

Table 1: SWMP Team Members

MS4 Users by Title and/or Department	Phone Number	Area(s) of Responsibility¹	General Roles & Responsibilities
Environmental Compliance Officer/EHSO	956-9173	UHM Campus and All Off-Site Areas (Including Tenants)	Has primary oversight of the SWMP (including revisions) and NGPC compliance. Coordinates with Federal and State regulators, as well as other SWMP Team Members. Maintains all NGPC documentation; and, ensures NGPC requirements are addressed. Writes annual report to DOH CWB. Conducts training, inspections, and develops informational material.
Facilities Management Office (All Project Designer Staff)	Primary Department Contact: 956-3753	UHM Campus and All Off-Site Campus Locations	Makes certain NGPC compliance elements are included during the project design phase. Also assists with necessary revisions to “Pollution Control” specifications that are included in project bid documents.
Facilities Management Office (All Project Management Staff)	Primary Department Contact: 956-9245	UHM Campus and All Off-Site Campus Locations	Ensures NGPC compliance elements are addressed during all stages of project construction (from beginning to final landscaping phase). Also assists with necessary revisions to “Pollution Control” specifications that are included in project bid documents.
Office of Capital Improvements (All Project Designer & Project Management Staff)	Primary Department Contact: 956-4071	UHM Campus and Off-Site Campus Locations	Safeguards NGPC compliance during project design and all stages of project construction.
Allied Health & Safety Specialist/EHSO	956-7918	Magoon Facility	Oversees NGPC compliance at the Magoon Facility by conducting routine visits to location; and, discussing storm water issues with Facility staff.

¹ Refer to Section 1.0 for a listing of UHM NGPC areas.

MS4 Users by Title and/or Department	Primary Contact Phone Number	Area(s) of Responsibility²	General Roles & Responsibilities
Associate Director of Operations/Student Housing	956-8177	Student Housing (Dole Street)	<p>Ensures NGPC compliance at all Student Housing areas by overseeing grounds maintenance and routine trash pickup. Also manages student activities, such as no car washing and oil changes, in any housing areas.</p> <p>Student housing areas include the following: Gateway House, Frear Hall, Johnson Hall-A, Johnson Hall-B, Hale Aloha (Lehua Tower), Hale Aloha (Ilima Tower), Hale Aloha (Mokihana Tower), Hale Aloha (Lokelani Tower), Hale Noelani, and Hale Wainani.</p>
Faculty Housing & Food Services Manager/Auxiliary Services	956-8449	Faculty Housing (Woodlawn & Dole locations), Food Service Vendors	<p>Facilitates NGPC requirements by providing food service vendors/staff and housing managers with compliance information in the form of fact sheets and service contracts (which specify requirements), and verbal exchanges during meetings. Food service vendors/staff are taught to: rinse inside (sinks); keep grease containers and other items stored under cover (or inside); containerize all trash, keep dumpster lids closed; and, dry sweep outside areas instead of pressure washing.</p> <p>Faculty Housing staff are instructed to: rinse only in designated areas; containerize trash and landscaping debris; and, block storm drains when pressure washing (if dry sweeping isn't possible).</p> <p>Food service vendors include: The Bean Counter/Verde Kaimuki; Cooking Fresh for You; The Curb; Da Spot; Domino's Pizza; Govinda's; Honolulu Gourmet; India Café & SuperGyro; L&L (Athletics); L&L (Paradise Palms); Laverne's Catering; LaCrepe Café; Panda Express; Sweet Revenge; Tin Hut BBQ; Simply Ono.</p>

² Refer to Section 1.0 for a listing of UHM NGPC areas.

MS4 Users by Title and/or Department	Primary Contact Phone Number	Area(s) of Responsibility³	General Roles & Responsibilities
Unit Managers/SODEXO Services	956-6844 (Hale Aloha) 956-6815 (Catering) 956-7367 (Food Court) 956-7327 (Jamba Juice & Starbucks)	UHM Campus (Campus Center) & Student Housing (Hale Aloha Cafeteria)	Assists with NGPC by ensuring food service staff comply with the following: rinse inside (sinks); keep grease containers and other items stored under cover (or inside); containerize all trash; keep dumpster lids closed; and, dry sweep outside areas instead of pressure washing. SODEXO food service vendors include: Hale Aloha Cafeteria (Student Housing) and Catering/Food Court/Jamba Juice/Starbucks (Campus Center)
Transportation Services	956-9290	UHM Campus (Transportation Services Area) & Parking Garages (both on Dole Street)	Ensures compliance with permit conditions by performing the following activities, such as: conducting monthly/annual inspections of all above ground storage tanks (ASTs); covering storm drains during AST refueling; performing automotive repair work undercover; keeping materials properly stored (e.g., undercover and/or away from storm drains); and, cleaning vehicular spills from parking campus garages and roadways.
Building & Grounds Management/Landscaping & Custodial	956-4023	UHM Campus & Off-Site Areas (Except Student Housing, and both Staff/Faculty Housing Areas)	Both groups provide essential NGPC compliance by ensuring the proper pickup of campus trash and debris; and, reporting illicit discharges (either active or potential). In addition, the Landscaping Department is also the “Storm Drain Response Team;” and, works to stabilize bare soil areas (either permanently or temporarily).
Campus Security	956-6911	UHM Campus & All Off-Site Campus Locations	Reports illicit discharges to EHSO; and, monitors storm drain controls for flooding (during rain events). Will remove control if flooding is likely to occur around buildings and/or vehicles.
EHSO Staff	956-3200	UHM Campus & All Off-Site Campus Locations	Actively involved in reporting illicit discharges to Environmental Compliance Officer.

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