General Introduction

The goal of the School of Nursing is to provide a continuous and adequate supply of dental hygiene and nursing manpower to carry out research in a changing field of practice and to render service to the community, State of Hawaii, and the Pacific area in a teaching-learning atmosphere designed to help students reach their career goals.

Office of the Dean

The Dean's Office coordinates the efforts of the departments within the School of Nursing, of the University, facilitates policy implementation, and evaluates programs toward goals and objectives. The Dean also guides institutional and individual research.

Student-Alumni Services - Continuing Education

The Associate Dean's Office facilitates admissions, student records, transfers of students, as well as being responsible for studies, reports, foreign student programs, continuing education, public relations, catalogues and brochures, student organizations, and Sigma Theta Tau. The Continuing Education Program responds to community needs for credit and non-credit continuing education offerings and consultation to meet the demands of changing practice and extend the role of nursing and dental hygiene affecting health care delivery.

Administrative Services

The Administrative Assistant's Office is responsible for all fiscal matters in preparing, projecting and directing the control of expenditures in the School of the state budget, federal traineeships, federal and private grants, contracts and gifts and maintains liaison with contract grant offices in the various federal agencies and the Budget Office of the University; personnel by analyzing civil service, faculty, APT personnel needs based on position counts, tenured positions and projections and administering Equal Employment Opportunity actions in hiring appointments, salary and grievances; physical management by controlling property inventories, maintenance and other aspects of physical working environment; and assists the Dean in the preparation of special reports, surveys, and other matters.

Instruction

Department of Dental Hygiene

The Chairman of the Department of Dental Hygiene is administratively responsible for the program which has the objective of producing qualified and competent
Department of Dental Hygiene (cont.)

dental hygiene manpower to assist the dentists and Department of Health in pro-
viding dental hygiene services and education to the public. She maintains liaison
with the Dean to meet the goal of the program by keeping her informed of the
activities in the Department and seeking her counsel and advice.

Department of Nursing

The Chairman of the Department of Nursing is administratively responsible
for 1) an articulated undergraduate nursing program which offers both the A.S.
and B.S. degrees and is based on the assumption that upper division nursing is
built upon knowledge, skills and attitudes developed in lower division nursing
courses. The curriculum in the lower division nursing prepares the graduate
for R.N. state licensure and beginning staff positions in hospitals and nursing
homes. Upper division nursing curricula deals with complex health care situa-
tions and incorporates skills and knowledge needed for coping with them; and
2) a master's degree program, a four-semester program designed to prepare
clinical specialists or administrators. Clinical specialization is offered
in psychiatric-mental health nursing, medical-surgical nursing and maternal-
child nursing. She works closely with the Dean in meeting the objectives of
these nursing programs.