College of Arts and Humanities Excellence in Teaching Award
Guidelines and Criteria – 2011/2012

Purpose

The purpose of this award is to recognize faculty members in the College of Arts and Humanities (A&H) who have made outstanding contributions in teaching.

Eligibility

Any full time faculty member with instructional duties with at least a 50% FTE in the A&H and has worked at the University for at least three consecutive years is eligible for the award, and may be nominated by any student, faculty member, administrator, or alumnus/a. Past recipients of the Board of Regent Excellence in Teaching Award and the A&H Excellence in Teaching Award are not eligible.

Procedures

A completed nomination form to the Dean’s office by November 1, 2011.

Prepare and submit the application dossier including the following to the Dean’s office by December 15, 2011.

(1) A complete curriculum vitae
(2) A statement (five typed pages maximum) discussing a philosophy of teaching and achievements in the three areas: subject mastery and scholarship, teaching effectiveness and creativity, and personal values beneficial to students.
(3) Arrange for 3 to 6 confidential letters of support from students, colleagues, or others who are familiar with your teaching. The letters should be sent directly to: Hye-ryeon Lee, College of Arts and Humanities, 2500 Campus Road, Hawaii Hall 314, Honolulu, HI 96822.
(4) Description of courses taught and number of students for the previous three year period.
(5) Summaries of student evaluations for all courses taught during the previous three year period (do not include raw scores or computer reports). Any evaluation form approved and use by your department is acceptable.
(6) Other supporting materials demonstrating creative and innovative teaching you may wish to include.

A committee appointed by the Dean will review all applications and select up to 2 recipients by February 1, 2012.
Award recipients will receive an award certificate and $1,000 prize, and will be recognized at the annual A&H reception. In addition, awards recipients and selected award nominees will be automatically nominated for the University-wide Excellence in Teaching Awards including BOR Excellence in Teaching, Chancellor’s Citation for Meritorious Teaching, and Frances David Award for Excellence in Undergraduate Teaching.

Inquiries regarding this award should be directed to:

Hye-ryeon Lee  
Associate Dean  
College of Arts and Humanities  
Hawaii Hall 314  
(808) 956-6051  
hyeryeon@hawaii.edu
College of Arts and Humanities Excellence in Teaching Award
Nomination Form
2010-2011

Eligibility

Any full time faculty member with instructional duties with at least a 50% FTE in the A&H and has worked at the University for at least three consecutive years is eligible for the award, and may be nominated by any student, faculty member, administrator, or alumnus/a. Past recipients of the Board of Regent Excellence in Teaching Award and the A&H Excellence in Teaching Award are not eligible.

Procedures

Use this form to submit your nomination; mail or bring the form to:
College of Arts and Humanities
Hawaii Hall 314
(808) 956-6051
hyeryeon@hawaii.edu

Deadline for nomination is Monday, November 1, 2010.

A committee appointed by the Dean will review all applications and select up to 2 recipients by February 1, 2011. Awards recipients and selected award nominees will be automatically nominated for the University-wide Excellence in Teaching Awards including BOR Excellence in Teaching, Chancellor’s Citation for Meritorious Teaching, and Frances David Award for Excellence in Undergraduate Teaching.

Please print

Name of Nominee

Last

First

Department

Your Name

Last

First

Campus or Home Address

City, State, Zip Code

Telephone

E-mail