

**All Campus Council of Faculty Senate Chairs  
Meeting Minutes**

Date: September 18, 2009  
Time: 10AM -12PM  
Place: Broadcast across the UH System to all campuses  
Presided by: David Ross and Harry Davis

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**Attendance:**

P. Sheldon; J. Hollyer; Fumir Takasugi; H. Davis; K. Davis; K. Berg; A. Fujimoto-Ikuma; R. Paseng; L. Young; L. Currivan; P. Berkelman; s. Leineweber; E. Okura; K. Hayashi; N. Aronkan; r. Randolph; F. Takasugi; J. Itano; S. Falgout; B. Leonard; E. Okuma ; K. Qureshi

Invited Guests: H. Todo; L. Johnsrud; J. Itano

I. Call to order and introductions were done.

II. Minutes Review: The minutes of the 8/28 meeting were reviewed. Motion to accept the minutes as is. Motion passes.

Facilities for teleconferencing: Since faculty will not be funded for travel for the ACCFSC meetings, it would be better if the rooms used for teleconferencing were set up so that all participants could be viewed, as this would facilitate communication and participation. The tech present will try to adjust the cameras in Bachman Hall for the next meeting to address the situation.

Report from H. Todo Regarding the Budget: Mr. Todo provided a comprehensive overview of the current budget deficit, sources of revenue to fill the gap, and projected gap. Summary follows:

- UH submitted a supplemental budget request to the Board of Regents (BOR) on 9/17; the BOR will defer action until the October meeting. [ It should be noted that the current BOR membership is 15 members, of which 13 have been on the Board for less than 18 months, so this group is becoming better oriented and acquainted with the issues, procedures, etc. ]
- Since the 8/28 ACCFSC meeting the Council on Revenues (COR) has issued another projection, which is worse. This group projects an *additional* 125 million dollar decline in revenue for the state, most of which is related to the drop in tourism. However the governor has stated that she will not impose any additional cuts to the UH System.
- Questions were posed to Mr. Todo:
  - The costs of some large capital projects have been questioned. To what extent does a suggestion to defer a new building get considered? Mr. Todo replied that such requests are heavily considered. The current BOR has moved to a full committee model rather than working in smaller committees and then reviewing all again in the full committee, but is heading back to the other system.
  - How does one reconcile declaration of an exigency when new buildings are being erected? Mr. Todo reported that the large construction projects are funded with special bond funds that do not have to be repaid by UH; however the ongoing maintenance and operation of the new buildings does fall on UH to support.

- The UHPA has reported that a 5% pay cut, payroll lag, and increased employee share for benefits costs are on the table, and is recommending that this be voted down. What are the plans of the UH system in the event this is voted down. Mr. Todo made it clear that he did not want to appear to be negotiating outside of the negotiating venue. He did provide a breakdown of the budget to date, and possible fiscal strategies to address the deficit:
  - UH has an operating base of 486 million; the Governor imposed a reduction of 98 million (21%). If nothing is done, the UH system will run out of cash by early May.
  - Strategies to address:
    - 22 million Federal stimulus funds (must be released by the Gov.)
    - 2 million executive pay reduction of 6-9% (already done)
    - 12 million faculty payroll lag (potential- proposed to UPHA)
    - 22 million faculty 5% payroll reduction for 2009/2010
    - 4 million energy savings

Remaining deficit: 36 million for this year, and 50 million for next year (as in yr. 2 the benefit of the payroll lag is not gained)
  - Planned operational savings: no travel; reduce expenditures for equipment; do not fill vacant positions; tuition revenue. The tuition revenue is interesting as tuition only covers 24% of costs, as enrollment increases the costs and deficit also increase.
- Can we give up sick days in lieu of other cuts to salary. Mr. Todo remarked that this might be a better question for Dr. Morton, however, accrued sick days are paid out when an employee retires, so this would not necessarily save money now.
- Technically the recession is over; however, it is expected that it will take a long time to recover, especially in Hawaii, as we are also at risk due to our dependence on international tourism, and the global economy is also in trouble.
- Stimulus money is apportioned as part A, which can be used to offset reductions in state spending for services, and Part B which is essentially designated for special projects. Part A for UH is 22 million, and part B is 10 million; the current plan is to use the Part B money to be used for the longitudinal Data System, which tracks a child through primary education, secondary education, college and then the workplace, but the Governor has not committed to this, and might instead specify that it be used for other special projects.
- About 10 years ago the UH system reorganized, could it be that this is costing more dollars, and would there be a savings to consolidating? Linda Johnsrud replied that Manoa requested the re-organization and has thrived with its own identity as a research entity. There would be a lot of costs to re-organize again, and the Manoa faculty would likely not be happy, as they requested the original changes.

### III. Standing Committee Reports:

DLAC: S. Falgout reported that there has not yet been a meeting, so no actual report. However, Linda Johnsrud has been in contact with David Lassner and requested that this committee be convened. This is being planned.

Articulation: L. Currivan reported that the first meeting is scheduled for 10/16, from 2-4 in Bachman Hall.

Budget: B. Leonard will serve as the Co-leader of this group. There will be a BOR meeting on Oahu, and David Ross will attend the meeting and report to Barbara Leonard, who can articulate the

findings to the key stakeholders. The idea that BOR meetings be broadcast was raised. Linda Johnsrud will investigate this possibility.

Business Processes: David Ross reported that it is very important the faculty understand that there are many processes and procedures that are already in place at UH. When new administrators come onboard, they may not be aware of these, and create their own which are in conflict with the existing processes. Suggests that everyone be aware of the existing processes on their campus as well as from the BOR and assure that these are complied with.

CCFSC Report:

- At Kapiolani Community College the workload was increased without faculty consultation. Most faculty do want to help, but it is better if consultation is done first.
- All campuses must prepare for the flu
- Non-tenured faculty put into leadership positions need to be protected from administrative coercion.

Governance:

- B. Leonard reported that there is no report at this time.
- Historically, the BOR has established that faculty participation must be part of shared governance. Examples cited to recent events such as the Cancer Center appointment. The faculty disagreed with the appointment, and the BOR has placed an oversight committee to monitor the situation.
- Hiring of faculty or others: processes for hiring varies by unit across the system and among the different schools in each unit. Each unit and school should have in place a process for hiring, and include who sits on what committee to screen applicants.
- Evaluation of faculty and administration; it should be noted that program assessment should not be used for evaluation of individual instruction. Also, there has been a call for evaluation of administrators.

IV. Continuing Business:

Budget: [see above]

Manoa statement of faculty salary cuts: It was suggested that this is an important letter. It is posted on the web and we want to be sure that administration has read it. It can be viewed at:

[http://www.hawaii.edu/uhmfs/c\\_uts4uhm.html](http://www.hawaii.edu/uhmfs/c_uts4uhm.html)

Disciplinary meetings: nothing to report.

V. New Business:

BOR Reference Guide: This is an important document. All are urged to read it, and ask faculty to read it as well. It is available at: <http://www.hawaii.edu/offices/bor>

Draft MOA regarding general education core: There was a lengthy discussion regarding this MOA, which has been sent to individual campus Senates for endorsement and signing. Key points of discussion:

- The CC college students experience difficulty when transferring to UH Manoa, Hilo and or West Oahu. For the AA degree graduate articulation works well, but for those who do not have the AA degree the difficulties can be serious.
- We want to work as an integrated system
- Manoa has not officially received this document. The Manoa faculty worked hard to establish the general education and core education requirements. However, some at the CC feel that the CC input was not included to the extent necessary.

- When the document is officially received, (On Monday) it will be presented to the Manoa Faculty Senate, for consideration. The University Council on Articulation will take up the issue at its next meeting, scheduled for October 16.
- What is needed is dialogue and discussion; this is the first step in this process.
- The FS for each units are being asked to look at the document;
- The ACCFSC is being asked to develop a communication plan that can be used for articulation planning
- Once received officially, the MOA will be considered by the UHM, UHH, UHWO and Community College Faculty Senates, and addressed accordingly

VI. Next meeting: the next BOR meeting is 10/15, so the ACFS will meet on 10/16, at 10:15 AM.