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Conditional Admission Program

Students who are interested in undergraduate admission to the College of Arts & Sciences at the University of Hawaii at Manoa (for their first BA only) **MAY** be admitted under the Conditional Admission Program if they fulfill all of UHM's undergraduate admission requirements (detailed below) BUT have not demonstrated sufficient English proficiency.

Admitted students in this category will not be eligible to register for academic courses until they have met **one of the following**:

- Successful completion of the Hawaii English Language Program (HELP) at UH Manoa. Appropriate ESL placement will be determined at the beginning of HELP enrollment. If you have chosen the conditional admission option, you must complete the HELP application process.
 - Successful completion of the HELP program is defined as:
 - Completion of two 8-week sessions of the highest level of HELP.
 - Adherence to the HELP attendance policy.
 - GPA of 3.0 or better.
- Submission of an official TOEFL score with a minimum composite score of 173 (Computer Score), 61 (Internet Score), or 500 (Paper Score)

Procedure for applying:

Option A: Students may apply directly to the Hawaii English Language Program (HELP) by filling out the application available at: www.hawaii.edu/eslhelp and indicating on the application that they are planning to apply for Conditional Admission to UHM. Students will then be assisted by HELP staff in preparing the UHM application materials. After all required materials have been submitted to UHM Office of Admissions & Records, students will be notified whether they have been conditionally admitted pending their completion of their English Language requirements detailed above.

Option B: Students may apply directly to the UHM Office of Admissions and Records at: <http://www.hawaii.edu/admrec/> and indicate on their application that they are applying for Conditional Admission. After reviewing all of your application materials, you will receive a letter notifying you whether you qualify for Conditional Admission. If you qualify, it is then your responsibility to apply to and enroll in HELP until you demonstrate English proficiency by either method above. When you have done so, HELP will notify the Office of Admission and Records, and you will be able to register for the next academic semester.

NOTE: International students admitted to UHM are also required to take the UHM English Language Institute (ELI) placement test if they have a TOEFL score less than 100 (internet-based), less than 250 (computer-based), or less than 600 (paper-based) to determine if they need additional English support WHILE enrolling in academic classes.

UHM Undergraduate Admission Requirements

For non-resident international students who do not have a bachelor's degree:

1. Application
2. Application Fee of \$50
3. Transcript(s) from all post-secondary institutions (If student is an incoming freshman a High School Transcript is required)
4. Supplement for Foreign Students
5. Bank Statement
6. TOEFL
7. SAT (For those who are incoming Freshman)

For non-resident international students who have a recognized bachelor's degree:

1. Application
2. Application Fee of \$50
3. Transcript(s) from all post-secondary institutions
4. Supplement for Foreign Students
5. Bank Statement
6. TOEFL
7. Personal statement regarding the reason for a second bachelor's degree

NOTE: Information above may change without notice. Please contact HELP at eslhelp@hawaii.edu if you have any questions.

(2/19/09)