

**All-Campus Council of Faculty Senate Chairs**  
Meeting at Maui Community College, Ka'a'ike 103  
March 18, 2005  
(as amended and approved April 22, 2005)

Maui Attendance: Tom Schroeder (UHM), Floyd McCoy (Windward CC), Dan Kruse (Maui CC), Halina Zaleski (UHM, CTAHR), Bill Puette (UHWO), Paul Lococo (for James Goodman Leeward CC), Gaynel Buxton (Honolulu CC), Lou Zitnik (Hawaii CC), Albert Spencer (Kaua'i CC), Robert Bley-Vroman (UHMFS).

via Polycom, Neghin Modavi (Kapi'olani CC), Megumi Taniguchi (UHM A&S), Ross Christensen (UHM Library) Hong-Mei Chen (UHM, Business), Jerry Calton (UHH Congress)

Guests: flo wiger (MCC Admin.), David Lassner (ITS), Linda Johnsrud (System Admin), David McClain (Interim President)

I. Co Chair Tom Schroeder called the meeting to order at 10:03 a.m.

II. Minutes of the meetings of January 21 and February 18 meetings as posted were amended and approved.

III. Continuing Business

- A. Discussion of System issues with Interim President David McClain: a twelve page hard-copy printout of a powerpoint presentation to the BOR made the day before by John Morton "UHCC System Program Review" was circulated to the Maui attendees.

The presentation was occasioned by the ACCJC concern that the UH Community Colleges lack an integrated system-wide program review and assessment mechanism.

It was noted that 248 separate Community College programs need to be reviewed. 8 principles from the presentation were reviewed:

1. Each instructional and non-instructional program should undergo a comprehensive review at least once every five years.
2. Program reviews shall result in improvement plans that are linked to the campus strategic plan.
3. There shall be an annual report of program data which is analyzed, reviewed, and, where appropriate, reflected in updated plans.
4. There shall be an overarching commitment to continuous quality improvement.
5. The program review process shall be collegial.
6. Program review information shall be publicly available.
7. Comparable measures shall be used consistently across campuses.

8. Program reviews and resulting plans for improvement shall be used in decisions regarding resource allocation at the campus and system level.

The Board of Regents tabled the issue of establishing a VP for Community Colleges.

Neghin Modavi asked if it were not true that ACCJC is expecting UH to make a VP or Executive for Community Colleges. President McClain responded that the ACCJC representatives clearly expressed that they did not intend to be so prescriptive.

President also reported that the WASC Team report on the System is out. It is very positive. Their previous concerns were largely addressed as the reorganization was approved. Still working on Kaka'ako Governance issues.

Good news for UHWO: 1) new Chancellor Genre Awakuni was appointed from March; and 2) UHWO was reaccredited by WASC for a full 7 years, and the previous "letter of concern" was lifted.

#### B. Committee reports

1. Grading harmony, discussion of CCAO memo drafted by J Goodman - (Paul Lococo [for James Goodman]):  
The Memorandum on Grade Point Average drafted by James Goodman was offered for possible approval by ACCFSC to send to the Council of Chief Academic Officers (CCAO). [[www.hawaii.edu/accfsc/docs/MEMO\\_CCAO.doc](http://www.hawaii.edu/accfsc/docs/MEMO_CCAO.doc)]

Question arose regarding so called "10 year rule." Discussion revealed that a 10-year rule is not, in fact, being followed system wide.

Floyd McCoy suggested we take the memorandum back to James for more work Ross Christensen also suggested that, after it is reworked, we should refer this to VPAA instead of CCAO

2. Statutory Recodification Bill (F. McCoy and R. Bley-Vroman)  
The recodification bill (HB 1, House Draft 2) passed the House and now moving through the State Senate. It has a high probability of enactment. [[www.capitol.hawaii.gov/sessioncurrent/bills/hb1\\_hd2\\_.htm](http://www.capitol.hawaii.gov/sessioncurrent/bills/hb1_hd2_.htm)]
3. Budget (T. Schroeder, A. Spencer)  
Tom Schroeder reported that there has been a sequence of committee meetings on State House "push back" of UH requests.  
It appears that the Legislature is resisting "lump sum" budgeting, and is asking the University to prioritize requests. See the material posted on UH web page [[www.hawaii.edu/budget/](http://www.hawaii.edu/budget/)]

A draft of a letter from Pres. McClain was circulated as Tom ran down some of the recent allocation numbers.

Jerry Calton asked about the possibility of “formula based budgeting”, by which graduate programs getting higher. Al Spencer noted that Senator Clayton Hee was looking at a California model.

Linda Johnsrud confirmed it was discussed, but will not affect this round.

The Governor expected to allocate \$20 million into a fund to convert waivers to scholarship. Essentially that proposal would double tuition and quadruple financial aid

4. Search committee for Vice-President for Finance (Tom, Al)

The two finalists are Thomas Anderas from Texas Tech and Brian Guittierez from UT Austin. A decision expected soon

5. Banner (L. Zitnik)

no report

6. ID Committee (D Lassner)

A new ACCFSC representative is needed. Gaynel Buxton volunteered to be the ACCFSC rep. and was thereto appointed.

Use of card varies by campus - Looking into System-wide debit card service.

Now about 1.6% service fee is being paid to credit card companies. West O‘ahu has bought the equipment and Puette showed off his card. They are now moving into phase II of the Committee’s activities.

Issue: problem understanding services subsidized by student fees that are only available to distance learning students eg Maui student with UH Manoa ID may not be able to use Maui services that are paid for my MCC student fees

7. DLAC (David Lassner)

Update on the technology fee. Circulated document “Discussion Paper & Recommendation: UH IT Fee” [posted at [www.hawaii.edu/accfsc/docs/](http://www.hawaii.edu/accfsc/docs/)]

Briefing on DLAC history. Recommendations made by DLAC as described in document circulated.

Chancellors approved the recommendation and is now included in tuition proposal. They adopted 80/20 formula [80% to the campuses; 10% to system IT]. Chancellors set the amount \$10 per credit sytem-wide.

Roughly 70% of other Universities have tech fees of this type.

Dan Kruse noted that Maui Faculty Senate approved a much lower (\$5 per credit) fee.. Gaynel Buxton asked if waivers will be allowed? Lassner said, “yes, current proposal allows for a campus level fee waiver.

Dan Kruse asked if it would be possible to prevent the Legislature from making corresponding cut budgets cuts, if we raise have these extra fees? Lassner said, “not likely.”

Hong-Mei exercised a point of privilege to ask the Co-Chairs if it would be prudent, considering the time and the length of the agenda time limits to discussion. Co-Chairs promised to expedite discussions.

8. Update on progress towards the revision of E5.209 on articulation (Flo Wiger, and UCA committee members)

The University Council on Articulation is grappling with this policy with a view to revise it. Assoc VP for Acad Affrs, Mike Rota, brought group together. De to changes in gen. ed. requirements at Manoa & Hilo. Committee met three times and has been discussing credit transfer across system and student transfer across system.

Use of term “seamless system” creates an incorrect impression. We are unique in that we have R1, Comprehensive and Community College components in a single system.

The Committee is considering value of “CurricuNet” software product. D Lassner expressed concern that that particular program may not be the best one yet.

9. Status of resolution concerning enforcement of prerequisites on Banner

All campuses reporting except for Hawai‘i and Maui Community Colleges have approved the banner resolution. Honolulu CC and Manoa passed parallel resolutions. The resolution passed at CTAHR,, UHWO, Kaua‘i, and Hilo.

A question also arose of the use of the wait-list feature by Banner (Dan Kruse). Maui likes the concept but not the current implementation which they feel is not working: doesn’t actually transfer student names into classes

Input is invited from the Senates on what needs to be fixed and how. Please bring input back to next meeting.

10. Charter and By-Laws rewrite/revision (H. Chen and B. Puette)

Hong Mei Chen presented revised charter and bylaws proposal dated 3-18-05. She reviewed the substantive changes as proposed from the input received from Council members and from Linda Johnsrud on behalf of the administration. The motion from the subcommittee, therefore, was to approve the charter and refer it to the individual Faculty Senates for approval/ratification. The motion to approve and refer to the Senates was passed unanimously. [The revised document was subsequently posted in html, Word, and PDF formats on the ACCFSC website [www.hawaii.edu/accfsc](http://www.hawaii.edu/accfsc) ].

11. Progress on Hilo doctoral programs (Rbt. Bley-Vroman)  
An exception to Board Policy was made to allow UH Hilo to offer a doctorate in Hawaiian and Indigenous Language Revitalization.  
Review is happening and extensive progress has been made
12. Update on classified/proprietary research issues (T. Schroeder)  
UHM FS passed a policy which is passed on to Admin (Jim Gaines)  
See UHM Faculty Senate website.

IV. New Business

- A. Senate Bill 1257 (F. McCoy)  
(Senators Hee and Sakamoto introduced this bill to establish a “candidate advisory council” to screen and propose candidates for appointment to the Board of Regents (BOR). The latest draft of the bill includes on the council one member “appointed by the University of Hawaii faculty senate.”  
Linda J testified on this bill for administration and the BOR. Only 4 states have such a nominating committee, but it is considered a good practice by Assn. of Governing Boards, so long as the council does not stipulate list of groups to be represented (as provided in SB 1257)  
Al Spencer commented that Kaua‘i CC faculty have often expressed a desire to have more involvement in selection of BOR.
- B. Placement Testing Policy. (G. Buxton)  
Honolulu CC passed a policy on placement testing and asks that ACCFSC consider endorsing or passing similar resolutions.  
Issues that need to be addressed: Are English & Math people from Community Colleges in the system?  
Timely posting of results, make-ups; need to fill out an application etc.  
Are retakes possible? After course failure?  
Linda - Academic policy committee?  
- query on campus policy:  
Is there a need for a uniform policy?

V. Meeting was adjourned by unanimous consent at 12:48 pm

Submitted by Bill Puette