
Part 4:

WebCT Quiz and Grading Module

This section covers:

- Creating categories to organize quiz content.
- Developing various questions of types (multiple choice, matching, and short answer).
- Developing a quiz.
- Grading a quiz.
- Modifying WebCT's gradebook and releasing results to individual students.

From the homepage of your course, click on the “Course Tools” icon. Next, click on the “Quizzes/Tests” icon. Then select “Designer Options” to bring up the following screen.

The screenshot shows the 'Quiz/Survey and Database Management Index' page in LCC WebCT Fundamentals. The page has a black navigation bar at the top with 'Show Navigation', 'Quizzes/Tests', 'View', and 'Designer Options'. Below the navigation bar, the page title is 'LCC WebCT Fundamentals' with a breadcrumb trail 'Home > Course Tools > Quizzes/Tests'. The main heading is 'Quiz/Survey and Database Management Index'. The page is divided into two columns. The left column is titled 'Quiz and Survey Management' and contains links for 'Add quizzes/surveys to course', 'Edit quizzes/surveys in course', 'Delete quizzes/surveys from course', and 'Organize quizzes/surveys in course'. Below these links is a section titled 'Management and Analysis' with sub-links for 'Submissions | Report | Summary | Detail' and a description: 'View the detailed quiz and survey statistics that WebCT provides.' The right column is titled 'Questions Database' and contains links for 'Add questions to database', 'Edit questions in database', 'Delete questions from database', and 'Organize questions in database'. Below these links is a section titled 'Import questions into database' and 'Export questions from database' with a description: 'Move questions between WebCT and your computer. You can create questions on your own computer and import them to your WebCT quiz.'

Creating a quiz in WebCT is a two step process. First you need to create your questions in WebCT's question database. After you create the questions for your quiz, you need to create a quiz, then add your questions to it. Click on the “Add” link under the **Questions Database** heading.

Categories are not necessary for WebCT, but as the number of questions that you develop increases, categories are a good way of organizing the questions you develop to access student performance.

Select the “Add Category” radio button under the **Manage Categories** heading. Type in “Pretest” for the category name. Click on the “Go” button.

| | |
|---|---|
| <p>Questions Database</p> <p>To select a question, check the box to its left. To edit a question, click its title.</p> <p>Category: None</p> <p>Please select a category to view.</p> | <p>Options</p> <p>Quizzes/Surveys</p> <p>Manage Categories</p> <p>Select an action below, and click Go.</p> <p><input type="radio"/> View category</p> <p>All Categories <input type="button" value="v"/></p> <p><input checked="" type="radio"/> Add category <input type="text" value="Pretest"/></p> <p><input type="radio"/> Delete category</p> <p>Assess <input type="button" value="v"/></p> <p><input type="button" value="Go"/></p> |
|---|---|

There are five question types supported by WebCT: multiple choice, matching, calculated, short answer, and paragraph. The paragraph type can be used for essay type questions. As a result WebCT cannot automatically grade these questions. The other questions types can be automatically graded by WebCT.

Multiple Choice:

Select the “Add new question to database” radio button under **Manage Questions**. Make sure the pull-down menu is set to Multiple choice. Click on the “Go” button.

| | |
|---|--|
| <p>Questions Database</p> <p>To select a question, check the box to its left. To edit a question, click its title.</p> <p>Category: Pretest</p> <p>There are no questions in this category.</p> | <p>Manage Questions</p> <p>Select an action below, and click Go.</p> <p><input checked="" type="radio"/> Add new question to database</p> <p>Multiple choice <input type="button" value="v"/></p> <p><input type="radio"/> Edit question</p> <p><input type="radio"/> Delete questions</p> <p><input type="radio"/> Import questions</p> <p><input type="radio"/> Download questions</p> <p><input type="radio"/> Move questions to category</p> <p>Assess <input type="button" value="v"/></p> <p><input type="radio"/> Question statistics</p> <p><input type="radio"/> Mark all</p> <p><input type="radio"/> Mark none</p> <p><input type="button" value="Go"/></p> |
|---|--|

Enter information for the title of your question. It's important to make the title something that describes what's you're trying to assess. As your question database grows larger you'll need to be able to recognize the individual questions. Enter your question as well.

Continue with the answers that you're going to present to your students as answers for them to choose from.

Multiple Choice Question

Save More answers Cancel

Category Pretest

Title Internet Skills

Question

Rate your level of Internet Skills

Scroll to the bottom of the window and click on the “Save” button. The result should look similar to this. The link “Internet Skills” will allow you to edit and modify the question you just created.

Questions Database

To select a question, check the box to its left.
To edit a question, click its title.

Category: [Pretest](#)

| | Title | Type | Category |
|--------------------------|---------------------------------|------|----------|
| <input type="checkbox"/> | Internet Skills | MC | Pretest |

Click on the magnifying glass icon. This will allow you to preview and try your question.

Close

Rate your level of Internet Skills

1. High

2. Average

3. Low

Grade

After you make your selection, click on the “Grade” button to view you results.

Close

Rate your level of Internet Skills

0.0% 1. High

0.0% ▶ 2. Average

0.0% 3. Low

Score: 0%

Back

In this case we’re not determining a correct or incorrect answer so a student would get 0%. Click on the “Close” button to exit this window. Then click on the “Internet Skills” link to edit your question. Add feedback in the answer sections and click in the checkbox for Answer 1.

Answer 1:

High

Format HTML Text

Value(%):

Feedback 1:

Excellent

Format HTML Text

Answer 2:

Average

Then scroll down to the bottom of this window and click on the “Save” button to process your changes.

Click on the magnifying glass icon to preview your question, then click on radio button to select “High”, then click on the “Grade” button. Your results should look similar to the following.

Rate your level of Internet Skills

100.0% ▶ 1. High
Excellent

0.0% 2. Average

0.0% 3. Low

Score: 100%

You could also modify your feedback to be more instructional.

Rate your level of Internet Skills

100.0% 1. High
0.0% 2. Average
0.0% ▶ 3. Low

Review Chapter 1 before our next meeting to get more background.

Score: 0%

Back

Matching:

Select the “Add new question to database” under the **Manager Questions** heading. Select “Matching” from the pull-down menu. Click on the “Go” button.

Manage Questions

Select an action below, and click **Go**.

Add new question to database

Matching ▼

Edit question

Delete questions

Import questions

Download questions

Move questions to category

Assess ▼

Question statistics

Mark all

Mark none

Go

Matching Question

Save More answers Cancel

Category Pretest

Title Internet Applications

Question

Match the following:

Matching pairs

Short answer Refresh Short answer

www matches Netscape

Email matches pine, Eudora, Outlook

RealMedia matches G2 Player

matches

matches

Scroll down to the bottom of this window then click on the “Save” button to finish your question. Once your question is saved, click on the magnifying glass icon for the question you’ve created to test it.

Match the following:

| | | |
|-----------|--|-----------------------|
| WWW | | Netscape |
| Email | | pine, Eudora, Outlook |
| RealMedia | | G2 Player |

| | | |
|-----------|-----|--|
| WWW | --> | <input type="text" value="Netscape"/> |
| Email | --> | <input type="text" value="pine, Eudora, Outlook"/> |
| RealMedia | --> | <input type="text" value="Choose Match"/> |

Calculation:

Select the "Add new question to database" under the **Manage Questions** heading. Select "Calculated" from the pull-down menu. Click on the "Go" button.

Manage Questions

Select an action below, and click **Go**.

Add new question to database

Edit question

Delete questions

Import questions

Download questions

Move questions to category

Question statistics

Mark all

Mark none

Enter your information similar to what follows. One thing to note is that your variables such as x and y need to be included in braces {x}.

Category Pretest

Title

Question

How many feet would one travel if they went around a rectangular block that was {x}ft. long by {y}ft. wide?

Format HTML Text

Image

Formula

Click on the “Analyze Variables” button to have WebCT calculate what you have entered and bring up the next section. Enter starting and ending values for each variable.

Formula

Variables

x Min Max Decimal places

y Min Max Decimal places

Calculate answer sets to Decimal place(s)

Answer set

Number/set

Use the pull-down menu to set **Number/set** to 10, then click on “Generate Random Answer Set”. You’ll see something similar to this.

| Generate random answer set | | Number/set | 10 | Edit answer set |
|----------------------------|----|------------|--------|-----------------|
| Number | x | y | Answer | |
| 1 | 26 | 19 | 90 | |
| 2 | 24 | 18 | 84 | |
| 3 | 22 | 15 | 74 | |
| 4 | 23 | 20 | 86 | |
| 5 | 23 | 17 | 80 | |
| 6 | 25 | 15 | 80 | |
| 7 | 24 | 16 | 80 | |
| 8 | 23 | 19 | 84 | |
| 9 | 24 | 18 | 84 | |
| 10 | 24 | 16 | 80 | |

Scroll down to the bottom of this window and click on “Save” to save your question. Click on the magnifying glass icon for this new question to test your results.

How many feet would one travel if they went around a rectangle block that was 24ft. long by 18ft. wide?

Answer

A different set of variables would be displayed for each user. Enter the result of your calculations. WebCT will get the value you enter and compare your answer with the calculated results.

How many feet would one travel if they went around a rectangle block that was 24ft. long by 18ft. wide?

Student Response: 84
Correct answer 84

Score: 100 %

Click on the “Close” button to exit your calculated question.

Short Answer:

Select the “Add new question to database” under the **Manager Questions** heading. Select “Short answer” from the pull-down menu. Click on the “Go” button.

Manage Questions
Select an action below, and click **Go**.

Add new question to database

Short answer

Edit question

Delete questions

Import questions

Download questions

Move questions to category

Assess

Question statistics

Mark all

Mark none

Go

Enter the following information.

Category Pretest

Title Web Browsers

Question

List two different web browsers

Format HTML Text

Image Browse...

Settings

Number of answerboxes 2

Case sensitive Yes No

Use the pull-down menu to select 2 for the “Number of answerboxes” under the **Settings** heading.

Answer 1:

Netscape

Value(%): 50 Width: 20

Grading option Equals

Allow in answerbox All

Answer 2:

Internet Explorer

Value(%): 50 Width: 20

Grading option Equals

Allow in answerbox All

Answer 3:

IE

Value(%): 50 Width: 20

Click on the “Save” button to finish your matching question. Once your question has been saved, click on the magnifying glass icon of the new question to test it. The results of your question should look similar to this. Note that WebCT converts all user input to lower case to do matching. Click on the “Close” button.

List two different web browsers

| No. | Student Response | Grade | Correct answer (Value) |
|-----|------------------|-------|---|
| 1. | ie | 50% | Netscape (50%), Internet Explorer (50%), IE (50%) |
| 2. | netscape | 50% | Netscape (50%), Internet Explorer (50%), IE (50%) |

Score: 100 %

Back

Paragraph:

Select the "Add new question to the database" under the **Manage Questions** heading. Select "Paragraph" from the pull down menu. Click the "Go" button.

Manage Questions
Select an action below, and click **Go**.

Add new question to database

Paragraph

Edit question

Delete questions

Import questions

Download questions

Move questions to category Default

Question statistics

Select all

Select none

Go

Enter the information for the title of your question. Then enter your question.

Category Default

Title Buying a Home

Question

In the space provided below, please list 2 reasons for buying a home and 2 reasons for not buying a home.

Format: HTML Text

Image: Browse...

Settings

Answerbox Size: 5 lines long 60 columns wide

Scroll down to enter the Pre-fill section which basically acts as a guide to your students as to how the can structure their answer, much like a story starter.

In the space provided below, please list 2 reasons for buying a home and 2 reasons for not buying a home.

Student Response:

In the following paragraph, I will describe 2 reasons for buying a home and 2 reasons for not buying a home:

For buying:

For not buying:

1. The student answer is typed here. 1.

2.

2.

Correct Answer:

In the following paragraph, I will describe 3 reasons for buying a home and 3 reasons for not buying a home: 1. (provide the perfect answer here) 1. 2. (provide the perfect answer here) 2.

If pre-set to do so, when the student submits his answer, the correct answer (the perfect one in which you are seeking) will appear.

Create a Quiz:

Scroll back to the top of the screen and click on the “Quizzes/Surveys” link under the **Options** heading.

Options

[Quizzes/Surveys](#)

Manage Categories
Select an action below, and click **Go**.

View category

Pretest

Add category

Delete category

Assess

Select “Add new quiz” from the **Options** heading. Click on the “Go” button.

Options

[Questions Database](#)

Select an item from the list on the left.
Select an action below, and click **Go**.

Add new quiz

Add new survey

Add label

Edit

Delete

Enter the name for your quiz, then click on the “Add” button.

Add New Quiz

Type the quiz title, select a template, and click Add.

Enter a title for the quiz

Title

Select a template to base this quiz on.

Do not use another quiz or survey as a template.

Click on the link for the quiz you just created to begin working with your quiz.

Quiz and Survey Management

To view additional Quiz, Question(s) and Student Information, click on S Reports or Summary.

Current Date: Jul 13, 2000 11:33

| | Title | Availability | Duration | Points |
|-----------------------|-------------------------------------|---|-----------|--------|
| <input type="radio"/> | Pretest | Unavailable | Unlimited | /--- |
| <input type="radio"/> | My_First_Assignment | From: Jul 06, 2000 15:00 To: Unlimited | Unlimited | /--- |

Click on “Add Question(s)” to add questions to your quiz. Click on the “Go” button.

Quiz Editor: Pretest

To select a question, check the box to its left. To assign points for each question, enter a number in the Points Field next to each question, then Update Total. To preview the question, click the magnifying glass. To edit the question, click the hyperlink to the question.

No questions have been added to the quiz yet.

Options

[Quizzes/Surveys](#)
[Questions Database](#)

Add questions
 Add question set
 Add question alternates
 Remove question
 Quiz settings
 Preview quiz

Select “View category” under the **Manage Categories** heading. Select “Pretest” from the pull-down menu. Click on the “Go” button.

Questions Database
 To select a question, check the box to its left. To edit a question, click its title.
 Category: [None](#)

Please select a category to view.

Options
[Quizzes/Surveys](#)
[Quiz/Survey Editor](#)

Manage Categories
 Select an action below, and click Go.
 View category
 Pretest
 Add category
 Delete category
 Assess
 Go

Click on the checkboxes of all the question that you’ve created that you’d like to add to this quiz. Then click on the “Pick” button to add those questions to your quiz.

Questions Database
 To select a question, check the box to its left. To edit a question, click its title.
 Category: [Pretest](#)

| | Title | Type | Category |
|-------------------------------------|---|------|----------|
| <input checked="" type="checkbox"/> | Internet Applications | M | Pretest |
| <input checked="" type="checkbox"/> | Internet Skills | MC | Pretest |
| <input checked="" type="checkbox"/> | Total distance traveled | C | Pretest |
| <input checked="" type="checkbox"/> | Web Browsers | S | Pretest |

Select “Add questions to Pretest” from under the **Manage Question** heading. Click on the “Go” button.

Manage Questions

Select an action below, and click **Go**.

Add questions to Pretest
 Add new question to database

Multiple choice ▾

Edit question
 Delete questions
 Import questions
 Download questions
 Move questions to category

Assess ▾

Question statistics
 Mark all
 Mark none

Go

| | No. | Points | Select | Questions |
|--------------------------|-----|---|--------|---|
| <input type="checkbox"/> | 1 | <input type="text"/> | --- | Internet Applications |
| <input type="checkbox"/> | 2 | <input type="text"/> | --- | Internet Skills |
| <input type="checkbox"/> | 3 | <input type="text"/> | --- | Total distance traveled |
| <input type="checkbox"/> | 4 | <input type="text"/> | --- | Web Browsers |
| Total: 0 | | <input type="button" value="Update total"/> | | |

Enter “5” Points for each of the questions. Click on the “Update total” button.

| | No. | Points | Select | Questions |
|--------------------------|-----|---|--------|---|
| <input type="checkbox"/> | 1 | <input type="text" value="5"/> | --- | Internet Applications |
| <input type="checkbox"/> | 2 | <input type="text" value="5"/> | --- | Internet Skills |
| <input type="checkbox"/> | 3 | <input type="text" value="5"/> | --- | Total distance traveled |
| <input type="checkbox"/> | 4 | <input type="text" value="5"/> | --- | Web Browsers |
| Total: 20 | | <input type="button" value="Update total"/> | | |

Select “Quiz Settings” from the **Options** heading. Click on the “Go” button.

Options

[Quizzes/Surveys](#)
[Questions Database](#)

Add questions
 Add question set
 Add question alternates
 Remove question
 Quiz settings
 Preview quiz

You should see a screen similar to the following.

Quiz Settings: Pretest
 For information on how to use quiz settings, click Help in the top menu bar.

Basic settings

Quiz title:
 Question titles: Show the question titles when students view the quiz.
 Question delivery: Deliver all the questions at once.
 Deliver one question at a time, where any question can be revisited.
 Questions will appear one at a time. Students must answer or skip each question before proceeding. Once a question has been answered or skipped it cannot be revisited.
 Quiz duration: minute(s)
 Attempts allowed:

Scroll about half way down the screen and click on the “Allow Access Now” button to have WebCT fill in the appropriate values to have the quiz available now. Select the radio button “Release the score once the quiz has been submitted and all the questions have been graded.”, then click on the “Update” button to save your settings.

Availability

Available After: / / :
 Available Until: / / :

Click on the “Quizzes/Surveys” link under the **Options** heading.

Options

[Quizzes/Surveys](#)
[Questions Database](#)

Add questions
 Add question set
 Add question alternates
 Remove question
 Quiz settings
 Preview quiz

The quiz should now be available to your students.

Grading:

Next, you will add a column for Homework 1. Put a checkmark in the Pretest column. Your new column will be created to the left of the Pretest column. If you don't put a checkmark in any column, the new column will be added at the far right of all the existing columns. Select the "Add column" radio button under the **Modify Columns** heading. Click on the "Go" button.

Modify Columns

Add column
 Delete columns
 Convert column type

Organize Columns

Move item left
 Move item right

Columns

Click **Update** to save column changes.

| | | | | |
|----------------|--------------------------|--------------------------|--------------------------|-------------------------------------|
| Select: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Label: | First Name | Last Name | User ID | Pretest |

Type "Homework 1" in the Label field. Use the pull-down menu to change the Type to "Numeric". Click on the "Add" button.

Add Column

Label

Type

You will see a screen similar to the following:

| | | | | | | | | |
|------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Select: | <input type="checkbox"/> |
| Label: | First Name | Last Name | User ID | Homework 1 | Pretest | My First A | Online Con | Inte |
| Type: | A | A | A | N | Q | Q | Q | |
| Alignment: | Center | Center | Center | Right | Right | Right | Right | Right |
| Hidden: | No |

Click on the “Manage Students” link at the top of the page. You should see a screen similar to the following:

Manage Students **Advanced Options**

Select action Select action

Page: Displaying records 1 - 21 of 21

| First Name | Last Name | User ID | Homework 1 | Pretest | My |
|-------------------------|----------------------|-----------|---|---|----|
| Edit | Edit | | Edit Graph | Submissions Graph Out of 20 | |
| Anthony | Truong | at | --- | --- | |
| Bernie | Worrell | bworrell+ | --- | --- | |
| Bootsy | Collins | bcollins+ | --- | --- | |
| Demo | Student | idoe | --- | --- | |

Click on the “Edit” link under the “Homework 1” column.

| Update | | Cancel | |
|------------|-----------|----------|---|
| First Name | Last Name | User ID | Homework 1 Out of <input type="text"/> |
| Anthony | Truong | at | <input type="text"/> |
| Bernie | Worrell | bworrell | <input type="text"/> |
| Bootsy | Collins | bcollins | <input type="text"/> |
| Demo | Student | jdoe | <input type="text"/> |
| Elsie | Hyde | eh | <input type="text"/> |
| Gail | Urago | gu | <input type="text"/> |

From this screen, you can enter the number of points Homework 1 is worth. You can also enter in all the student's Homework 1 scores by going down the list. When you have finished, click on the "Update" button.

| Update | | Cancel | |
|------------|-----------|----------|---|
| First Name | Last Name | User ID | Homework 1 Out of <input type="text" value="100"/> |
| Anthony | Truong | at | <input type="text" value="100"/> |
| Bernie | Worrell | bworrell | <input type="text" value="90"/> |
| Bootsy | Collins | bcollins | <input type="text" value="85"/> |
| Demo | Student | jdoe | <input type="text" value="30"/> |
| Elsie | Hyde | eh | <input type="text" value="100"/> |
| Gail | Urago | gu | <input type="text" value="100"/> |

Your screen should look similar to the following:

Manage Students **Advanced Options**

Select action Select action

Page: Displaying records 1 - 21 of 21

| First Name | Last Name | User ID | Homework 1 | Pretest |
|-------------------------|----------------------|-----------|---|---|
| Edit | Edit | | Edit Graph Out of 100 | Submissions Graph Out of 20 |
| Anthony | Truong | at | 100 | --- |
| Bernie | Worrell | bworrell+ | 90 | --- |
| Bootsy | Collins | bcollins+ | 85 | --- |
| Demo | Student | jdoe | 30 | --- |

Finally, you will add a column that will total the points of all assignments. Add a column. Type in the heading “Total Points” and make it a “Calculated” field. Click on the “Add” button.

Add Column

Label

Type

Manage Students **Advanced Options**

Select action Select action

Displaying records 1 - 21 of 21

| | Last Name | User ID | Homework 1 | Pretest | Total Points |
|--|----------------------|-----------|---|---|--|
| | Edit | | Edit Graph Out of 100 | Submissions Graph Out of 20 | Formula Graph Out of --- |
| | Truong | at | 100 | --- | --- |
| | Worrell | bworrell+ | 90 | --- | --- |
| | Collins | bcollins+ | 85 | --- | --- |
| | Student | jdoe | 30 | --- | --- |

Click on the “Formula” link under Total Points. Since the Total Points column is a calculated type, the Calculation Editor now appears.

The screenshot shows the 'Calculation Editor: Total Points' window. It features a 'Formula:' label above a large empty text input field. Below the input field is a numeric keypad with buttons for digits 0-9, a decimal point, and arithmetic operators: '+', '-', '*', '/', and a 'CE' (Clear Entry) button. To the right of the keypad, there are three controls: a 'Column:' dropdown menu currently set to 'Homework 1', an 'Insert' button, and a 'Function:' dropdown menu currently set to 'maximum'. At the bottom of the editor are 'Update' and 'Cancel' buttons. On the far right, there are three buttons: 'Start List', 'Next Item', and 'End List'.

Make sure that the “Homework 1” column is selected then click on the “Insert” button. Click on the “+” button. Your screen should look like this:

The screenshot shows the 'Calculation Editor' with the formula field containing the text '[Homework 1] +'. The rest of the interface, including the keypad and buttons, is not visible in this view.

Click on the Column pull-down menu and select “Pretest”.

The screenshot shows the 'Calculation Editor' with the 'Column:' dropdown menu open. The menu lists several options: 'Pretest', 'Homework 1', 'My_First_Assignment', 'Online Communities', 'Interactions Quiz', and 'Assessment Module'. The 'Pretest' option is highlighted in blue. The 'Insert' button is visible to the right of the dropdown. The 'Update' button is visible to the left of the dropdown. The 'Function:' dropdown and 'Start List' button are also visible.

Click on the “Insert” button.

The screenshot shows the 'Calculation Editor' with the formula field containing the text '[Homework 1] + [Pretest]'. The rest of the interface is not visible in this view.

Click on the “Update” button. Your screen should look like this:

| Last Name | User ID | Homework 1 | Pretest | Total Points |
|----------------------|-----------|--|--|---|
| Edit | | Edit Graph Out of 100 | Submissions Graph Out of 20 | Formula Graph Out of 120 |
| Truong | at | 100 | --- | 100 |
| Worrell | bworrell+ | 90 | --- | 90 |
| Collins | bcollins+ | 85 | --- | 85 |
| Student | jdoe | 30 | --- | 30 |
| Hyde | eh+ | 100 | --- | 100 |

Notice that the Total Points column automatically added the scores and total points for “Homework 1” and “Pretest”.

Next, you will need to release Homework 1 and Total Points since they are not yet released to students. Click on the “Manage Course” link. Click on the “Add or Modify” columns link under **Manage Students** heading.

Manage Students

These settings are used for the student tool My Grades.

- [Add](#) students
- [Import](#) student data
- [List](#) a subset of students
- [Add or Modify](#) columns
- [Change](#) settings, including course access
- [Remove](#) all students from list

Put checkmarks in the “Homework 1” and “Total Points” columns. Set Released to “Yes”. Click on the “Update” button.

| | | | | | | |
|-------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|-------------------------------------|
| Select: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Label: | First Name | Last Name | User ID | Homework 1 | Pretest | Total Poi |
| Type: | A | A | A | N | Q | C |
| Alignment: | Center | Center | Center | Right | Right | Right |
| Hidden: | No | No | No | No | No | No |
| Released: | Yes | Yes | Yes | Yes | Yes | Yes |

Now, your students will have access to their own scores for “Homework 1”, “Pretest” and “Total Points”.

Grading a quiz:

WebCT will automatically grade a student’s test if you set up your quiz to “Release Score” and the student views their results. WebCT provides a grader interface to allow course designers to individually grade student responses and assign (or take away) points on a quiz.

To get into the grader interface, from the Homepage, click on “Course Tools” then “Quizzes/Tests”. Select the “Designer Options” radio button. Select “Management and Analysis”.

| Quiz/Survey and Database Management Index | |
|---|---|
| Quiz and Survey Management | Questions Database |
| Add quizzes/surveys to course Edit quizzes/surveys in course Delete quizzes/surveys from course Organize quizzes/surveys in course | Add questions to database Edit questions in database Delete questions from database Organize questions in database |
| Management and Analysis Submissions Report Summary Detail View the detailed quiz and survey statistics that WebCT provides. | Import questions into database Export questions from database Move questions between WebCT and your computer. You can create questions on your own computer and import them to your WebCT quiz. |

Click on the “Submissions” link next to the quiz that you would like to view. You may need to scroll to the right to see the links.

| 00 13:45 | | | |
|---|-----------|--------|---|
| Availability | Duration | Points | Results |
| From: Jul 13, 2000 12:05 To: Unlimited | Unlimited | / 20 | [Submissions] [Detail] [Reports] [Summary] |

Click on the **1** under No. attempts to view the results for a particular student.

| | | | | | | | |
|--------------------------|-------|-----------|------|-------------------|------|----------------------|--------|
| <input type="checkbox"/> | test1 | test test | 15.0 | 1 | 15.0 | 0:25 | Graded |
|--------------------------|-------|-----------|------|-------------------|------|----------------------|--------|

Question 2 (5 points)

Rate your level of Internet Skills

100.0% ▶ 1. High
Excellent

0.0% 2. Average

0.0% 3. Low

Score: 5 / 5

Override Score:

Comments:

You'll see all the student responses and have the ability to override student scores and provide feedback for each question.

Quiz Mark Adjustment:

General Quiz Comments:

Total Score: 15 / 20 = 75.0%

Click on "Update Grade" to save your quiz scoring.