



## APPLICATION FOR ACM 399/499 Project Credit

**NOTES:** Print all information. Submit in triplicate to the Academy for Creative Media Office, Crawford 210  
Only 6 credits of 399/499 (combined) can be counted toward an ACM major  
For ACM 399 (Group Study), applications must be submitted by each group member  
Faculty can supervise only a limited number of 399/499 projects. It is the student's responsibility to successfully pitch a project to an available – and interested – faculty member.

This is an application for approval of  1 credit of ACM  399 for the  Fall Semester \_\_\_\_\_  
 2 credits  499  Spring \_\_\_\_\_ year  
 3 credits

Name: \_\_\_\_\_ Student ID No. \_\_\_\_\_  
(print) Last First MI

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_@hawaii.edu Supervising Faculty: \_\_\_\_\_

I. Project Title: \_\_\_\_\_

II. Brief Description of Project: \_\_\_\_\_

\_\_\_\_\_  
(you may continue on a separate sheet, if needed)

**Describe on a separate sheet:**

- III. What are the major outcomes ACM should expect from this project? (at least three)
- IV. What are the educational objectives that would justify academic credit for this project? (For example, what do you expect to learn from this project that you wouldn't learn from a regular ACM class?)
- V. Detail how the amount of work devoted to this project will equal or exceed the expectations of a regular class. (50 hours of work are expected for each credit.)
- VI. Detail how you will go about pursuing this project. Include a timeline and "deliverables" along the way so that the supervising faculty member can review and assess your progress and accomplishments. (The emphasis is on "detail.")
- VII. How will the supervising faculty member evaluate this project? What is your proposed percentage breakdown for successful completion of the various elements or stages of the project?
- VIII. Please attach a signed copy of the Assumption of Risk and Release statement (available from supervising faculty).

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervising Faculty Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair's Approval