



UNIVERSITY OF HAWAII

David McClain
Interim President

November 10, 2004

MEMORANDUM

TO: The Honorable Georgina K. Kawamoto
Director of Finance

The Honorable Calvin K.Y. Say
Speaker of the House

The Honorable Robert Bunda
President of the Senate

FROM: David McClain *David McClain*
Interim President, University of Hawai'i System

SUBJECT: FISCAL BIENNIUM 2005-2007 OPERATING BUDGET REQUEST

Transmitted in accordance with Section 37-68, Hawaii Revised Statutes, is the University of Hawai'i's operating budget request for the fiscal biennium 2005-2007 as approved by the Board of Regents on September 10, 2004.

The University's budget request is based almost entirely on achieving the goals and objectives of its strategic plan: *University of Hawai'i System Strategic Plan: Entering the University's Second Century, 2002-2010*. In addition, major units within the University of Hawai'i System were required to undergo a comprehensive "stock taking" process and conduct an assessment of their current activities and capabilities, and develop future plans in conjunction with the biennium budget preparation process. As a result, we believe that this budget request represents a fair and accurate accounting of the University's needs for the next biennium.

The University's general fund operating budget request totals \$51,613,883 and 401.25 permanent positions in the first year of the biennium, including \$20 million to finance a State Scholarship Fund, and \$38,897,102 and 582.25 permanent positions in the second year. This budget request is specifically intended to address critical native Hawaiian issues, meet projected increases in demand for State workforce development programs, provide for the unanticipated surge in enrollment, and respond to critical

infrastructure needs and other challenged areas. Also included are non-general fund requests to raise special and revolving fund appropriation ceilings and one request to reduce the appropriated federal fund appropriation ceiling for UH-Mānoa. The following is a summary of the budget request by priority area:

<u>Priority No.</u>	<u>Description</u>	<u>FY2005-06</u>	<u>FY 2006-07</u>
		(67.00)	(116.00)
1	Native Hawaiian Issues	5,297,049	7,671,383
		(98.50)	(166.50)
2	Workforce Development	8,362,576	13,091,122
		(84.00)	(117.00)
3	Infrastructure/Other Challenged Areas	29,701,356*	12,152,119
	*Includes State Scholarship Fund \$20,000,000		
		(151.75)	(182.75)
4	Enrollment Surge	<u>8,252,902</u>	<u>5,982,478</u>
		(401.25)	(582.25)
	Total	51,613,883	38,897,102

If there are any further questions regarding the University's biennium budget request, please contact the University Budget Office.

Attachments

c: David Iha, Executive Administrator and Secretary, BOR
 University Executive Council
 Sam Callejo, Chief of Staff
 Glenn Nakamura, Acting Budget Director

UNIVERSITY OF HAWAII
PROGRAM CHANGE REQUESTS
FB 2005 - 2007
ALL FUNDS

Revised: 11/09/04

REQUEST CATEGORY	PROGRAM ID/ORG	DESCRIPTION	MOF	FY 2005-06			FY 2006-07		
				(P) FTE	(T) FTE	AMOUNT	(P) FTE	(T) FTE	AMOUNT
O	100 AA	Native Hawaiian Initiatives	A	3.00	0.00	1,428,812	3.00	0.00	1,428,812
G	210 BB	Expand On-Campus Services for Native Hawaiian Students	A	3.00	0.00	143,000	3.00	0.00	118,000
G	210 BB	Library Support for Hawaiian Collection including Distance Learning	A	1.00	0.00	74,740	1.00	0.00	33,948
G	210 BB	Increase Native Hawaiian Students Recruitment	A	4.00	0.00	191,296	4.00	0.00	155,296
G	210 BB	Hawaiian Language College Initiatives	A	21.00	0.00	1,022,108	39.00	0.00	1,839,800
O	700 SS	Faculty Position - Hawai'i/Pacific Studies	A	1.00	0.00	52,000	1.00	0.00	52,000
G	800 DD	Develop Ocean/Hawaiian Studies Academy	A	1.00	0.00	56,256	1.00	0.00	56,256
G	800 DD	Support for Hawaiian Programs	A	3.00	0.00	199,544	8.00	0.00	389,123
G	800 DD	Support for Hawaiian Studies	A	0.00	0.00	0	1.00	0.00	52,892
G	800 DD	Hawaiian Studies Program	A	0.00	0.00	0	2.00	0.00	114,776
G	800 DD	Hawaiian Studies	A	0.00	0.00	0	1.00	0.00	43,884
G	800 DD	Support for Hawaiian Studies Program	A	0.00	0.00	0	2.00	0.00	110,310
R	900 JJ	Native Hawaiian Issues	A	30.00	2.00	2,129,293	50.00	2.00	3,276,286
		Sub-total Native Hawaiian Issues		67.00	2.00	5,297,049	116.00	2.00	7,671,383
O	100 AA	State Workforce and Economic Development	A	49.50	1.00	5,245,071	57.50	1.00	6,688,922
G	210 BB	Teacher Education	A	2.00	0.00	110,000	8.00	0.00	400,000
G	210 BB	Nursing Education	A	2.00	0.00	150,000	2.00	0.00	140,000
G	210 BB	Entrepreneurship Training & Technology Management - CBE	A	2.00	0.00	327,000	2.00	0.00	255,000
G	210 BB	Strengthen College of Agriculture to Complement USDA Initiatives	A	2.00	0.00	115,000	3.00	0.00	150,000
G	210 BB	Tropical Conservation Biology and Environmental Sciences	A	0.00	0.00	0	6.00	0.00	411,964
G	210 BB	Counseling Psychology	A	0.00	0.00	0	3.00	0.00	176,444
G	210 BB	Operation of Educational Astronomical Observatory	A	0.00	0.00	0	1.00	0.00	71,400
G	210 BB	Center for Rural Health Science	A	0.00	0.00	0	2.00	0.00	132,000
G	210 BB	Enhance Employability of UHH Students and Graduates	A	0.00	0.00	0	3.00	0.00	132,767
G	210 BB	College of Pharmacy	A	0.00	0.00	0	12.00	0.00	311,834
O	700 SS	Faculty Position - Education	A	1.00	0.00	46,000	1.00	0.00	46,000
O	700 SS	Faculty Position - Education	A	0.00	0.00	0	2.00	0.00	96,000
O	700 SS	Faculty Position - Applied Health	A	1.00	0.00	46,000	1.00	0.00	46,000
O	700 SS	Student Services Specialist II	A	1.00	0.00	42,000	1.00	0.00	42,000
G	800 DD	Computing Electronics and Networking Technology (CENT) Baccalaureate Program Development	A	4.00	0.00	200,000	5.00	0.00	396,606
G	800 DD	Construction Academy Development	A	2.00	0.00	90,935	2.00	0.00	90,935
G	800 DD	Aeronautic Maintenance Program (AERO) Lease Agreement	A	0.00	0.00	0	0.00	0.00	324,000
G	800 DD	Institutionalize and Integrate Assessment Activities	A	1.00	0.00	50,892	1.00	0.00	50,892
G	800 DD	Workforce Development	A	0.00	0.00	0	3.00	0.00	126,663
G	800 DD	Strengthen Developmental Education	A	0.00	0.00	0	2.00	0.00	93,166
G	800 DD	Develop Culinary Institute of the Pacific	A	0.00	0.00	0	2.00	0.00	125,917
G	800 DD	Workforce Development-Respiratory Therapy	A	0.00	0.00	0	1.00	0.00	59,088
G	800 DD	Improve Student Support Services	A	1.00	0.00	159,956	3.00	0.00	229,363
G	800 DD	Educational Support for Academic Programs	A	0.00	0.00	0	0.00	0.00	66,265
G	800 DD	Improve & Strengthen Instructional Programs	A	0.00	0.00	0	1.00	0.00	162,650
G	800 DD	Support for Workforce Development - Job Placement	A	3.00	0.00	155,233	3.00	0.00	155,233
G	800 DD	Island-wide Workforce Development and Training	A	5.00	0.00	257,910	12.00	0.00	519,593
G	800 DD	Remedial and Developmental Education	A	1.00	0.00	50,043	2.00	0.00	100,086
G	800 DD	Creation of an Enrollment Management System	A	2.00	0.00	83,927	3.00	0.00	127,811
G	800 DD	Applied Business and Information Technology (ABIT) Baccalaureate Program Development	A	3.00	0.00	203,256	3.00	0.00	203,256
G	800 DD	New Program Expansion-Workforce Development Programs	A	3.00	0.00	184,766	3.00	0.00	184,766
G	800 DD	Support for Remedial Programs	A	2.00	0.00	92,322	4.00	0.00	150,868
G	800 DD	Expand Nursing Program	A	1.00	0.00	116,368	2.00	0.00	187,736
G	800 DD	Support for Students with Special Needs	A	1.00	0.00	65,897	1.00	0.00	65,897
R	900 JJ	Workforce Development - Nursing	A	9.00	0.00	570,000	9.00	0.00	570,000
		Sub-total Workforce Development		98.50	1.00	8,362,576	166.50	1.00	13,091,122

REQUEST CATEGORY	PROGRAM ID/ORG	DESCRIPTION	MOF	FY 2005-06			FY 2006-07		
				(P) FTE	(T) FTE	AMOUNT	(P) FTE	(T) FTE	AMOUNT
O	100 AA	Infrastructure Requirements	A	11.00	0.00	1,387,688	11.00	0.00	1,387,688
G	210 BB	Operation and Maintenance	A	10.00	0.00	600,000	15.00	0.00	493,067
G	210 BB	Utilities Increases	A	0.00	0.00	200,000	0.00	0.00	0
G	210 BB	Athletics - Title IX Compliance	A	4.00	0.00	420,000	6.00	0.00	576,279
G	210 BB	EEO/AA Office	A	1.00	0.00	32,000	1.00	0.00	21,096
G	210 BB	Mauna Kea Astronomy Education Center Operations	A	5.00	0.00	500,000	6.00	0.00	600,000
G	210 BB	Pacific Aquaculture and Coastal Resource Center	A	6.00	0.00	291,819	6.00	0.00	291,819
G	210 BB	North Hawaii Education and Research Center	A	3.00	0.00	155,000	3.00	0.00	125,000
G	210 BB	Office of International Affairs	A	0.00	0.00	0	1.00	0.00	30,000
G	210 BB	Office of Research and Graduate Studies	A	0.00	0.00	0	6.00	0.00	250,796
O	700 SS	Computers and Software for Classroom Use	A	0.00	0.00	0	0.00	0.00	60,000
G	800 DD	Distance & Blended Learning Infrastructure Support	A	3.00	0.00	231,404	3.00	0.00	231,404
G	800 DD	Equipment Replacement	A	0.00	0.00	0	0.00	0.00	100,000
G	800 DD	Increase Technological Support	A	0.00	0.00	0	2.00	0.00	102,676
G	800 DD	Faculty and Staff Professional Development	A	0.00	0.00	0	0.00	0.00	50,000
G	800 DD	Additional Security Support	A	0.00	0.00	0	0.00	0.00	50,000
G	800 DD	Equipment Replacement	A	0.00	0.00	317,315	0.00	0.00	366,908
G	800 DD	R&M Funds/Furniture Replacements	A	0.00	0.00	300,000	0.00	0.00	400,000
G	800 DD	Support Campus Business & Training Processes	A	0.00	0.00	0	1.00	0.00	57,325
G	800 DD	Equipment for Academic Programs	A	0.00	0.00	85,640	0.00	0.00	159,000
G	800 DD	Distance Education	A	0.00	0.00	0	2.00	0.00	129,425
G	800 DD	MIS & Technology Support	A	0.00	0.00	0	3.00	0.00	94,650
G	800 DD	Strengthen Services for International Students	A	0.00	0.00	0	0.00	0.00	8,000
G	800 DD	Facility Support	A	1.00	0.00	154,814	1.00	0.00	154,814
G	800 DD	Support for Campus Security	A	0.00	0.00	0	1.00	0.00	32,985
G	800 DD	Marketing	A	0.00	0.00	0	1.00	0.00	62,635
G	800 DD	Technological Support for College Programs	A	3.00	0.00	173,640	6.00	0.00	317,280
G	800 DD	Equipment Replacement Funds	A	0.00	0.00	0	0.00	0.00	81,097
G	800 DD	Critical Campus Infrastructure	A	0.00	0.00	162,745	1.00	0.00	226,939
G	800 DD	Equipment Replacement	A	0.00	0.00	0	0.00	0.00	31,313
G	800 DD	Funds to Support New Facilities	A	0.00	0.00	0	1.00	0.00	77,247
G	800 DD	Funds for Campus Operations	A	19.00	0.00	2,200,000	19.00	0.00	2,200,000
G	800 DD	New Facility Support	A	0.00	0.00	0	3.00	0.00	308,692
G	800 DD	Campus Security	A	0.00	0.00	0	0.00	0.00	155,000
G	800 DD	Equipment Replacement	A	0.00	0.00	0	0.00	0.00	226,406
G	800 DD	Improve Technological Infrastructure and Staffing	A	1.00	0.00	140,897	1.00	0.00	130,106
G	800 DD	Improve Campus Security	A	0.00	0.00	0	0.00	0.00	138,594
R	900 JJ	Challenged Areas - Infrastructure (including \$20 Million State Scholarship Fund)	A	17.00	0.00	22,348,394	17.00	0.00	2,423,878
		Sub-total Infrastructure and Challenged Areas		84.00	0.00	29,701,356	117.00	0.00	12,152,119
O	100 AA	Responding to Enrollment Demands	A	98.25	0.00	4,627,571	102.25	0.00	1,182,785
G	210 BB	Additional Instructional Staff and Operations for Past Enrollment Growth	A	16.00	0.00	800,000	16.00	0.00	800,000
G	210 BB	Additional Student Services Staff and Operations for Past Enrollment Growth	A	12.00	0.00	506,500	16.00	0.00	637,180
G	210 BB	Additional Library Services & Collections for Past Enrollment Growth	A	7.00	0.00	271,853	10.00	0.00	262,990
O	700 SS	Admin/Fiscal Support Specialist	A	1.00	0.00	35,000	1.00	0.00	35,000
O	700 SS	Librarian - Increase from half-time to full-time	A	0.50	0.00	16,000	0.50	0.00	16,000
O	700 SS	Clerk Typist II Position - Student Services	A	0.00	0.00	0	1.00	0.00	30,000
O	700 SS	School Custodians - position counts only	A	2.00	0.00	0	2.00	0.00	0
O	700 SS	Online Subscriptions - Library	A	0.00	0.00	0	0.00	0.00	12,000
G	800 DD	Assigned Time	A	0.00	0.00	176,811	0.00	0.00	176,811
G	800 DD	Improve Academic and Student Support Services	A	0.00	0.00	0	1.00	0.00	41,762
G	800 DD	Serve Students with Disabilities	A	2.00	0.00	150,200	2.00	0.00	150,200
G	800 DD	Improve Student Recruitment & Retention	A	0.00	0.00	0	3.00	0.00	121,944
G	800 DD	Recruit and Serve International Students	A	0.00	0.00	0	1.00	0.00	39,753
G	800 DD	UH/DOE Collaboration	A	0.00	0.00	0	1.00	0.00	71,381
G	800 DD	Assigned Time	A	0.00	0.00	318,105	0.00	0.00	318,105
G	800 DD	Distance Learning Infrastructure	A	0.00	0.00	0	2.00	0.00	93,881
G	800 DD	Increase Campus Security	A	0.00	0.00	0	2.00	0.00	135,570

REQUEST CATEGORY	PROGRAM ID/ORG	DESCRIPTION	MOF	FY 2005-06			FY 2006-07		
				(P) FTE	(T) FTE	AMOUNT	(P) FTE	(T) FTE	AMOUNT
G	800 DD	Support for Business Office	A	0.00	0.00	0	2.00	0.00	64,770
G	800 DD	Professional Development Funds	A	0.00	0.00	0	0.00	0.00	50,000
G	800 DD	Associate of Arts in Teacher Training	A	8.00	0.00	356,164	8.00	0.00	356,164
G	800 DD	English Language Institute	A	0.00	0.00	0	1.00	0.00	36,550
G	800 DD	New Instructional Programs	A	0.00	0.00	0	1.00	0.00	122,588
G	800 DD	Assigned Time	A	0.00	0.00	272,745	0.00	0.00	272,745
G	800 DD	Student Recruitment and Retention	A	0.00	0.00	0	4.00	0.00	148,084
G	800 DD	Assigned Time	A	0.00	0.00	42,253	0.00	0.00	42,253
G	800 DD	Financial Aid Program Support	A	0.00	0.00	0	1.00	0.00	39,262
G	800 DD	Assigned Time	A	0.00	0.00	124,893	0.00	0.00	124,893
G	800 DD	Assigned Time	A	0.00	0.00	152,639	0.00	0.00	152,639
G	800 DD	Assigned Time	A	0.00	0.00	41,168	0.00	0.00	41,168
R	900 JJ	Enrollment Surge	A	5.00	0.00	361,000	5.00	0.00	406,000
		Sub-total Enrollment Surge		151.75	0.00	8,252,902	182.75	0.00	5,982,478
TR	100 AA	Transfer Student Affairs Positions to UOH 900	A	-4.00	0.00	(187,320)	-4.00	0.00	(187,320)
TR	700 SS	Institutional Analyst/Researcher from UOH 900	A	1.00	0.00	0	1.00	0.00	0
TR	700 SS	Student Services Specialist from UOH 900	A	1.00	0.00	0	1.00	0.00	0
TR	800 DD	Transfer Office of International Education to UOH 900	A	-4.00	0.00	(232,012)	-4.00	0.00	(232,012)
TR	900 JJ	Transfer Office of International Education from UOH 800	A	4.00	0.00	232,012	4.00	0.00	232,012
TR	900 JJ	Transfer of Office of Vice President for Student Affairs from UOH 100	A	4.00	0.00	187,320	4.00	0.00	187,320
TR	900 JJ	Transfer of Institutional Analyst and Student Services Specialist to UOH 700	A	-2.00	0.00	0	-2.00	0.00	0
		Total General Funds		401.25	3.00	51,613,883	582.25	3.00	38,897,102
O	100 AA	State Workforce and Economic Development	B	0.00	0.00	665,000	0.00	0.00	415,000
O	100 AA	Infrastructure Requirements	B	0.00	0.00	2,781,321	0.00	0.00	6,169,339
O	100 AA	Responding to Enrollment Demands	B	3.00	0.00	2,487,781	3.00	0.00	7,813,318
G	210 BB	Special Fund Ceiling Increase	B	0.00	0.00	500,000	0.00	0.00	1,500,000
G	800 DD	Tuition and Fee Special Fund Ceiling Increase for UH Community Colleges	B	0.00	0.00	1,061,129	0.00	0.00	1,061,129
		Total Special Funds		3.00	0.00	7,495,231	3.00	0.00	16,958,786
O	100 AA	Reduce Federal Fund Ceiling	N	0.00	0.00	(277,785)	0.00	0.00	(277,785)
		Total Federal Funds		0.00	0.00	(277,785)	0.00	0.00	(277,785)
O	100 AA	State Workforce and Economic Development	W	46.00	0.00	2,680,862	51.00	0.00	4,566,698
O	100 AA	Infrastructure Requirements	W	0.00	0.00	13,337,644	0.00	0.00	10,554,783
O	100 AA	Responding to Enrollment Demands	W	0.00	0.00	182,000	0.00	0.00	625,186
G	210 BB	Revolving Fund Ceiling Increase	W	0.00	0.00	1,000,000	0.00	0.00	1,000,000
O	881 LA	Revolving Fund Ceiling for Hanauma Bay Gift Shop	W	0.00	0.00	1,000,000	0.00	0.00	1,000,000
		Total Revolving Funds		46.00	0.00	18,200,506	51.00	0.00	17,746,667
		TOTAL UH PROGRAM CHANGE REQUESTS		450.25	3.00	77,031,835	636.25	3.00	73,324,770

Prepared by UH Budget Office

Request Category Legend:	
G	Governor Priority
R	Recurring Cost
FE	FixedCost/Entitlement
TR	Trade Off/Transfer
O	Other