9/11/06 GEC Meeting  
Liaison report for HAP meeting, August 28, 2006  
George Wong, Liaison  

Thomas Hilgers met with HAP to update the progress on merger of HAP requirements for all University of Hawai‘i campuses. Neal Smatresk sent a proposal to all campuses concerning plans for the merger, but without a cover letter. Tom said that because of the lack of a cover letter the proposal was not well received as evidenced by the negative email that he received. The email essentially said, “Once again Mānoa is telling us what to do”. The HAP recommended that a line of communication be set up between the campuses that currently already have the HAP requirements in place and that they in turn keep the other campuses informed as to the progress of the merger.  

Classes with HAP designations that are changing instructors must submit syllabus to demonstrate that they qualify for HAP designation OR use the same syllabus used by the previous instructor.  

Deadline for accepting proposal for HAP designation will be firm. No proposals will be accepted after the deadlines for the printed schedule (September 8th.) and online schedule (I do not remember a specific date for the online schedule). The proposals for the printed schedule will be evaluated between September 8-27 and returned for revisions. Revisions will be made and returned no later than a week after receiving the revised copy.