

# COE – FACULTY SENATE

April 21, 2006, 1:30-2:30 PM

Wist Hall Room 233

## MINUTES

Present: CDS: Brown, Shapiro, Yuen, Ozaki, Conway, Johnson, Leake; CE: D’Andrea; CRDG: Acord, Baumgartner, Berg, Young, York, Estomago, Pottenger, DaSilva; CS: Ching; DO: Chock,; EA: Cole; EF: McEwan, Ericson; EP: Yin; ITE: Moniz, Kessler, Gorecki; Kinesiology: Maeda; SPED: McDougall, Goeas; O&T: McKimmy; COEDSA: Kawczynski; CESA: Tsutsui, Fujimoto (Guest Members).

Absent: CS: Freese; ITE: Pateman; SPED: Wells; SS: Nakaoka.

Guests: Christine Su (CDS), recorder

TOPIC	DISCUSSION	DECISION
<p>Welcome, Introductions, Additions to Agenda</p>	<p>Johnson, Faculty Senate Chair, called the meeting to order at 1:32PM with a quorum present.</p> <ul style="list-style-type: none"> <li>▪ Remarked that much has occurred since our last meeting with the announcement of the resignation of the Dean.</li> <li>▪ The Dean is away today and unable to be here.</li> <li>▪ The Mānoa Vice-Chancellor for Academic Affairs scheduled an emergency meeting at 3PM today to discuss the pending vacancy in the Dean’s position. This Senate meeting will end in time to enable members to attend that meeting.</li> </ul> <p><u>Meeting with Vice-Chancellors.</u> Copies of the resolution approved during the last meeting and the cover letter to the Chancellor were distributed. The Executive Committee has a meeting scheduled with them on May 4 to discuss facility issues.</p> <p><u>Consideration of Statement to Chancellor.</u> With the resignation of the Dean, the Chair sent to the Senators by email a draft resolution to ask that the search be conducted as soon as possible for a permanent Dean and that faculty be involved in the search and selection. Motion to approve by Pottinger; seconded, Chock.</p> <ul style="list-style-type: none"> <li>▪ Chock noted that in last two vacancy periods, there was one break of three years and another of two between hiring of deans, resulting in long interim appointments.</li> <li>▪ Chair noted that in Dean’s Council meeting, it was stated that there was very little faculty involvement in the selection process for the current dean.</li> <li>▪ D’Andrea disagreed, noting involvement of two committees. He suggested that this is an opportunity for Faculty Senate to have a series of meetings supported by interim dean to delineate vision for COE. This could be used as basis for interviews and selection.</li> </ul>	<p>Approved with no dissenting votes, and one abstention (Ericson)</p>

	<ul style="list-style-type: none"> <li>▪ Young asked what does “as soon as possible” mean?</li> <li>▪ Shapiro that “as soon as possible” is rather vague.</li> <li>▪ D’Andrea suggested a modification to state a search would begin in Fall 2006.</li> <li>▪ Consensus for the change.</li> </ul>	
Committee Reports	<p><u>Budget and Facilities Committee – Don Young</u></p> <ul style="list-style-type: none"> <li>▪ Submitted a detailed written report.</li> <li>▪ Currently analyzing and comparing proposals for a funding feasibility study.</li> <li>▪ Sign design was rejected by Mānoa architects. Will meet with them again to discuss alternatives.</li> <li>▪ Speitel is pursuing options for parking possibilities.</li> </ul> <p><u>Diversity Committee – Steve Brown</u></p> <ul style="list-style-type: none"> <li>▪ Brown has distributed a consensus statement from the committee for the approval by the full Senate. Brown moved to approve; seconded by Ozaki.</li> <li>▪ Chair asked why committee did not consider sending this statement to President as well as Manoa faculty senate. Brown agreed this was a good idea</li> <li>▪ McEwan will send a couple of typo corrections to Brown.</li> <li>▪ Shapiro asked whether the tuition increase does increase the percentage share of higher education costs.</li> <li>▪ Brown responded that it does.</li> </ul> <p><u>Fellowship Committee – Dennis McDougall</u></p> <ul style="list-style-type: none"> <li>▪ Distributed a sheet with lists of nominees for honors.</li> <li>▪ Plans to distribute the email ballot after this meeting.</li> <li>▪ Votes are due by 5pm April 26<sup>th</sup>; votes will be tallied on April 27<sup>th</sup>.</li> <li>▪ The winners will be honored at the end of the semester.</li> <li>▪ Shapiro asked whether descriptors were available on the nominees.</li> <li>▪ McDougall asked whether the number in parentheses (the number of nominations the person received) should be included on the ballot.</li> <li>▪ Cole and Gorecki suggested it be removed.</li> <li>▪ Consensus for the removal.</li> <li>▪ McDougall asked Senators to encourage their sections to participate in the selection of the honorees.</li> </ul> <p><u>Governance Committee – Beppie Shapiro</u></p> <ul style="list-style-type: none"> <li>▪ An email was sent regarding proposed changes to Charter and Bylaws of Senate and Congress to reflect addition of research units and changes in the way business is conducted.</li> <li>▪ Brown has already submitted some corrections and suggestions.</li> <li>▪ McKimmy suggested a need for clarity regarding non-voting member status.</li> <li>▪ McEwen asked the committee to check the proper procedures for making changes to the By-Laws.</li> </ul>	Approved with no dissenting votes and two abstentions (Shapiro and McKimmy)

	<ul style="list-style-type: none"> <li>▪ Asked members to get other suggested changes to her. The Committee will meet again prior to the next meeting of the Senate.</li> </ul> <p><u>Student-Faculty Relations – Milli Gorecki</u></p> <ul style="list-style-type: none"> <li>▪ CESA has an electronic newsletter that will be going out to all faculty and students.</li> <li>▪ CESA website will be up and running soon.</li> <li>▪ Ideas being developed for an August 25 orientation.</li> <li>▪ Working on a survey for ideas or activities to improve student-faculty relations.</li> <li>▪ Thanks CESA members Tsutsui and Fujimoto for attending.</li> </ul> <p><u>Technology Committee – Paul McKimmy</u></p> <ul style="list-style-type: none"> <li>▪ Observation is that COE has a reduced need for hardware, because more students and faculty have their own computers.</li> <li>▪ However, there is increased need for multimedia software.</li> <li>▪ Committee suggesting design and purchase a multimedia lab, both mac and PC, to create an open source (linux) laboratory, in addition to existing lab.</li> <li>▪ Grad assistants are researching the needs of updating and replacing equipment in classrooms.</li> </ul>	
<p>Special Report from Executive Committee - <i>Darnell Cole, Senate Vice Chair</i></p>	<p>Discussed the response of the Executive Committee to an issue raised by a Senator. (A copy of his powerpoint presentation is attached.)</p> <ul style="list-style-type: none"> <li>▪ The Executive Committee recommends that the Senate charge the Diversity Committee with the discovery, analyses, and recommendations for action on the issue.</li> <li>▪ He further asked that the Committee provide monthly feedback to the Senate with a final report by the end of the next academic year.</li> <li>▪ Shapiro moved to accept the recommendation with the deletion of the faculty member’s name, recognizing that it is a COE issue. Chock seconded.</li> <li>▪ D’Andrea asked the sources of the “COE Policies.”</li> <li>▪ McKimmy responded that the handbook is on the web.</li> <li>▪ D’Andrea asked to have the word “practices” added.</li> <li>▪ Consensus approval.</li> </ul>	<p>Approved unanimously. No dissenting votes or abstentions.</p>
<p>Other Reports</p>	<p><u>Treasurers Report – Mona Chock</u> As of April 18, the balance in the Senate accounts includes \$6,039.93 in the special Fund and \$1,340.92 in the Foundation Account.</p> <p><u>Election of 2006-2007 Senators – Darnell Cole</u></p> <ul style="list-style-type: none"> <li>▪ Your department will be receiving a list of Senate replacements needed.</li> <li>▪ If you know your unit has already selected a replacement, please let Darnell Cole know.</li> <li>▪ A list of the newly elected Senators will be available for the next meet.</li> </ul> <p><u>All Campus Council of Faculty Senate Chairs – Jean Johnson</u></p>	

	<ul style="list-style-type: none"> <li>▪ Council met this morning.</li> <li>▪ Much discussion about the legislature.</li> <li>▪ Resolution asking that position of Vice president of student affairs be filled will apparently be approved, with possibly a proviso in the budget.</li> <li>▪ The university appears to be doing well in the budget.</li> <li>▪ The Financial Assistance Draft Proposal was distributed and has been listed on the web.</li> </ul> <p><u>Search Committee – Jean Johnson</u></p> <ul style="list-style-type: none"> <li>▪ Copy of web announcement on the three finalists for the position of Academic Vice-President for Academic Planning and Policy distributed.</li> <li>▪ They are Dr. Amanda Golbeck, Dr. Jay Noren, and Dr. Linda Johnsrud.</li> <li>▪ The Search Committee will make recommendations to President McClain on May 5.</li> </ul> <p><u>Mānoa Faculty Senate – David Ericson</u></p> <ul style="list-style-type: none"> <li>▪ Distributed a summary.</li> <li>▪ Four resolutions came before Senate but he is unsure of the outcome</li> <li>▪ Search Committee for the Chancellor’s position has met and is selecting a search firm.</li> </ul> <p><u>Plans for Congress Meeting</u></p> <ul style="list-style-type: none"> <li>▪ Chair asked preferences for scheduling the joint Congress-Senate Meeting.</li> <li>▪ Suggested May 12<sup>th</sup> – consensus that this was ok.</li> </ul> <p><u>Convocation Announcement</u></p> <ul style="list-style-type: none"> <li>• Convocation announcement was passed around.</li> <li>• Chair encouraged Senators to attend.</li> </ul>	
Emerging Issues for Discussion	None.	
Adjournment	<p>Chair encouraged Senate to attend the meeting with Smatresk.</p> <p>The meeting was adjourned at 2:24 pm.</p>	

Attachment: Cole’s Powerpoint Presentation.