STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT HAMOA  
COLLEGE OF HEALTH SCIENCES & SOCIAL WELFARE  
JOHN A. BURNS SCHOOL OF MEDICINE

MAJOR FUNCTIONS

Office of the Dean

Directs activities, curricula and personnel in the School of Medicine. Responsible for the direct liaison with other Schools of the College of Health Sciences and Social Welfare and the Graduate Division. Works with the School's Executive Committee in developing and implementing the academic programs both through the Departments of the School and through Committees which determine policies. Also responsible for general program development in accord with Legislative mandate and University policies.

Student Affairs

This major academic support program is directed by an Associate Dean assisted by an Assistant Dean with special responsibility for minority recruitment and counselling.

- Student advising, registration, etc.
- Financial Aid staff support of admissions processing. A faculty and student Admissions Committee makes the decisions, but the processing of over 3,000 applicants is undertaken by the Student Affairs staff.
- Past and current student records.
- Staff support to Student Standing and Promotion Committee (Faculty and student composition).
- Minority recruitment and liaison with U.H. Hilo, Community Colleges, University of Guam, etc.
- Administration of Imi Ho'ola program—a remedial year of premedical science instruction and intensive counselling for disadvantaged students selected for their potential for medicine. Some of the faculty are drawn from the regular Departments of the School of Medicine; others, supported wholly from the federal grant specific to this program, are entirely identified to the program.

Office of Fiscal Affairs

The School of Medicine Fiscal Office provides fiscal surveillance for all of the School's business affairs. The office prepares budgets, develops long-range and short-range plans, approves and controls expenditures, supervises
Office of Fiscal Affairs (continued)

all personnel transactions, assumes responsibility for all equipment and
property assigned to the School, oversees the procurement of and payment for
all supplies and equipment, assists in the initiation and administration of
research and training contracts and grants, and the accounting systems analysis
and development for the School.

Health Instructional Resources Unit (HIRU)

This is a conjoint support unit with the School of Public Health, and its
Director reports to both Deans. It provides audiovisual support services to
both Schools as well as other University departments on a limited basis, as
follows: animation, Biomed auditoria equipment loan, chart and graph
production, consultation, reprography, studio photography, studio video
production, video tape duplication, freehand and mechanical illustration, cine
and video editing, equipment repair.
Chart III

Department of Anatomy and Reproductive Biology

Provides medical students with a basic understanding of the structure of the human body at all levels of organization from the subcellular level through tissues, organs, and gross relationships of organ systems. Also provides undergraduate level instruction in anatomy for paramedical and biological science programs.

Maintains a strong group of teacher-researchers in the area of reproductive biology, both for the instruction of medical students and for the contribution of basic research to problems of population control.

Provides consultation and expertise in the areas of anatomy and reproductive biology to clinicians in the instruction of advanced medical students and in the practice of medicine.

Chart IV

Department of Biochemistry and Biophysics

The basic program objective of the department is that of excellence in training. The department provides training in Biochemistry-Biophysics for a large number of undergraduate, graduate, postdoctorate and continuing education students. Besides the various A.B., B.S., Ph.D. and M.D. candidates, this department provides advanced training for Medical Technologists already working in the field or recent graduates of the medical technology program.

Our faculty is on the forefront of investigative programs dealing with care, treatment and cure of cancer, cardiovascular abnormalities, nutritional and metabolic disturbances, energy metabolism, and enzymatic mechanisms.

Chart V

Department of Genetics

Provides instruction in Genetics to undergraduate, graduate and medical students.

Research in defined areas of genetics including areas natural to the State of Hawaii. Studies on the control of differentiation in red blood cells and specific immune responses. Collaboration with the Institute for Behavioral Genetics at Boulder, Colorado in studies on the genetic and environmental bases of human cognition.

Support and collaboration with hospital and State personnel working in the Genetic Counseling Clinic, Birth Defects Center, and State Mental Hospital.
Department of Medicine

The ultimate goal of the Department of Medicine is to improve health care through service, education and research in the clinical sciences, more specifically in the field of internal medicine and its recognized subspecialties which are directly and primarily concerned with patients. Target groups involved are medical students, allied health students and professionals, house officers in affiliated hospitals, and practicing physicians.

Department of Obstetrics and Gynecology

Training of medical students and paramedical personnel in the various aspects of Obstetrics and Gynecology, including: human female reproductive biology and endocrinology, basic pelvic examination, performing a routine delivery, disorders of the female reproductive system, family planning and human sexuality, correlation between various disease processes and the pathology of the reproductive organs, problems of the family practitioner. Also developed are seminars and training programs for the practicing physician.

Department of Pathology

Provides instruction for medical students in basic, systematic and clinical pathology. Pathology bridges the basic sciences with clinical medicine. Takes available specialized topics in pathology to 3rd and 4th year medical students, graduate students and residents in pathology.

Provides pathology services and manages anatomic pathology laboratory of Leahi Hospital.

Integration of instruction in pathology at community hospitals. The University's involvement in community hospitals will allow this department to improve the postdoctoral residency program for training of specialists in pathology.

Department of Pediatrics

The department is committed to providing a comprehensive program of training, service, and research in the field of pediatrics. Departmental responsibilities for pediatric teaching involve multiple levels from first
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School of Medicine

Department of Pediatrics (continued)

year medical students to post-residency trainees, both physicians and allied health personnel.

Pediatric training must encompass all aspects of child life and health. The basic philosophy of the pediatric teaching program is that every person in the medical and paramedical professions should have an understanding of the dynamic nature of growth and development from conception to maturity.

Teaching of medical students at all four levels must cover a number of sub-specialty areas in order to provide a basic and comprehensive training in pediatrics. The department provides post-medical specialty training through the University of Hawaii Children's Hospital integrated residency program. Fellowship training in neonatology and adolescent medicine is offered to physicians having completed their basic pediatric graduate training.

Additionally this department is responsible for the Pediatric Pulmonary Center and Child Protective Services, supported by ESSII, both located at Kapiolani Children’s Hospital, an out-reach clinic at Waimanalo, and provides secretarial services to maintain departmental operations.

Chart X

Department of Pharmacology

The major teaching effort of the department is directed toward second-year medical students. With the expansion of the medical school to include the 3rd and 4th years of medicine, the department responsibilities increased to include clinical teaching. Also included are specialized courses in pharmacology taught to graduate students, dental hygienists, nursing students, medical interns and residents.

Along with teaching, the department regards research as an indispensable activity. Research is intimately interrelated with teaching since research training constitutes a substantial portion of the education of graduate students.

Departmental faculty members have and continue to participate in community service activities by serving on organizations and agencies such as: Comprehensive Health Planning--Air Pollution Advisory Board, Air Pollution Advisory Board, Water Quality Commission of the Conservation Council of Hawaii, Methadone Treatment Project, Waikiki Youth Drug Clinic, Task Force on Police and Public Protection.
Department of Physiology

Provides instructional services to undergraduates, graduate and medical students. Trains graduate students toward M.S. and Ph.D. degrees in physiology.

Engages in both basic and applied research in physiology.

Provides services as needed by the local, national and international communities.

Department of Psychiatry

Provides psychiatric teaching and training to medical students, residents in General Psychiatry, Fellows in Child Psychiatry, foreign psychiatrists, medical residents; background in psychiatry to students in nursing, social work, and psychology.

Provides inpatient psychiatric service and consultation at the following hospitals: Leahi, St. Francis, Queen's, Kapiolani Children's, psychiatric patient care at the State Hospital mental health clinics largely through residents based at these facilities.

Conducts research in various aspects of psychiatry: divorce and custody of children, culture and mental health of different ethnic groups, mental health of children on Molokai.

Members of the department contribute service to the community on both the State and national levels. They include such activities as Chairman of the American Board of Child Psychiatry, member of NIMH Review Committees, president of Hawaii Psychiatric Society, president of Hawaii Council of Child Psychiatry, and psychiatric consultation for American Samoa. Members of the department also provide consultations to schools and the Salvation Army youth homes, and speakers for PTA groups and other organizations.

Department of Surgery

The Department provides teaching in surgery and the surgical specialties for the introductory courses in the department of medicine. Also it provides surgical representation on medical school committees, facilities research in surgery by the clinical faculty, and assists hospitals and others in programs of continuing medical and paramedical education.
Department of Tropical Medicine & Medical Microbiology

Works toward increasing comprehension and the ability to apply techniques of medical microbiology, infectious diseases, tropical medicine and public health laboratory in the target populations: medical students, public health students, medical technology students, graduate students in biology and public health.

Division of Medical Technology

It is the goal of this program to adequately develop appropriate numbers of medical technologists who will be able to provide the best possible health care to the State of Hawaii and areas in the Pacific Basin.

Specific objectives of the program are: to graduate students with a B.S. degree in Medical Technology who are prepared to enter an AAN approved School of Medical Technology for the additional professional education for national certification; develop and implement mechanisms to expand enrollment in the medical technology program; to provide special programs on education for the academic and clinical faculty; to implement special retraining programs for persons reentering the field; to develop a Master's level degree program for medical technologists.

Division of Speech Pathology and Audiology

Objectives of the program are: to provide training for undergraduate (B.S. candidates) and graduate (M.S. candidates) students which will enable them to meet national certification standards and to work as fully qualified professionals; to provide a reservoir of trained personnel to meet the needs of the State in the area of habilitation and rehabilitation of those with speech and/or hearing disorders; to help meet the unmet requirements in this field in other areas of the United States and the entire Pacific area.

Department of Family Practice and Community Health

Provision of health care characterized by the combination of delivery of first contact health services, the assumption of continuing responsibility for patients regardless of the presence or absence of illness, and the integration of care for their physical, psychological and social health.
Long range objectives are: to increase access to primary care in Hawaii and American Samoa; to train all medical students to a maximum level of competence as primary care physicians; to provide postgraduate training for students in any of the medical specialties; to provide a realistic and view of primary care medicine as a career.