CALL TO ORDER

The meeting was called to order at 1:50 p.m.

Present: Richard Chadwick, Linda Cox, Emily Hawkins; Kelly Aune (IAVCAA), Jan Heu (A&R).
Absent: Patricia Fryer, Jon Goss, Jeannie Lum, Megumi Taniguchi; Thomas Ramsey (SEC).
Guests: Tom Hilgers (GEO), Helene Sokugawa (OVCAA).

With only three members present, there was no quorum.

The vote on Fall 2005 Focus recommendations, First List, will be done by email. Members will vote on all classes listed except for ANTH 316. Because ANTH 316 will have four Focus designations upon approval, the GEC will review the course.

ANNOUNCEMENTS
1. Liaison Reports: Reminder that reports should not identify instructors when a Focus recommendation is denied.

2. Since the start of Summer Session registration has changed from March 9 to April 5, the deadline for Summer Focus proposals has been extended to March 4. The GEC must vote on Summer recommendations by March 30.

3. Future agenda items:
   a. Discuss feedback received from Focus Boards on various issues (Hilgers)
   b. Mentoring subcommittee (Chadwick)
   c. NSSE (National Survey of Student Engagement) results (Aune, Sokugawa)

Next meeting: Wednesday, 3/9/05, unless something needs immediate attention.
   1:45-3:00, Hawai‘i 208.
   Send New Business items to Cox.

The meeting adjourned at 2:15 p.m.

Submitted by Barbara Mueller-Ali, Recorder