The University of Hawaii provides instruction, research and public service in the fields of the liberal arts and sciences, agriculture, professional education, medicine, law, health sciences, business administration, engineering sciences and such other branches of higher learning as the Board of Regents prescribe.

The University administers and operates a community colleges system; coordinates the academic programs which include college transfer, general education, vocational, technical, semi-professional, and continuing education programs; coordinates community service programs with the various campuses, community agencies and groups; and coordinates student-related programs and services.

Operates a summer session which gives variety and flexibility to the instructional programs of the University; provides college-level instruction to students who wish to obtain it during the summer; accommodates teaching institutes, workshops, and special courses with schedules of varying lengths; sponsors lecture series and other cultural events during the summer and supervises overseas study tours offered for credit.

Provides key personnel in the government policy-making process with timely research, analyses and data concerning governmental and related problems to enable them to make informed decisions among alternative courses of action.

Participates in intercollegiate athletic programs for men and women; contributes toward the availability of non-academic cultural, social, recreational and intellectual programs made available to the students, faculty and community at large; and provides a limited intercollegiate program for a variety of minor sports.

The following agencies are placed within the University of Hawaii for administrative purposes:

- **State Post-Secondary Education Commission** -- may cooperate with the federal government in order to qualify the State to receive funds made available under the Higher Education Act of 1965, as amended. May serve as the state agency for the receipt of federal funds where federal legislation dealing with higher education or post-secondary education requires such.
  
  Is also responsible for inspecting and approving schools and training programs for which eligible recipients (veterans and dependents, in-service persons and reservists) can receive federal educational assistance.

- **Western Interstate Commission for Higher Education** -- administers the Western Regional Education Compact. Sponsors educational conferences and symposia, conducts research and publishes studies on higher education problems in the Western United States.
MAJOR FUNCTIONS

The Board of Regents serves as the governing board for the Statewide public higher education system and the State Board for Vocational Education. The Board of Regents' members also serve as members of the Hawaii State Post-Secondary Education Commission. In exercising its broad powers in these areas, the Board formulates educational and administrative policies and exercises control over the Statewide operations through the President of the University of Hawaii.

Secretary of the Board of Regents

Provides the necessary planning, coordination, and administrative support services to the Board.

- Prepares, approves, and distributes the agenda for each of the regular, special, and committee meetings of the Board.
- Prepares minutes and reports for each of the regular, special, and committee meetings of the Board.
- Researches and analyzes policy proposals submitted to the Board.
- Secures requisite information from the University administration on policy proposals.
- Analyzes and answers correspondence directed to the Board.
- Reviews rules and regulations affecting the University of Hawaii in accordance with the Hawaii Administrative Procedure Act and prepares legal notices to comply with the Act.
- Serves as a liaison between the University administration and the Board of Regents.
- Serves as Certifying Officer for the Western Interstate Commission for Higher Education -- Hawaii.
STATE OF HAWAI‘I
UNIVERSITY OF HAWAI‘I ADMINISTRATION
OFFICE OF THE PRESIDENT, UNIVERSITY OF HAWAI‘I SYSTEM AND
CHANCELLOR, UNIVERSITY OF HAWAI‘I AT MĀNOA

INTRODUCTION

The Office of the President, University of Hawai‘i System and Chancellor, University of Hawai‘i at Mānoa is the central administrative and coordinating unit for all programs of the University authorized by the State of Hawai‘i Constitution, Hawai‘i Revised Statutes, and Board of Regents’ policies.

MAJOR FUNCTIONS

President, University of Hawai‘i System and Chancellor, University of Hawai‘i at Mānoa. As President of the University of Hawai‘i System and Chancellor of the University of Hawai‘i at Mānoa, this position serves as chief executive officer with responsibility for:

- Directing the development of plans and programs and recommending policies designed to advance the instructional, research, and service goals of the University of Hawai‘i campuses.
- Maintaining effective working relationships between the University and the Governor, legislators, other government officials, and the general public; and among students, faculty, and administrators of the various campuses.
- Recommending plans and policies for the Statewide vocational education programs in public institutions and for postsecondary education programs, and overseeing the implementation of approved plans and policies to ensure continuing excellence in the performance of related activities.
- Administering and coordinating Universitywide functions through appropriate senior executives and managers.

Senior Vice President and Executive Vice Chancellor, University of Hawai‘i at Mānoa. The Senior Vice President and Executive Vice Chancellor for the University of Hawai‘i at Mānoa serves as the chief academic officer for UH Mānoa and shares responsibility with the Chancellor for providing executive leadership at UH Mānoa. This position is responsible for the day-to-day operations of UH Mānoa, and serves as Acting President of the UH System and Acting Chancellor of UH Mānoa in the absence of the President/Chancellor.

Senior Vice President and Chancellor, University of Hawai‘i Community Colleges. The Senior Vice President and Chancellor for Community Colleges provides leadership, direction, and coordination for the programs and activities of the Community Colleges, Employment Training Center, and the Office of International Affairs of the University of Hawai‘i.

Senior Vice President and Chancellor, University of Hawai‘i at Hilo. The Senior Vice President and Chancellor for the University of Hawai‘i at Hilo provides leadership, direction, and coordination for the programs and activities of the UH Hilo campus.

Senior Vice President for Administration. The Senior Vice President for Administration provides leadership, direction, and coordination for administrative support functions across the University of Hawai‘i System.

Senior Vice President for Research and Dean of the Graduate Division. The Senior Vice President for Research and Dean of the Graduate Division provides leadership, direction, and coordination in the management of research and graduate academic programs of the University of Hawai‘i.

Executive Vice Chancellor, University of Hawai‘i at West O‘ahu. The Executive Vice Chancellor of the University of Hawai‘i at West O‘ahu provides leadership, direction, and coordination for the programs and activities of the UH West O‘ahu campus.

MAY 16 1997
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Senior Vice President for Research and Dean of the Graduate Division. The Senior Vice President for Research and Dean of the Graduate Division provides leadership, direction, and coordination in the management of research and graduate academic programs of the University of Hawaii.

SUPERSEDED

Date MAY 16 1997
INTRODUCTION

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SUPERSEDED

Date JUL 1 1997

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