

Checklist for Diversity and Equity Initiative Report

Use this form for completing your project report. Attach additional pages as necessary. The report is due no later than 30 days after the project completion date and can be transmitted:

Via MAIL: SEED, 2600 Campus Road, QLCSS 413, Honolulu, HI 96822
 Via FAX: (808) 956-9240
 Via EMAIL: seed@hawaii.edu

1	Date of Report	
2	Title of Project	
3	Participating Campus or Campuses	<input type="checkbox"/> UH Mānoa <input type="checkbox"/> Hawai'i CC <input type="checkbox"/> Kauai CC <input type="checkbox"/> UH West `Oahu <input type="checkbox"/> Honolulu CC <input type="checkbox"/> Leeward CC <input type="checkbox"/> UH Hilo <input type="checkbox"/> Kapiolani CC <input type="checkbox"/> Maui CC <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Windward CC
4	Principal Investigator	Name _____ Address _____ E-mail _____ Fax _____ Phone _____
5	Award	Amount Awarded \$ _____ Amount Expended \$ _____
6	Project Dates	From (mm/dd/year): _____ To (mm/dd/year): _____
7	Dimension of Diversity Addressed	<input type="checkbox"/> Age <input type="checkbox"/> Class <input type="checkbox"/> Culture <input type="checkbox"/> Disability <input type="checkbox"/> Ethnicity <input type="checkbox"/> Gender <input type="checkbox"/> National Origin <input type="checkbox"/> Race <input type="checkbox"/> Religion <input type="checkbox"/> Sexual Orientation
8	Partners	Please list all partners (university and non-university sponsors and co-sponsors).
9	Participants	Expected number of participants _____ Actual number of participants _____

10	Please describe how participants were recruited.
11	How did your project address the impact of diversity on student learning??
12	What materials were produced from the grant (e.g., research, curriculum or training products)?
13	How was information about your project disseminated (e.g., press, email lists, presentations, brochures)?
14	Please list successful aspects of your project.
15	What areas could have been improved?
16	Do you have plans to continue or modify this project?