



University of Hawaii Diving Safety Program Request for Letter of Reciprocity

The University of Hawaii Diving Safety Program, as an AAUS organizational member may generate a Letter of Reciprocity for a program diver in Active and current status. An official Letter of Reciprocity may be requested by a diver to stand as a declaration of diving authorization with the UHDSF for the purpose of participating in diving activities with another AAUS Organizational Member Institution.

Note: Divers in Training, Visiting or Temporary divers are not eligible for reciprocity from the University of Hawaii Diving Safety Program. Divers in restricted status due to expirations and expired dive log submissions are not eligible for a Letter of Reciprocity until all expirations have been remedied.

Diver Name: _____ Date of Birth: _____
Home Phone: _____ Alt. Phone: _____

I request and authorize **The University of Hawaii Diving Safety Program** to release my diving information in the form of a **LETTER OF RECIPROCIITY** to the recipient indicated below:

Name of Organization: _____ Diving Officer: _____
Mailing Address: _____
City: _____ State/Country: _____ Postal: _____
Phone: _____ Fax: _____
Email: _____ AAUS Member: Yes No

MEANS OF TRANSFER: I request the LOR be exchanged via: *(Please check all that apply)*
Mail Fax E-mail Other: _____

PURPOSE: I authorize the **University of Hawaii Diving Safety Program** to disclose or release my information for the following proposed activities as a visiting diver:

Period of Activity: FROM: _____ TO: _____

Project/Plan Name: _____

Project PI: _____ Department: _____

Brief Description of Activities:

Other Participants: _____

By my signature, I hereby agree to conduct diving activities within my DSP authorizations and limits in keeping with my training and experience level. I understand my dive activities must adhere to both the University of Hawaii Diving Safety Program standards and to those of my hosting institution. The host organization has the right to approve or deny this request and may require, at a minimum, a checkout dive with the Diving Safety Officer (DSO) or designee of the host organization.

I understand that my dive activities while on reciprocity are under the jurisdiction of the host institution and at the discretion of the host Diving Safety Officer. I agree to conduct myself in a manner that will support mutually beneficial interactions with other organizations and adhere to the policies for both the University of Hawaii and host institution.

I have read and understand the terms of this request and agreement. I understand it may take up to two weeks for the processing of this request and that if I am denied a Letter of Reciprocity, I will be informed as to the reasons for denial.

Signature of Diver _____ Date _____