STATE OF HAWAII
UNIVERSITY OF HAWAII
COMMUNITY COLLEGES
WINDWARD COMMUNITY COLLEGE

Organization Chart
Chart I

PRESIDENT, UNIVERSITY OF HAWAII SYSTEM

VICE PRESIDENT FOR
COMMUNITY COLLEGES

OFFICE OF THE CHANCELLOR
Chart II

INSTRUCTION
Chart III

STUDENT SERVICES
Chart IV

ADMINISTRATIVE SERVICES
Chart V

EMPLOYMENT TRAINING CENTER
AND CONTINUING AND
COMMUNITY EDUCATION
Chart VI

JUN 21 2005

General Fund
(B) Special Funds

Perm 120.50 Temp 8.00
8.00 0.00
STATE OF HAWAII
UNIVERSITY OF HAWAII
COMMUNITY COLLEGES
WINDWARD COMMUNITY COLLEGE
OFFICE OF THE CHANCELLOR

Position Organization Chart

Chart II

OFFICE OF THE PRESIDENT,
UNIVERSITY OF HAWAII SYSTEM
President

Officer of the Vice President for
Community Colleges
Vice President

OFFICE OF THE CHANCELLOR
Chancellor, #89044

Private Secretary II, SR22, #900114

Administrative Assistant, #89329T*
Marketing Officer, PRB, #77248+

*Excluded from position count
+Temporary Position
+Position description to be redescribed

JUN 21 2005

Permanency  Temp
General Fund  3.00  1.00
### Division I

**Educational & Academic Support Spec, PBA, #81744**
- Faculty (26.50)
  - General Education:
    - 002202, 002433, 002519, 002723, 002804, 002863, 003043, 003185, 003237, 003263, 003440, 003659, 003794, 004251, 004395, 004417, 006125, 006612, 006813, 007036, 007037, 007039, 007040, 007042, 007048, 007368, 006672 (.50)

### Division II

**Assistant Dean, #89136**
- Secretary II, SR12, #26555
- Educational Specialist, PBA, #01122
- Educational Specialist, PBA, #00553
- Faculty (16.00)
  - General Education:
    - 002511, 002523, 002688, 003024, 003169, 003487, 003710, 004245, 004311, 004977, 005321, 006348 (.50), 007027 (.50)
  - Vocational Educa:
    - 003190, 004535, 004975, 007161

### Library

- Faculty (Librarian, 3.00), #03875, #04553, #06614
- Library Technician V, SR11, #23569, #25577
- Library Assistant IV, SR09, #33989

### Media Production Center

- Faculty, #07035
- Electronic Technician, PBA, #08183
- Clerk-Typist III, SR10, #26606

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**Date Updated:** Jul 01 2004

**Permit:** General Fund 59.50
STATE OF HAWAI'I
UNIVERSITY OF HAWAI'I
COMMUNITY COLLEGES
WINDWARD COMMUNITY COLLEGE
STUDENT SERVICES

Position Organization Chart

Chart IV

<table>
<thead>
<tr>
<th>Admissions and Records</th>
<th>Guidance and Counseling</th>
<th>Financial Aid</th>
<th>Special Student Services</th>
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</thead>
<tbody>
<tr>
<td>Student Services Specialist, PB, #81332 Clerk-Typist III, SR10, #24010 Clerk-Typist II, SR08, #42648</td>
<td>Faculty (Counselors, 5.00), #83118, #83683, #84531, #86665, #86953</td>
<td>Student Services Specialist, PB, #81540 Clerk-Typist III, SR10, #32200</td>
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</tr>
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* Excluded from position count this chart

**CHART UPDATED**

**DATE** JUL 01 2004

Perm

General Fund 13.00
STATE OF HAWAII
UNIVERSITY OF HAWAII
COMMUNITY COLLEGES
WINDWARD COMMUNITY COLLEGE
ADMINISTRATIVE SERVICES

Position Organization Chart

Chart V

OFFICE OF THE CHANELOR
Chairmen

ADMINISTRATIVE SERVICES

Director of Administrative Services, #89048

Secretary II, SR14, #26602

<table>
<thead>
<tr>
<th>Business Office</th>
<th>Human Resources</th>
<th>Computing &amp; Data Processing</th>
<th>Operations &amp; Maintenance</th>
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<tbody>
<tr>
<td>Administrative Officer, PEB, #80177</td>
<td>Personnel Officer, PEB, #80479</td>
<td>IT Specialist, PEB, #80979</td>
<td>General Maintenance &amp; Services Supervisor I, SR18, #49225</td>
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<td>Account Clerk IV, SR13, #19017 (B)</td>
<td>Personnel Clerk IV, SR11, #39272</td>
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<td>Building Maintenance Worker I, BCD9, #33170</td>
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<td>Account Clerk IV, SR13, #23862</td>
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<td>General Laborer II, BCD3, #49184</td>
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<td>Clerk III, SR08, #24394</td>
<td>Clerk V, SR12, #26598</td>
<td>Groundkeeper I, BCD2, (2.0), #51320, #92016</td>
<td>General Service/Janitor Worker (Groundkeeper), BCD2, #900177</td>
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<td>Cashier I, SR10, #43310</td>
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<td>Janitor III, BCD2, #31275</td>
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^ Excluded from position count this chart
* Positions description to be redacted
** Positions pending establishment

CHART UPDATED
DATE JUL 01 2004

Perm
General Fund 25.00
(B) Special Funds 1.00
STATE OF HAWAII
UNIVERSITY OF HAWAII
COMMUNITY COLLEGES
WINDWARD COMMUNITY COLLEGE

POSITION ORGANIZATION CHART

CHART VI

OFFICE OF THE CHANCELLOR

EMPLOYMENT TRAINING CENTER AND CONTINUING AND COMMUNITY EDUCATION

Director of Vocational & Community Education, #89177
Secretary II, SR14, #14872*
Director of Continuing Education and Training, #89207*
Secretary II, SR14, #31480*

Employment Training Center - Instructional Services

Program Coordinators*:
Clerk Stenographer II, SR09, #14065***
Clerk Typist II, SR08, #51323(B)***
Educational Assistant I, SR06, #112395* 
Faculty (11.00)
#82397, #13581, #64619, #86439, #66759,
#86760, #7394, #87395, #57397, #8744(B),
#84745(B), #84746(B), #84747(B), #84757(B),
#86894*, #86898*, #86900*

Employment Training Center - Student Services

Coordinator**:
Clerk Typist II, SR08, #35418(B)
Faculty (6.00)
#83817, #87013, #87013, #87396, #86695*, #86987*
Student Services Specialist, YRS, #50040
Clerk Typist II, SR08, #44423*

Continuing and Community Education

Faculty, #84609

* Excluded from position count this chart
** Temporary
*** Coordinators appointed from faculty positions within the unit.
*** Clerical staff report to specific Pgm Chords as reflected in position descriptions.
* Positions to be redefined.

CHART UPDATED

DATE: JUL 01 2004

<table>
<thead>
<tr>
<th>Fund</th>
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<th>Temp</th>
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<tr>
<td>(B) Special Funds</td>
<td>7.00</td>
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STATE OF HAWAII
UNIVERSITY OF HAWAI'I
COMMUNITY COLLEGES
WINDWARD COMMUNITY COLLEGE
OFFICE OF THE CHANCELLOR

Position Organization Chart

Chart II

OFFICE OF THE PRESIDENT
UNIVERSITY OF HAWAI'I SYSTEM
President

OFFICE OF THE CHANCELLOR

Chancellor, #89044

Private Secretary II, SR22, #900114

Administrative Assistant, #893297*
Marketing Officer, PBB, #77248*

*Excluded from position count this chart
*Temporary Position
*Position description to be redescribed.

CHART UPDATED
DATE JUL 1, 2004

SUPERSEDED
Date JUN 21, 2005

General Fund
Perm 3.00 Temp 1.00