State of Hawaii  
University of Hawaii at Manoa  
College of Health Sciences and Social Welfare  
School of Nursing

FUNCTIONAL STATEMENT

General Introduction

The goal of the School of Nursing is to provide a continuous and adequate supply of dental hygienists and nurses to render service to the community, the state and the Pacific area, and to participate and/or conduct research in a changing field of practice. The School provides a teaching-learning environment which enables students to achieve their career goals.

Office of the Dean

The Office of the Dean coordinates the efforts of two departments within the School of Nursing, facilitates policy implementation, evaluates programs, and guides institutional and individual research. The Office of the Dean includes the following units:

1. **Student Services**
   
   The Student Services Unit facilitates admission, student records, transfers of students, as well as being responsible for studies, reports, foreign student programs, continuing education, public relations, catalogues and brochures, student organizations, and Sigma Theta Tau. The unit also responds to community needs for credit and non-credit continuing education offerings and consultation to meet the demands of changing practice and the extended roles of nursing and dental hygiene within the health care delivery system.

2. **Administrative Services**
   
   The Administrative Services Unit is responsible for a wide variety of personnel, fiscal and other administrative affairs of the School. It provides technical assistance in these areas to insure that the School is in compliance with federal, state, university, and other applicable regulations and requirements.

3. **Academic Affairs**
   
   The Academic Affairs Unit is responsible for the overall planning, development, organization, direction, and monitoring of the quality of the various academic program offerings in the School of Nursing for nursing and dental hygiene, including but not limited to: Manoa campus offerings, outreach and flexible program options, and exchange programs for faculty and students.
Instructional Departments

1. Department of Dental Hygiene

The Department of Dental Hygiene is responsible for producing qualified and competent dental hygienists to assist the dentists and Department of Health in providing dental hygiene services and education to the public.

2. Department of Nursing

The Department of Nursing is responsible for (1) an articulated undergraduate program which offers both the A.S. and B.S. degrees and is based on the assumption that upper division nursing is built upon knowledge, skills, and attitudes developed in lower division nursing courses; (2) an outreach B.S. program in nursing to enable registered nurses on neighbor islands (Kauai, Maui, and Kauai) and Oahu to pursue the baccalaureate degree; (3) a generic B.S. degree program option in nursing in which students have two years of pre-nursing in the College of Arts and Sciences and enter nursing in the junior year; (4) a master's degree program, a three-semester, 35-credit program designed to prepare clinical specialists and administrators; (5) a post-master's certificate in nursing designed for those persons with a master's degree in nursing or master's in public health with a major in nursing who wish to pursue a secondary option such as nursing education or administration. Advanced preparation is offered in adult nursing, maternal-child nursing, and nursing services administration.