I. OPENING
A. Call to Order
The 1st Meeting of the Board of Publications, UHM, was called to order by Paulo Maurin at 6:34 p.m.

B. Attendance
Members
Absent: Jonathan Lillie, Wayne Kawamoto.

Program Heads
Present: Danielle Flud, Edgar Lobachevskiy, Julia Wieting.
Absent: Kristine McCourt.

Support Staff
Present: Bob Duesterhaus, Jay Hartwell, Marlene Mattos.
Absent: Jim Reis.

Guest(s): Naomi, Kimberly Shigeoka, Christopher Niemczyk.

II. REPORTS
A. Standing Committees
There were no reports for the standing committees, as they were yet to be assigned.

B. Departments & Programs
1. Ka Leo O Hawai‘i
   Things going well; all editors hired; currently hiring for an Associate Editor. Editorial training session with Robert Lopez happening September 3-4, 2006. Working with Advertising on website to move forward with video/audio additions to the web; staff currently uses personal equipment to get video/audio files. Expanding paper to include: Water Log Page, Surf Report, Weather Report.

2. BOP Advertising
   Still testing the water to see what works, what doesn’t. Would like to hire an additional four Advertising Representatives; would like to ideally have 8-10 reps on staff. Tomorrow, September 1, 2006, will be the first training session with three new Advertising Reps. Some successes: trying to reestablish ad contacts across state and nation. Bad news: not receiving positive feedback from clients because not receiving response from advertising in Ka Leo. Another big problem: printing quality is bad, which are leading to multiple make good ads. Another thing affecting readership is the newspaper bundles are not untied and therefore students cannot easily pick up an issue. Looking forward to new website for new opportunities.

3. Ka Lamakua
   Have launched website on Aug 3, 2006; third issue is coming out on Monday, September 4, 2006. Trying to get writers; there is one unfilled staff position; firming up the production schedule; setting staff expectations. Challenges include: lack of additional Contribute site licenses, computer limitations, keys to building.

   Bob updated about space allocation at Beau Press bldg.
III. UNFINISHED BUSINESS AND GENERAL ORDERS
  None.

IV. NEW BUSINESS

A. Election of Officers
  Paulo Maurin announced that he would be resigning as BOP Chairperson at the close of this meeting due to school, work and personal commitments. Floor opened to nominations for the 2006-2007 Chairperson of the Board of Publications. Amanda Corby nominated Carl Polley, who accepted the nomination; no other nominations; no objections.
  Motion by Amanda Corby to confirm Carl Polley as Chairperson of the Board of Publications for the 2006-2007 term; second by Luis Concepcion.
  Motion passes by a vote of 8 for, 0 against, 0 abstentions.

Floor opened to nominations for the 2006-2007 Treasurer of the Board of Publications, previously held by Carl Polley. Luis Concepcion nominates Paulo Maurin, who declined the nomination; Grant Chartrand self-nominated himself; Luis Concepcion nominated Jay Chrisman, who declines the nomination; no other nominations; no objections.
  Motion by Carl Polley to confirm Grant Chartrand as Treasurer of the Board of Publications for the 2006-2007 term; seconded by Amanda Corby.
  Motion passes by a vote of 8 for, 0 against, 0 abstentions.

B. Standing Committee Appointments
  Executive – Carl Polley (chair), Amanda Corby, Grant Chartrand, Wayne Kawamoto.
    Tasked with setting agenda, meeting with program heads.
  Screening – Amanda Corby (chair), Jay Chrisman, Luis Concepcion, Joseph Hanley.
    Tasked with interviewing new board members, ongoing board recruitment.
  Personnel – Lori Ann Saeki (chair), Paulo Maurin.
    Tasked with ensuring smooth Ka Leo EIC transition at end of Fall 2006 semester, EIC evaluations and program head recruitment.
  Planning & Finance – Grant Chartrand (chair), Carl Polley, Paulo Maurin, Luis Concepcion, Matthew Lum.
    Tasked with budget and RFP evaluation.
    Tasked with general review of BOP rules.

C. Confirmation of BOP Advertising Manager
  After receiving only one application for the position of Advertising Manager, the BOP authorized Marlene Mattos to appoint an Interim Advertising Manager in April 2006. Edgar Lobachevskiy was appointed. A second application was submitted for the position in May 2006 but was later withdrawn in July 2006.
  Motion by Carl Polley to confirm Edgar Lobachevskiy as Advertising Manager of the Board of Publications for the 2006-2007 term; second by Jay Chrisman.
  Motion passes by acclamation.

D. Recommendation by Executive Committee Regarding Reversal of “All-Man’s” GPA Rule
  Executive Committee recommended to the board to allow anyone in good standing at UHM to be allowed to participate as a board member.
  Motion by Luis Concepcion to reverse “All-Man’s” GPA and allow any student in good standing to be a board member; second by Matthew Lum.
  Motion passes by acclamation.

D. Scheduling of General Board Meetings for the Fall 2006 Semester
  General Meeting #2 – September 28, 2006
  General Meeting #3 – October 26, 2006
  General Meeting #4 – November 30, 2006
V. CLOSING

A. Open Forum
Jay Hartwell announced that he will be submitting a proposal to Planning & Finance for $6,500 for more powerful computers for video/audio editing, etc.

Matthew Lum asked for RFP clarifications.

Danielle Flud announced that staff members do not have equipment to do video/audio editing and that personal equipment currently being used; would like to create a graphic for the Ka Leo masthead; inquired on Marketing and Human Resources positions.

Kimberly Shigeoka offered to do a project for the BOP for her HRM class.

Jay Hartwell thanked Paulo Maurin for dedication, leadership and effort at the BOP.

B. Announcements
Chris Niemczyk announced that he stepped down from the BOP in the summer since he is now serving as a Graduate Student Organization member; he would like to stay on as an Associate Board Member.

C. Adjournment
Carl Polley moved to adjourn the meeting at 6:46 p.m., second by Matthew Lum.
Motion passes by acclamation. The meeting was adjourned at 6:46 p.m.

Submitted by:

______________________________
Marlene Mattos
Business Manager, Board of Publications, UHM

Approved on this date of: 10/26/2006

______________________________                   ______________________________
Signature on file                 Signature on file
Carl Polley                         Amanda Corby
Chair, Board of Publications, UHM   Vice Chair, Board of Publications, UHM