•NOTICES:

(11-30-98) Calculation of Maximum Allowable Off-Duty Salary for 9-Month Faculty

The University calculates allowable off-duty salary (formerly known as “overload”) at a daily rate by prorating the monthly off-duty salary based on the number of workdays during each month of the off-duty period. In certain years, this method has resulted in one less day of off-duty salary even where the faculty member has worked the entire 3-month off-duty period.

To enable more consistent administration of off-duty salary for 9-month faculty who work during the entire 3-month off-duty period, the off-duty period for the months of May and August shall be designated as one-half of the number of workdays (excluding holidays and weekends) in the month. Eligible faculty may therefore earn 50% of their monthly off-duty salary rate during these months. If the off-duty salary is earned for only a portion of the off-duty period within any given month, the prorated daily rate method shall continue to be followed.

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(6-2-98 REVISION) Notification of Statutory Dues Change for the University of Hawai‘i Professional Assembly

Please be advised that the statutory dues for Bargaining Unit 07 members should be based on all salaries effective July 1, 1998, or for new hires on the salary in effect upon initial employment. This statutory dues increase will commence on July 1, 1998.

The formula for determining the statutory dues will be calculated as previously notified, updating the annual salary to July 1, 1998.

\[
\text{Dues} = 1.1\% \times \text{annual salary (effective July 1, 1998), or the initial salary for employees hired after July 1, 1998}
\]

UHPA has approved policy and procedures to provide non-members with a rebate of their pro rata share of these dues which may be applied to activities of a political or ideological nature unrelated to the terms and conditions of employment.

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(3-24-98) New Procedures on Faculty Subsidized Parking

Administrative Procedure A9.760 (NEW) implements Article VII, Section G. Subsidized Parking at University campuses under the Unit 07 Collective Bargaining Agreement. (See page 21). This new procedure can be found at the following website:

http://www.svpa.hawaii.edu/svpa/apm/pers/a9760.pdf
Personnel and/or Administrative Officers have been informed of the availability of the following Administrative Procedure (AP) on the World Wide Web (WWW) in Adobe/Acrobat format. Those units that do not have access to the WWW may contact their respective Personnel/Administrative Officer for a hardcopy.

(NEW) A9.760 - Procedures for Subsidized Parking

If you have any questions, please contact Evelyn Nowaki at 956-8330.

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(12-3-97 REVISION) Notification of Statutory Dues Change for the University of Hawai‘i Professional Assembly

Please be advised that the statutory dues for Bargaining Unit 07 members should be based on all salaries effective January 1, 1998, or for new hires on the salary in effect upon initial employment. This statutory dues increase will commence on January 1, 1998.

The formula for determining the statutory dues will be calculated as previously notified, updating the annual salary to January 1, 1998.

Dues = 1.1 % x annual salary (effective January 1, 1998), or the initial salary for employees hired after January 1, 1998

UHPA has approved policy and procedures to provide non-members with a rebate of their pro rata share of these dues which may be applied to activities of a political or ideological nature unrelated to the terms and conditions of employment.

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(11-24-97): Notification of Statutory Dues Change for the University of Hawai‘i Professional Assembly

Please be advised that the statutory dues for Bargaining Unit 07 members should be based on all salaries effective July 1, 1997, or for new hires on the salary in effect upon initial employment. This statutory dues increase will commence on January 1, 1998.

The formula for determining the statutory dues will be calculated as previously notified, updating the annual salary to January 1, 1998.

Dues = 1.1 % x annual salary (effective July 1, 1997), or the initial salary for employees hired after July 1, 1997

UHPA has approved policy and procedures to provide non-members with a rebate of their pro rata share of these dues which may be applied to activities of a political or ideological nature
unrelated to the terms and conditions of employment.

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(6-13-97) Article XX, Salaries, Section B, Entitlement (Resignation, Termination, Retirement) of the Unit 07 Collective Bargaining Agreement

The Entitlement provision on page 56 of the Unit 07 Collective Bargaining Agreement under Article XX, Salaries, was amended during the last round of collective bargaining to include retirements. It reads as follows:

Faculty Members whose effective date of resignation, termination or retirement, falls before July 1, 1997 or July 1, 1998, respectively, shall not be entitled to the salary increases set forth in this Article, but may be entitled to receive deferred salary or vacation pay after this date.

In light of this new language, we provide the following guidance:

This provision distinguishes between two dates: 1) the “effective” date of the resignation, termination, and retirement, and 2) the payout period for deferred salary or vacation after the “effective” date. Thus, a faculty member whose effective date of retirement or resignation falls before July 1, 1997 but who continues to be on active pay status due to prorata salary or vacation pay would not receive the increase. In contrast, a faculty member whose effective date of retirement or resignation falls after June 30, 1997 will be entitled to the salary increase. In the case where 1996-97 has been a terminal year following contract nonrenewal, a faculty member’s effective date of termination would be June 30, 1997 and the faculty member would not be entitled to the increase.

In accordance with A9.590, Level Pay Option, the faculty member who elects the level pay option (no LWOP) will not be entitled to the increase on July 1 if that faculty member would in fact have been on LWOP on July 1 if the option had not been in effect. Generally, those on the level pay option or LWOP status will receive their increases on August 1, 1997.

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(5-14-97) Notification of Statutory Dues Change for the University of Hawai‘i Professional Assembly

The University has been informed by the University of Hawai‘i Professional Assembly (UHPA) that the statutory dues for Bargaining Unit 07 members should be based on all salaries effective July 1, 1997, or for new hires on the salary in effect upon initial employment. This statutory dues increase will commence on July 1, 1997.
The formula for determining the statutory dues will be calculated as previously notified, updating the annual salary to July 1, 1997.

\[
\text{Dues} = 192.00 \text{ per year plus } [0.00475 \times \text{annual salary (effective July 1, 1997), or the initial salary for employees hired after July 1, 1997.}]
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UHPA has approved policy and procedures to provide nonmembers with a rebate of their pro rata share of these dues which may be applied to activities of a political or ideological nature unrelated to the terms and conditions of employment.

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