

University of Hawaii at Manoa

Field Research Safety Plan Form (page 1)

This form may be used by the Principal Investigator (PI) to assist with the development of a Safety Plan. The completed Safety Plan serves to supplement the information provided in this guide and should be shared with all members of the research team and kept on file with the PI or Department Chair. Multiple trips to the same location can be covered by a single Safety Plan provided there are no significant changes such as location and scope of research, which result in revision of the original plan. EHSO is available to assist in the completion or review of the Safety Plan (956-3204).

Principal Investigator:	Department:
Phone Number:	E-mail Address:
Dates of Scheduled Fieldwork (Multiple dates may be entered):	
Location of Field Research: Outer Island/State: _____ Geographical Site: _____ Nearest City: _____ (Name, Distance from site) Nearest Hospital: _____ (Location, Distance from Site)	

Field Research Plan Continued (Page 2)

Field Research: (Please include a brief description of the field work.)	
University Contact (Name and phone no.):	Local (Field) Contact (Name and phone no.):
Emergency Procedures: (Please include detailed plans for field location, including evacuation and emergency communication). Attach a separate sheet if necessary.	
First Aid Training: (Please list any team members who are trained in first aid and the type of training received).	

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Physical Demands: (Please list any physical demands required for this field research; e.g. high altitude, heat stress, climbing, hiking, etc.)	
Risk Assessment: Please list identified risks associated with the activity or the physical environment (e.g., extreme heat and cold, wild animals, firearms, zoonotic diseases). List appropriate measures to be taken to reduce the risks. Include a separate sheet if necessary.	
Identified Risk	Control of Risk
1.	
2.	
3.	
4.	
5.	
Travel Immunizations: (Please list required if any):	
Field Team Membership: (Please list the names of all members of the field research team, and identify the Field Team Leader.)	

Field Research Safety Plan prepared by:

Name: _____ Job Title: _____

Signature: _____ Date: _____