

Mentor Teacher's Evaluation of the University Coordinator (UC)

University Coordinator: _____

Year: ____ Semester: Fall ____ Spring ____ Field Experience: OP ____ Student Teaching ____

Directions: As a practicing professional, your evaluation of the University Coordinator (UC) is important for the continual growth and improvement of our secondary program. Please rate and comment on the performance of the UC that you worked with this semester. Your responses will remain anonymous. The feedback you provide will assist us in addressing the strengths/weaknesses of our field supervision practices. We appreciate you taking the time to complete this evaluation and commend your commitment to the field of education and the mentoring of teacher candidates.

Number of classroom visits by the UC (mark one): 0 1 2 3 4 5 6+

Please respond to each of the following questions using this rating scale:

1 = Rarely, if ever 2 = Seldom the case 3 = Generally the case 4 = Consistently

The University Coordinator:

____ Engaged in classroom observations and post-observation debrief conferences on a regular and timely basis throughout the semester.

____ Conducted post-observation debriefing conferences with both you and the student teacher present.

____ Provided useful suggestions, constructive criticism, and consistent support to the student teacher.

____ Worked in conjunction with you to monitor the student teacher's progress and focus on specific areas of improvement.

____ Was available outside of scheduled classroom visits to answer questions or concerns in a timely and professional manner.

____ Interacted with you and the student teacher in a professional manner, demonstrating both knowledge and a constructive interest in student teacher's progress.

____ Was supportive and effective in resolving any issues that arose, handling the situations in a constructive and professional manner.

At the start of the semester, did the UC give you sufficient information about the secondary program, the field experience requirements, and your role as a mentor teacher? If not, what additional information would have been helpful to you at the start of the semester?

Are there any areas that you feel the UC can improve on? If so, please briefly describe these areas.

Please write any additional comments that you have regarding the UC and/or the field supervision practices as a whole.

Please return this form in the attached envelope.

Thank you for your time and continued support of the secondary teacher education program.