SUBJECT: UH Foundation President's Educational Innovations Fund (UHF-PEIF)

A. References:

1. UH Foundation President's Advisory Funding Committee, January 3, 1983.

B. Purpose:

The purpose of this CCCM is to establish application guidelines for the UH Foundation President's Educational Innovations Fund (UHF-PEIF).

The UHF-PEIF was established to: (1) provide supplemental sources for travel funds, (2) furnish seed money for conferences, and (3) for education enrichment projects.

C. Criteria for Eligibility:

1. Travel funds are available to faculty to: (1) pursue activities which have an unusual potential and support the educational mission of the university, (2) serve as officers in scholarly organizations, (3) travel abroad to present results of research projects which were partially funded by other agencies.

2. "Seed money" through interest-free loans are available for conference start-ups, art exhibits, festivals, etc. Faculty are expected to recover the loan amount through conference preceedings.

3. Funds are available for projects emphasizing educational enrichment. Short-range, "seed money" and matching fund grant proposals are preferred. In general, continuing or long-term proposals seeking UH-PEIF funds will not be considered. Personnel requirements for the duration of the project may be met through short-term contracts and/or student help. Regular salaried positions will not be considered for funding.

D. Responsibilities:

1. Chancellor

   a. Endorses and transmits UH-PEIF proposals to UH Foundation;

   b. Reviews expenditure plan prior to transmittal to UH Foundation, as appropriate;

   c. Publicizes projects which have been funded to promote sharing of results
among community colleges, if appropriate.

2. Provost

   a. Establishes campus procedures for solicitation and review of proposals as well as the administration and evaluation of approved proposals.

   b. Assures that the appropriate forms are used by the initiator

       (1) UHF-A003 Request for Travel Grant, Exhibit I (pink)

       (2) UHF-A005 Request for Seed Money for Conferences, Exhibit II (yellow)

       (3) UHF-A006 Request for Educational Enrichment Grant, Exhibit III (pink)

   c. Assures that the proposal has been endorsed by the appropriate campus administrators.

   d. Assures that the appropriate number of copies (original and six copies) are submitted on a timely basis.

   e. Assures expenditures will not be obligated or made until the proposal has been approved.

   f. Assures that the appropriate funding formula has been used in the application for travel funds.

   g. Transmits endorsed proposal to Chancellor.

E. Timetable:

   Educational enrichment proposals will be considered during January and May other proposals will be considered each month.

   Chancellor submits proposals to the UH Foundation by the second Thursday of each month.

   Provost submits proposal to the Chancellor one week preceding the second Thursday of each month.

F. Attachments:

   1. UHF-A003 Request for Travel Grants, Exhibit I
2. UHF-A005 Request for Seed Money for Conferences, Exhibit II

3. UHF-A006 Request for Educational Enrichment Grant, Exhibit III

G. Revision: None

Dewey H. Kim
Chancellor for Community Colleges

Attachments