SUBJECT: SALES, SERVICE, AND PRIVATE CONSUMPTION OF ALCOHOLIC BEVERAGES

A. References:

1. Board of Regents Bylaws and Policies, Section 11-3, Sale or Consumption of Liquor on Campus.

2. Executive Policy E11.102, Authority to Approve Requests to Sell or Serve Alcoholic Beverages

3. Executive Policy E11.202, Management and Regulation of the Sale, Service and Consumption of Alcoholic Beverages on University Premises

B. Purpose:

To provide the Community Colleges with policy guidelines on the sale and consumption of alcoholic beverages. Each college shall develop its own internal procedures which addresses its special needs. Authority is delegated to the Provost to approve requests to serve or sell alcoholic at community college functions in accordance with the guidelines provided.

C. Responsibilities:

1. Senior Vice President, University of Hawaii and Chancellor for Community Colleges:
   a. Establishes and revises alcoholic beverages policy guidelines.
   b. Delegates to Provost the authority to approve the serving or selling of alcoholic beverages at college functions.
2. Provost:
   a. Insures that guidelines and procedures are complied with.
   b. Provides specific college guidelines, procedures and interpretations for the control of sales, services, and private consumption of alcoholic beverages.
   c. Approves/disapproves requests to swerve or sell alcoholic beverages.

D. Definitions:

1. “Alcoholic Beverage” includes alcohol, liquor, brandy, malt liquor, whisky, rum, gin, okolehao, sake, beer, ale, wine or any beverage containing one-half of one percent or more of alcohol by volume.

2. “Sale” means to provide or deliver alcoholic beverages for value or in any other way than purely gratuitously. Sale also includes those situations where an admission or entry charge to an event or activity entitles the purchaser to alcoholic beverages.

3. “Service” means those circumstances and situations where an individual or organization provides alcoholic beverages to other at an established time and place without receiving compensation from consumers of the beverage.

4. “Private consumption” means those circumstances and situations where individuals or small groups of individuals drink alcoholic beverages in the privacy of their on-campus office, conference room, or residence hall room.

E. Guidelines:

Each college may allow consumption of alcoholic beverages by adult members of its community at college functions including students, faculty, staff, and invited guests as provided below.

1. Sales: Because sales of alcoholic beverages involve procurement of a license, sales by University-run services are prohibited. At Colleges served by a private food contractor, sales may be authorized under the following conditions:
a. Contractor possess the necessary license and permits  
b. Provost provides written guidelines and approval  

Note: Subterfuges (such as “donations” in lieu of sales) designed to avoid the public licensing requirements shall not be permitted.

2. Service:

Requests for service of alcoholic beverages, including use in formal course work and along with meals or special college activities, must be approved in advance by the Provost. The Provost may authorize such service when adequate controls to prevent service to and consumption by minors in attendance are reasonably easy to administer. This would preclude the service of alcoholic beverages at events in which attendance would not be limited to students, faculty, staff and invited guests.

3. Private Consumption:

a. Persons residing in University operated residence halls may consumer alcoholic beverages in their quarters  
b. Consumption on malls, lawns, parking, and similar open spaces and in the classrooms and laboratories is prohibited.

F. Revisions

Replaces CCCM #8000 dated March 16, 1979.

Joyce S. Tsunoda  
Senior Vice President, University of Hawai‘i and Chancellor for Community Colleges