

# Ehime Prefectural International Center (EPIC) Internship Program

Application Materials: (Due March 10, 2008)

1. CV/Resumé
2. Letter of recommendation from UH faculty member
3. 2-page essay addressing your qualifications for the internship position (i.e. what experience do you have that would prepare you to (a) consult with EPIC staff, (b) plan and run cross-cultural seminars, (c) manage website and publications
4. UH transcripts

Finalists will be interviewed on the morning of March 20 (Thursday) by a committee with representatives from the Japan-America Society of Hawai'i and the Center for Japanese Studies. Selection will be made by the end of March.

For more information, contact CJS (tel: 956-2665, e-mail: [cjs@hawaii.edu](mailto:cjs@hawaii.edu))

Please send application materials to:  
Center for Japanese Studies  
1890 East-West Rd., Moore 216  
Honolulu, HI 96822

The Ehime Prefectural International Center is offering two internships for approximately twelve weeks over the summer (May to August) of 2008. The students will be working at EPIC and other municipal international centers in Ehime prefecture.

Benefits: round-trip transportation (Honolulu-Ehime), housing allowance, modest stipend, medical and life insurance coverage.

#### *Eligibility Requirements:*

- 1) Functional proficiency in Japanese
- 2) Applicant must be a currently-enrolled undergraduate or graduate student at one of the UH campuses. An undergraduate student must be at least at the sophomore class standing by the time the internship starts.
- 3) American citizen
- 4) Excellent academic record
- 5) Knowledge of Hawaiian culture

#### *Summary of Work Responsibilities:*

- 1) Assist EPIC staff in answering general inquiries both from the people of Ehime and foreigners.
- 2) Plan, coordinate, and execute cross-cultural seminars that include topics on Hawaiian and American cultures.
- 3) Update and manage website and publications for EPIC.
- 4) Assist the summer intensive English language course at EPIC (2 weeks)
- 5) Work hours and holidays: Tuesdays to Fridays from 9 am to 5 pm. Work on Mondays and Saturdays is alternated every two weeks.

The selected candidate will have to provide further documentation to secure the VISA.

Coordinated through the Center for Japanese Studies, UHM, and the Japan-America Society of Hawai'i

University of Hawai'i at Mānoa  
An Equal Opportunity/Affirmative Action Institution

