

FALL 2009

Course: ART 308C  
Instructor: Stan Tomita

Supplies Reimbursement Amount: \$150.00

Volunteer Photo labbies receive a \$35 discount for each Photo class they take. Paid Photo labbies do not receive a discount.

Please give payment to your lab instructor.

Payable in cash or with a check made out to: **University of Hawaii**

If paying with a check, you will need to:

1. Have your name in the memo if the check is not yours
2. Show a photo id
3. Have a Hawaii address on the check (it can be written on)
4. Have your telephone number on the check (it can be written on)
5. Write your UH student id number on the check

If your check is returned, you will have to pay an additional \$25 and repay this by cash, cashier's check, certified check or money order.

**PAYMENT POLICY:**

Full Payment will be required unless you officially withdraw from the class by **4:00 p.m., September 2, 2009.**

**REFUND POLICY:**

100% refund if you officially withdraw from the class by **4:00 p.m., September 2, 2009.**

50% refund if you officially withdraw from the class **from September 3 to 14, 2009 by 4:00 p.m..**

0% refund if you officially withdraw from the class **from September 15, 2009.**