STATE OF HAWAI'I
UNIVERSITY OF HAWAI'I
UNIVERSITY OF HAWAI'I AT HILO

FUNCTIONAL STATEMENT

OFFICE OF MAUNA KEA MANAGEMENT

Under the general direction of the Office of the Chancellor:

• Manages the Mauna Kea Science Reserve, Summit road and Hale Pōhaku;

• establishes and enforces management policies;

• serves as the focus of contract for the public and tenant organizations on the mountain;

• manages a program for the physical maintenance of the Mauna Kea Science Reserve, Summit Road and Hale Pōhaku;

• functions as a referral and facilitative agency for issues that are outside its authority but related to the mountain;

• oversees permitting as well as requests and scheduling for the use of the facilities and support services;

• addresses other requests including requests for information and grievances;

• oversees educational and resource management programs;

• coordinates monitoring programs and databases; and

• develops and maintains safety and security plans.