UNIVERSITY OF HAWAII

Computing Center

April 23, 1990

MEMORANDUM

TO: Rodney Sakaguchi
    Director, Budget Office

FROM: Walter S. Yee    
      Director

SUBJECT: NOTIFICATION OF CHANGE IN ORGANIZATION, UNIVERSITY OF HAWAII COMPUTING CENTER

Enclosed for your file is a copy of the reorganization approved by the University for the Computing Center.

Please replace the organization charts and functional statement on file with the new material.

If you have any questions, please call Al Higashi at 948-7351.

Enclosure
The University of Hawaii Computing Center is a systemwide academic support unit that provides a broad range of services to meet the instructional and research needs of colleges, divisions, departments, faculty, staff, and students. Previously, the Computing Center was organized into the following branches:

**Administrative Services** - reception and clerical services.
**Fiscal and Accounting** - budget planning, expenditure control, and computer utilization accounting and reporting.
**Technical Services** - end user services including consulting and education.
**Systems and Operations** - operating systems development and maintenance, operation of equipment, job processing, and data preparation services.
**Data Communications** - maintain and support the data communication network used for the delivery of computing services.
**Interactive Systems and Operations** - operating systems development and maintenance, operation of equipment, and job processing for the primarily interactive computer systems.
**Interactive Services** - end user services including consulting and education for the primarily interactive computer systems.
**Microcomputer Support** - coordinate internal microcomputing activities and serve as the focal point for user support of microcomputers.

With the development of the University's campuswide high speed network at Manoa with linkages to all other UH campuses and connection to national and international networks, responsibility for the maintenance of the campuswide high speed network was assigned to the Manager of the Interactive Systems and Operations branch (UH Computer Specialist VI, #80066) with functional control of the Data Communications branch. The new organization combines the Data Communications and Interactive Systems and Operations branches into the Telecommunications and Interactive Systems branch.

In addition, the new organization establishes a new supervisory level in the Systems and Operations branch, and reflects the current classification of positions. The new supervisory level was created to improve the supervision and control of systems development.
Systems & Operations
BOR Position
UH Systems Programmer VI, P13, #80077

BOR Position
UH Systems Programmer V, P11, #81883

BOR Positions
UH Systems Programmer IV, P09, #80070 (0.50)
UH Systems Programmer IV, P09, #80071
UH Systems Programmer IV, P09, #81430

Civil Service Position
Computer Operations Supervisor II
SR23, #26650

Civil Service Positions
Computer Operations Supervisor I, SR19, #11869
Computer Operations Supervisor I, SR19, #14823
Computer Operations Supervisor I, SR19, #21533
Computer Operator II, SR15, #26459
Computer Operator II, SR15, #26463
Computer Operator II, SR15, #26464
Computer Operator II, SR15, #26466
Computer Operator II, SR15, #26467
Computer Operator II, SR15, #30962
Computer Operator II, SR15, #36753
Key Equipment Supervisor I, SR12, #22950
Telecommunications & Interactive Systems

BOR Position

UH Computer Specialist VI, P13, #80066

BOR Positions

UH Electronics Technician II, P09, #81990
UH Electronics Technician I, P06, #80823

BOR Positions

UH Computer Specialist IV, P09, #81598
UH Computer Specialist III, P07, #80083

Civil Service Positions

Computer Operator II, SR15, #32114
Computer Operator II, SR15, #36754
Interactive Services

BOR Position

UH Computer Specialist V, P11, #80057

BOR Positions

UH Computer Specialist IV, P09, #81549
UH Computer Specialist II, P05, #81728
UH Computer Specialist II, P05, #80909
UH Computer Specialist III, P07, #80911
UH Computer Specialist III, P07, #80907
Microcomputer Support

BQR Position

UH Computer Specialist V, P11, #81202
Technical Services

BOR Position

UH Computer Specialist V, P11, #80064

BOR Positions

UH Computer Specialist IV, P09, #80056
UH Computer Specialist IV, P09, #80055
UH Computer Specialist III, P07, #80046
UH Computer Specialist III, P07, #80054
UH Computer Specialist III, P07, #81727
UH Computer Specialist IV, P09, #80061
UH Computer Specialist III, P07, #81724
The UH Computing Center is a systemwide academic support unit that provides a broad range of services to meet the instructional and research needs of colleges, divisions, departments, faculty, staff and students. Specific operational activities include:

- Provide modern computing facilities with sufficient capacity to meet the computing needs of the University. The Computing Center provides batch processing and timesharing services to users at all University locations via an internal statewide data communications network.
- Operate systemwide computing and data communications facilities for the processing of computer service requests.
- Provide assistance to all University programs in planning, developing, and implementing hardware and software solutions for a variety of instructional and research problems.
- Provide computer consultation services to users on facilities, program design and analysis, programming, and correction of program errors.
- Maintain a library of statistical, scientific, educational, and other application programs for the solution of a variety of problems and the delivery of education.
- Offer informal classes and seminars on computer programming, computer hardware, data communications, center facilities, and use of applications software.
- Provide ancillary data processing equipment, terminals, and microcomputers to support computing requirements.
- Provide operational support services for the University's administrative data processing.
- Provide consultation to the President and University executive offices in the full range of University computing and telecommunication needs.

There are seven branches under the management of the Center:

**Administrative Services** - reception and clerical services.

**Fiscal and Accounting** - budget planning, expenditure control, and computer utilization accounting and reporting for the Center.

**Systems and Operations** - operating systems development and maintenance, equipment operation, job processing, and data entry services for the primarily batch computer systems.

**Technical Services** - end-user services including consulting, education and documentation for the primarily batch computer systems.

**Telecommunications and Interactive Systems** - maintain and support the telecommunication network used for the delivery of computing services, and operating system development and maintenance, equipment operation, and job processing for the primarily interactive computer systems.

**Interactive Services** - end-user services including consulting, education and documentation for the primarily interactive computer systems.

**Microcomputer Support** - coordinate internal microcomputing activities and serve as the focal point for user support of micromachines.