RESPONSIBILITY OF THE OFFICE OF VICE PRESIDENT FOR RESEARCH AND GRADUATE EDUCATION, MANOA

This office has leadership responsibility for the planning, direction, development, coordination, and management of research and graduate academic programs of the University of Hawaii, Manoa, and the Vice President serves as the chief policy advisor to the President in these areas.

The office directs the University's research and graduate education programs through the development of governing policies, the conduct of program planning and assessments, the determination of directions and setting of priorities in response to new research directions and University goals and objectives, the allocation and reallocation of resources, and the management of existing programs, institutes, and resources.

The office is actively involved in encouraging and developing new research initiatives, in providing an environment conducive to faculty research, in establishing approved new research and graduate institutes and programs, and in the restructuring of existing programs within policy.

The office:
- Initiates and develops long-range planning studies for research and graduate education at the University of Hawaii, Manoa.
- Administers a policy of continuing qualitative evaluation of each of the major efforts relative to the development and maintenance of an international standard of excellence.
- Coordinates the activities of the organized research units through the respective directors and of other research and graduate programs through the respective academic deans.
- Directs the University's research programs as implemented by the University's research institutes and units by serving as liaison between them and the President and by assisting in the integration of research institute and unit operations and activities into the University operations and programs.
Directs research support through the Office of Research Administration, and directs the graduate programs through the Graduate Division, and the School of Ocean and Earth Science and Technology through the Office of the Dean.

Selects University of Hawaii, Manoa, representatives to various external boards and committees associated with UHM programs, as well as to various internal UHM boards and committees.

Serves as the President's representative for research with a variety of groups and agencies both inside and outside the University, such as Federal and State agencies, other research institutes and universities, legislators, the general public, etc., with responsibility for initiating appropriate actions which enhance the University's research and graduate programs and capabilities.

Serves as the University's expert on the subject of research and graduate education programs and activities.