

How to register for ITE 588H
Enriching the Curriculum Through Economics

Step 1: Contact the Center for Economic Education at (808) 956-7009 or cee@hawaii.edu to pre-register for the course. An Outreach College Application and Residency Form will be sent to you.

Step 2: Application and Residency Form:
Complete the Outreach College Application and Residency Form. Be sure to fill out both sides of the application.

If you have taken a course from the Outreach College during the past 6 months, you do not need to send in an application for you are in the UH System. Proceed to Step 2.

Step 3: Pre-registration and Payment for the Course:
After you have completed the Application and Residency Form, send the form along with a check for \$100 course fee made out to HCEE. The course fee includes the UH Outreach College \$71 administration fee.

We are offering a discount to you in lieu of regular tuition which would be \$386 (\$193/credit). We accept a personal check or P.O. Our DOE vendor number is 112644.

Step 4: Register for the Course with UH:
This course will take registration on the WEB only.

Register for the course on the web at
<http://myuhportal.hawaii.edu/cp/home/loginfm>

- a. You must get a UH username, if you don't have one, to proceed
- b. Select Add/Drop Courses
- c. Select Term: Summer Extension 2005
- d. Identify campus – UH at Manoa, CRN 4486
- e. **Do not make a payment**

Step 5: PD Credits
If you want to apply for PD credit, you must register through the DOE Professional Development and Educational Research Institute (PDERI) at <http://fms-web2.k12.hi.us/perdi>. It is Event #1173. The DOE will recognize only those courses listed on this website for reclassification.

The course syllabus, instructional plan and Learning Results Portfolio can be accessed through this website.

You are not registered for the course until Steps 1-3 are completed. Step 4 is optional.

If you have any questions, call 956-7009 or email cee@hawaii.edu