University of Hawai‘i System Common Scholarship Application Requirements

Free Application for Federal Student Aid (FAFSA)
Students applying for the UH System Scholarships are encouraged to complete the FAFSA (www.fafsa.gov).

Online Application
Complete the UH System Common Scholarship Application via Scholarship Manager. Deadline to submit the UH System Common Scholarship Application is March 1, 2016 at 4:00 pm HST. It is recommended that you not wait until the last minute to submit your application; we cannot predict technical delays due to server volume.

Personal Statement
You are required to submit a personal statement for the UH System Common Scholarship Application. Complete your personal statement in a Word document or PDF, then copy and paste it into Scholarship Manager. Your personal statement should include the following, if applicable:
- Why you think you deserve a scholarship;
- How these scholarships have helped and/or will help in your education;
- Your educational and career goals;
- Any accomplishments, including any honors or awards;
- Current or previous employment; and
- Any barriers to you obtaining your educational goals and how you plan to overcome them (i.e. Socio-economic or educational disadvantages).

Essays
Completing an essay is optional, but it is strongly recommended that you complete the essays. Some scholarships may have a particular subject specified in the scholarship criteria.

The essay does not replace your personal statement. If you will be completing an essay, complete it in a Word document or PDF, then copy and paste it to Scholarship Manager.

Topics for essays are as follows:

1. **Community or Volunteer Service** – Complete an essay describing what activities you participated in (i.e. any activities including volunteer, leadership, membership and community services in social, school or community organizations which demonstrate your willingness to give back or contribute to your community).
2. **Commitment to Health Care** – Complete an essay describing what activities related to Health Care that you participated in (i.e. demonstrated commitment to health care, volunteer work, employment in health services, enrolled in a degree program in any area of health fields; career goals and plans in the health care field regardless of area of study; how you intend to impact the health of your community in the State of Hawaii.)
3. **442nd Veterans Endowed Scholarship** – Complete an essay describing the role of the 442nd Regimental Combat Team of the United States Army in World War II and their legacy.
4. **Restoration** – Complete an essay describing your commitment to the restoration Hawai‘i’s native ecosystems, including the follow-up process that ensures success.
5. **Honolulu Construction Management (Honolulu CC)** – Complete an essay describing how your academic objectives relate to the construction management profession.
6. **Loui Student Innovation (Honolulu CC)** – Complete an essay describing what new processes, fabrications, products, or new technologies that you are interested in to improve the carpentry field.
7. **Osher Scholarship (UH Hilo and UH West Oahu)** – Complete an essay describing in detail on why your studies were interrupted (i.e. raised a family, work, serious injury or illness, etc.)
8. **Que Andrada Foundation Scholarship (UH Hilo and UH West Oahu)** – Complete an essay that describes your participation in any activities related to Filipino culture including any volunteer work for organizations that serve the Filipino culture.
9. **Hilo Orchid Society Scholarship (UH Hilo)** – Complete an essay that explains how your course of study and post-graduate plans benefit the agriculture industry in the State of Hawai‘i.
10. **Senator Francis A. Wong/Berger Foundation (UH West Oahu)** – Complete an essay that describes your participation in activities related to making a difference or contributing to sustainability, religion, ethics, business, politics, art and culture.

**Letters of Recommendation**

As a courtesy to your recommenders, it is advised that you request permission to use them as recommenders and advise them of the deadline to submit their Letter of Recommendation through Scholarship Manager. You will need an email address from the recommender. Examples of recommenders include past or present teachers/professors, employers, religious leaders, community leaders, and organization leaders. **Letters from relatives and friends will not be accepted.**

The Letters of Recommendation are due by **March 4, 2016 at 4:00 pm HST** online via Scholarship Manager.

**Official Transcripts**

- ** Incoming Freshmen Students**: Have your official high school transcript(s) sent directly to the UH System Scholarship Office. If you attended more than one high school, please request a transcript from each of the high schools.
- **Transfer Students**: Have your official college/university transcript(s) sent directly to the UH System Scholarship Office. If you attended more than one college/university, please request a transcript from each college/university.
- **Continuing/Returning UH Students**
  - If you have less than 12 credits completed at any UH campus (or combined), please have your official high school or previous college/university transcript(s) sent directly to the UH System Scholarship Office.
  - If you have 12 or more credits completed at any UH campus (or combined) you **DO NOT** need to send an official transcript.

Please have your official transcripts sent to the UH System Scholarship Office postmarked by **March 1, 2016** to:

University of Hawai‘i  
Office for Student Affairs  
ATTN: UH System Scholarship Office  
2444 Dole Street  
Bachman Hall 109H  
Honolulu, HI 96822