

COE – FACULTY SENATE

November 9, 2007, 12:00-2:00 PM

Wist Hall Room 233

MINUTES

Present: CDS: David Leake, Tom Conway, Martha Guinan, Jean Johnson. Counselor Education: Brenda Cartwright. CRDG: Suzanne Acord, Truc Nguyen, Kathy Berg, Mark Yap, Marybeth Hamilton, Tom Speitel, Carolyn Towata, Ricardo Lorenzana. Curriculum Studies: Neil Pateman, Barbara Klemm. Ed. Admin: Stacey Roberts. Ed. Foundations: David Ericson. Ed. Psych.: Seongah Im. Ed. Tech.: Ellen Hoffman. ITE: Jeff Moniz, Beth Pateman, Eva Ponte. Kinesiology: Coop De Reene. Special Ed.: James Skouge, Jenny Wells. COEDSA: Kristen Kawczynski.

Absent: CDS: Kelly Roberts, Denise Uehara, Valerie Shearer, JoAnn Yuen. CRDG: Morris Lai, Hugh Dunn, Kanesa Duncan. Curriculum Studies: Sarah Twomey. Dean's office: Keith Tokuda. ITE: Mili Gorecki. Special Ed.: Dennis McDougall. Student services: Niki Libarios. CESA.

Guest: Dean Christine Sorensen

TOPIC	DISCUSSION	DECISION
Welcome	Chair called the meeting to order at 12:08 PM. Motion by Roberts to approve minutes from October 12, 2007 Faculty Senate meeting.	Minutes approved unanimously
State of the College Report – Dean Sorensen	<u>NCATE Visit</u> <ul style="list-style-type: none">▪ NCATE results, good news: Initial programs received continuing accreditation.▪ Advanced programs met with conditions; Standard 2, assessment system, not met.▪ NCATE will return in 2009.▪ We must notify all students of outcome. NCATE will post results on their website.▪ Potential outcomes: continued accreditation or revocation.▪ The dean is working with department chairs to meet conditions.▪ All programs need to identify outcomes and determine how outcomes are met. All programs do this to a certain extent already. Assessment systems need to include the following: documenting evidence in community involvement, determining how our assessment measures are fair and consistent, and how they are connected to the COE conceptual framework.▪ The Dean asked the council for advisement.▪ We have one year to create report.▪ Board of Examiner report is available yet not very specific. We need to look at criteria for rubric in training modules.	

- Dean would like us to think of NCATE preparation as continuous improvement, not just adherence to NCATE standards.
- How are we collecting evidence of standards at four points in the program: entry, clinical, culminating, and follow up?
- There are still slots available for NCATE training. See Michael Omizo if interested.
- The Dean will be a member of the Board of Examiners and is going to training.

Image Development

- Campus will hire a web content manager and COE will hire someone to develop our COE website. COE is working with MAPS to create a consistent visual piece.

Education Subcommittee

- COE is working with the legislature to develop an education subcommittee for teacher workforce development and the gathering of information and data.
- Committee is exploring mentoring and induction strategies, professional development schools, and recruitment/retention issues.
- HTSB, HSTA, independent schools, and the COE are involved in the discussion, trying to focus a discussion on 2-3 issues.

U.S. Congressman Abercrombie Visit

The congressman will visit the COE on November 29th to talk about NCLB. Chairs and directors have been invited to the meeting and will share COE concerns regarding the legislation.

Strategic Planning

The updated COE Strategic Plan will be implemented in the spring. Therefore the plan needs to be developed by December 2007. The dean wants faculty and staff to have voice in identifying the core themes. The COE Strategic Plan needs to be connected to the Mānoa Strategic Plan. The Mānoa Chancellor's Office has planned campus discussions for strategic planning.

College-Wide Awards

Can we create consistency in the nominations and selection process of awardees for faculty, APT and civil service staff? Awards can be presented at the last congress meeting in May.

Curriculum Review

Do we need for resources for programs or do we need to restructure? The dean advised looking at the standards, not necessarily the courses.

MET Meeting

The chancellor wants to increase the number of support staff on campus. The COE must think about position control, be able to explain how we allocate positions, and how these positions relate to the strategic plan and data analysis.

	<p><u>Faculty Senate Support</u>—Mona Chock will sit in on meetings in the future and will provide support including taking minutes.</p> <p><u>College-Wide Lunch</u> This will be scheduled in December after the congress meeting.</p>	
Technology Report	<p><u>McKimmy-</u></p> <ul style="list-style-type: none"> ▪ Future Distance Education offerings must be part of an approved Distance Education Plan before the COE can offer distance education courses. Paul McKimmy will assist in writing this. ▪ File formats in COE. The current problem is the way Microsoft saves document file extensions and problems with Office 2007. McKimmy encourages COE to use Open Document Format extensions. The committee recommends that for COE business we save as in the old version and ODF extensions. This was endorsed by the Dean’s Council and Technology Committee. Paul asked for the Faculty Senate to vote on the committee’s recommendation for it to become COE policy. ▪ The ITE laptop standard would change if this motion is approved. ▪ Moniz expressed a concern regarding the allocation of technology resources to implement this change. McKimmy does not believe it will be a strain on resources. ▪ Hoffman expressed the need to educate students on this issue since students are buying the new products. ▪ Skouge reiterated that we can open new file formats in the CRC and reformat it for personal use. ▪ Kathy Berg seconded the motion to adopt the recommended policy. 	Motion carried with one abstention
Reports	<p><u>Roberts</u></p> <ul style="list-style-type: none"> ▪ The Faculty Senate was encouraged to determine COE award procedures. ▪ Strategic plan meetings are coming up and will be held in the Campus Center Ballroom. Johnsrud discussed challenges at the meeting. The COE Faculty Senate Executive Board will discuss the format for the COE plan. <p><u>Budget and Facilities Committee – Speitel</u> The committee met on October 10th. Members are concerned about the fire, securing a new building, the new portables, the need for an emergency report plan, mold in the buildings, A/C, lack of wheelchair accessibility, report for new COE building, and more. The committee will discuss priorities with the dean on Nov. 2nd. The committee was alerted to rats in UHS Buildings 1, 2, 3. Authorities have been notified.</p>	

	<p><u>CCPP – Ericson</u> Ericson reviewed course proposals and recommends their acceptance. Physical education would like to require a dual prep program for Phys. Ed majors. Ericson moved to accept, seconded by Hoffman.</p> <p><u>Personnel committee—Hamilton</u> Submission for the BOR Excellence in Teaching Awards is due Dec. 6th.</p> <p><u>WalkOctober – Cartwright</u> WalkOctober was successful. Mona Chock had the highest number of steps, Jean Johnson had the highest number of minutes, and CRDG had the highest participation rate.</p>	<p>Passed with 2 abstentions, 1 nay</p>
<p>Unfinished Business</p>	<p><u>Roberts</u> Faculty Senate Priorities – COE Strategic Plan</p> <p>Chairs –</p> <ul style="list-style-type: none"> ▪ McDougall resigned from Faculty Senate and Mānoa Faculty Senate. Truc Nguyen will replace him in the Mānoa Faculty Senate ▪ Student-Faculty Relations committees, Mili Gorecki volunteered to chair Faculty-Student Relations Committee. Motion to vote on Mili’s appointment. ▪ Mark Yap was nominated for Fellowship Chair by Brenda Cartwright, seconded by Kathy Berg. 	<p>Motion carried unanimously for Gorecki to serve as chair for student faculty relations</p> <p>Motion carried unanimously for Mark to serve as fellowship chair</p>
<p>New Business</p>	<p><u>Roberts-Tenure upon initial appointment</u> At the All Faculty Senate Council meeting, tenure upon initial appointment was discussed. Currently the BOR can grant tenure, but regents are discussing giving the President power to grant tenure upon initial hire. This action would give DPC a say in the early granting of tenure and could increase competitiveness for folks coming from tenured positions at other universities. Administrators and faculty will be discussing this issue.</p> <p><u>Roberts-Strategic Planning- Executive Council will meet after today’s Faculty Senate meeting.</u></p>	
<p>Emerging Issues</p>	<p><u>Ericson-Committee for Administration and Budget in Mānoa Faculty Senate.</u> Mānoa would like to initiate an evaluation system for administrators, including chancellors and deans. Should we be doing this at college level?</p> <p><u>Nguyen-Mānoa Faculty Handbook</u> is being updated. Please participate in the online process.</p>	

	<p><u>Skouge</u>-Disability access is hindering students from entering building. Do we take positions on this? Tom Speitel's committee will create a resolution for this as well as for health and safety. Kawczynski stated that student groups would support this.</p>	
Adjournment	<p>Meeting adjourned at 2:20 PM. Next Meeting: Friday, Dec. 14th, 12:30 PM-2:30 PM, ULS Cafeteria.</p>	