

2040 East-West Rd. Honolulu, HI 96822

## Hazard Communication Training Record: Site Specific

Employee Name: \_\_\_\_\_

Title \_\_\_\_\_

Department \_\_\_\_\_

Campus \_\_\_\_\_

**Note: Supervisors should ensure employees have been through the UH General HazCom Training (including GHS and SDS updates) by December 1, 2013 and also ensure that the following site specific information is provided prior to working with chemicals:**

- The location and availability of the department's written HazCom program, Safety Data Sheets (SDS) and chemical inventory
- Where chemicals are located and how to properly store them on site
- How to read labels and SDS and how to use the information they contain
- Operations in the work area where hazardous substances are present
- The physical and health hazards of the specific chemicals in the work area
- Methods and observation techniques used to detect the presence or release of specific hazardous substances in the work area
- Measures employees can take to protect themselves from and minimize exposure to hazardous substances in the work area
- Personal protective equipment to be used with specific chemicals on site, including availability, use, fit and care
- Emergency and first aid procedures

Supervisor: (Print and Sign) \_\_\_\_\_

Employee: (Print and Sign) \_\_\_\_\_

Date: \_\_\_\_\_

**Note: Keep this and all other training documentation on file for review**