BOR agenda. However, it was allowed to be presented during comments from the public. Regent Chair Langdon announced advisory committee has been formed; it will decide Search Committee process. Only 2 UH faculty (from UHM) were included. Best practices, however, have 1/4 to 1/3 of the committee's representatives from faculty. A letter of endorsement discusses the need for more faculty representation, and points out the lack of faculty from the community colleges, neighbor islands, and BA-granting institutions (please see attached letter).
- d. New degrees at Maui CC (Michele Katsutani) - The ATP for a BA in Applied Engineering was not approved because of concerns. When these concerns were addressed and presented to the Faculty Senate, support was given. They are continuing to work on this issue.
- e. Representative needed to the "Financing Your Education Committee" - The first meeting is 11/6, from 9-11am, in

Bachman Hall. Mike Maglaya from Student Affairs, UHM, has volunteered to attend.

f. Ombuds program - This is financed by UHM. Although they are not opposed to modifying their mission, they are not currently prepared to serve other campuses

VI. Adjourn

The meeting adjourned at 10:59 am

Next meeting:

November 20, 2008, Kauai Community College, 12-2pm.

Unapproved Minutes Respectfully submitted by: Suzanne Falgout, acting Secretary

ACTION



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Letter of endorsement,
signed by all ACCFSC
members

