

College of Education Laptop Assistance Program

Some College of Education (COE) programs require students to have continuous access to a laptop computer with specific hardware and software specifications, see http://www.hawaii.edu/coe/departments/ite/ite_laptop.html

The College of Education will assist students with meeting this requirement providing that the following criteria are met. Assistance requests will be at the discretion of the College and will be evaluated on a case-by-case basis.

CRITERIA

The student has

- Been admitted to a COE program requiring the laptop
- Applied for financial aid
- Requested in writing that the financial aid package include the cost of the laptop
- Not refused any portion of their financial aid package
- Documented financial need unmet by their financial aid package

APPLICATION

Students meeting the above criteria should write a letter to:

Dr. Xu Di, Assistant Dean
College of Education
Office of Student Academic Services
1776 University Avenue, Everly Hall 126
Honolulu, HI 96822

The letter should include documentation (copy of financial aid notices, a copy of your Federal Tax 1040 Form, and/or other verifiable documentation) of the above criteria, an explanation of specific circumstances, and a request for assistance.

- A loaned laptop computer for the duration of the student's program of study.
- Such loans require signing a custodial responsibility agreement and the computer must be returned in its original condition at the conclusion of this agreement.

SELECTION

Recipients will be selected by a committee appointed by the Dean of the College of Education at the University of Hawaii at Manoa.

NOTIFICATION

The Assistant Dean shall notify recipients of their selection