

College of Education Faculty Senate Minutes for Academic Year 2005-2006

COE – FACULTY SENATE

March 3, 2006, 2:00-3:00 PM

Wist Hall Room 233

MINUTES

Present: CDS: Brown, Shapiro; Yuen; Ozaki, Conway, Johnson; CE: D’Andrea; CRDG: Acord, Baumgartner, Berg, Young, Saka, Pottenger, Venenciano, York; CS: Freese, Ching; EA: Cole; EF: McEwan, Ericson; EP: Yin; ET: McKimmy; ITE: Moniz, Pateman, Gorecki; K: Maeda; SE: Cook, McDougall; Wells;

Absent: CDS: Heyer; DO: Chock; ITE: Kessler; SS: Nakaoka; COEDSA: Kawczynski

Guests: Michael Omizo, Deans Office; Joy Tsutsui & Mari Fujimoto, CESA;

TOPIC	DISCUSSION	DECISION
Welcome, Introductions, Additions to Agenda	<p>Jean Johnson, Faculty Senate Chair, called the meeting to order at 2 PM.</p> <p>The following introductions, acknowledgements, and announcements were made:</p> <ul style="list-style-type: none"> • Michael Omizo attending to give Dean’s report. 	
Approval of Minutes	<p>Reminder that agendas and minutes are on the web. Senate members have access to them for the entire year.</p>	
Report from the Dean	<p><u>Dean’s Report:</u> Michael Omizo, Assistant Dean:</p> <ul style="list-style-type: none"> ▪ NCATE site visit has been pushed back to April 2007, giving us more time to prepare. ▪ By the end of the year, Standards 4, 5, and 6 should be complete. Standards 1, 2, and 3, which have to do with assessment, are still in process. These three (1, 2, 3) are really crucial—most schools that fail accreditation fail on one of those three. ▪ COE has switched to TK20 portfolio system. There have been some problems, but most have been resolved. 	
Committee Reports	<p><u>Budget & Facilities – Don Young</u></p> <ul style="list-style-type: none"> ▪ No new progress on proposed building - waiting for the UH foundation to respond to proposal ▪ Meeting scheduled with Wally Gretz on March 9th to discuss signage. ▪ Biennium budget process - due date for proposals has been moved to March 24th. Dean Hitz will meet with the committee closer to the due date. ▪ Committee recommending Senate support for resolution to support the need for a new building. A draf copy of the resolution was distributed. Following a discussion, Young moved for Senate approval of the resolution. Pottenger seconded. ▪ Young will send an electronic copy to the Chair to send to the Chancellor. 	<p>Approved unani- mously, no opposed, no abstentions</p>

	<p><u>Curriculum Committee</u> – <i>Julie Maeda</i> Asked Senators to remind departments that the deadline for proposals for new courses. The committee will meet at the end of the month to discuss any proposals for new courses, curriculums, etc. The deadline for proposals is March 10th.</p> <p><u>Diversity Committee</u> – <i>Steve Brown</i> The committee has held two workshops about the tuition increase:</p> <ul style="list-style-type: none"> ▪ Friday, February 24th: Panel of five individuals; about 30 people in attendance ▪ Friday, March 3: Discussion groups on “structured academic controversy” ▪ Both workshops went very well. Jeff Moniz will draft summary reports for the committee, which meets next week; based on the workshop reports and subsequent discussion, the committee can make recommendations to the Senate. ▪ Chair voiced appreciation for the hard work of members of the committee. <p><u>Fellowship Committee</u> – <i>Dennis McDougall</i></p> <ul style="list-style-type: none"> ▪ Passed out sheet describing the call for nominations for COE awards ▪ Last year, the awards went to Bob Stodden, Morris Lai, and Paul McKimmy. ▪ On April 7th, the committee will tally the results of the nominations. The senate will then approve or disapprove the winners (winners based on tallies). ▪ This year, the award categories will remain the same. ▪ Discussion about when to present the award since the annual dinner will be next November instead of May. • Chair suggested that the Executive Committee discuss the appropriate venue for presenting the awards, possibly during the Congress meeting, possibly invite the Chancellor. <p><u>Personnel Committee</u> – <i>Kathy Berg</i> The Dean announced to the College that Ann Freese and Rhonda Black had been nominated for the BOR Excellence in Teaching Award.</p>	
<p>Other Reports</p>	<p><u>Course Evaluations and Others</u>-<i>Hunter McEwen</i> Two draft recommendations have come out of the meetings regarding academic units and tenure/promotion procedures.</p> <ul style="list-style-type: none"> ▪ <u>Student evaluations.</u> Departments should have gotten all of the information. The results showed there is a demand for unified procedure across departments—a common form, common items to respond to (with the option to add items). 	

- Tenure/promotion. Two suggestions: 1) That the departments formalize a practice commonly already occurring: there should be an outside member on the personnel committee. The outside member should be someone of high academic standing in the field. It is possible that the Dean's office would keep a list of names of those willing to serve as outside members. 2) Perhaps the committee should solicit letters from outside scholars. The issue of the credentials of non-academic persons was raised earlier, but the procedure documents on this are not very explicit. Individual departments need to review procedures and revise them accordingly.

All Campus Council of Faculty Senate Chairs—Jean Johnson

- The council met the day after Interim President McClain made recommendations on UARC, and the day that the search committee decided to keep him on as UH president rather than conducting a long, drawn-out search. Much of the discussion revolved around those two events.
- Passed out a handout which compares different UH campus grading systems. ACCFSC wants to see standardizing grading across the system.
- Ericson noted that non-standardization does negatively impact students when they transfer.
- Shapiro noted that this is the 3rd year that this issue has been discussed, and questioned when the council will actually take action.

Mānoa Faculty Senate Report – David Ericson

- An outside evaluation is being conducted of UHM facilities.
- An evaluation was recently completed for UHM's international programs.
- The report recommends a "one-stop" service for international students.
- The search committee for the Chancellor has been formed, but the interim will probably be in that position for another year.
- Mānoa has been starved in terms of administration. Under previous leadership, many positions were moved out of Mānoa to the UH President's office. It may be recommended that some of these positions and functions be brought back to Mānoa to the Chancellor's office.
- Passed a Resolution asking that the search for system VP for Student Affairs be placed on hold.
- He also attended a meeting of the Committee on Administration/Budget, the focus of which was the medical school. The Kakaako campus has a budget deficit of \$5 million, which is expected to increase to \$6.5 million

	<p>next year. It is not clear how this deficit will be met.</p> <p><u>Elections</u>—<i>Darnell Cole</i></p> <ul style="list-style-type: none"> ▪ If a faculty senate member is nearing the end of his or her second year rotation, please find someone to serve in place of the member and if appropriate, the alternate. ▪ Committee Chairs also need to think about whether they would like to continue to serve in the same capacity next year. <p><u>CESA</u>—<i>Milli Gorecki</i></p> <ul style="list-style-type: none"> ▪ Acknowledged two students attending the meeting today. ▪ CESA membership has voted for its new officers (the deadline was 12 noon today). ▪ Noted that it is hard for students to attend CESA meetings because many of them are working in the field. <p><u>ETEC</u>—<i>Paul McKimmy</i></p> <p>The last meeting was cancelled, but conducted discussion through UH portal. Will have a report for the next meeting.</p> <p><u>Search Committees</u>—<i>Jean Johnson</i></p> <ul style="list-style-type: none"> ▪ Committee for UH System Vice-President met yesterday and selected six candidates to appear in video interviews, which will take place on March 21st. Following the video conferences, the committee will decide which candidates will be invited to campus for interviews. ▪ Chancellor’s Search Committee not yet announced. 	
<p>Issues before the Senate</p>	<p><u>Parking Issues</u></p> <ul style="list-style-type: none"> ▪ Chair reported that the issue of inadequate parking for part-time has come to her attention. ▪ Gorecki described the problem as disheartening. She has to bring materials to her class in the middle of the morning. The structure is full and it means maybe driving around for an hour to locate off-campus parking. ▪ Reference made to the lawn-parking accommodations during the Bus strike. ▪ Pateman agreed it was a serious issue and suggested approaching the administration for help with the issue. ▪ Young noted that while the issue was visited last year, any type of solution became a cost issue, so any action stalled. Perhaps COE could increase the number of permits it allocates for different lots, like the lot by the music building? ▪ Cole moved to refer the issue to the Budget and Facilities Committee for review and recommendations. Shapiro seconded. <p><u>Report from Executive Committee</u></p>	<p>Approved unaniously.</p>

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	The Committee met last week with D'Andrea. Another meeting is scheduled to finalize its recommendations to the Senate. He will bring these recommendations to the April meeting.	
Emerging Issues for Discussion	<p><u>Scholarship Committee</u> Chair relayed a request from Dr. Xu Di for a member of the Faculty Senate to serve on the Scholarship Committee. Yuen volunteered.</p> <p><u>Faculty Satisfaction Survey</u> Chair encouraged Senators to complete the on-line survey.</p>	
Adjournment	<p>The meeting was adjourned at 3:05pm.</p> <p><i>Next Meeting: Friday, April 7, 1-3 PM, Wist Hall 233</i></p>	