March 17, 2006 meeting
Renewal proposals had been received from both History (HIST 151 and HIST 152) and Math (Math 100/100A, MATH 140 and MATH 203). The Board discussed the History proposals, tabling Math to the next meeting.

The Board discussed two issues raised by the History proposals. First, there was some confusion about whether the syllabi demonstrated the meeting of one of the FG hallmarks, which states that the course should “include at least one component on Hawaiian, Pacific, and Asian societies and their cultural traditions”. The Board agreed to interpret this to mean a component of the course should address one of these societies, not the combination of all three, which would be clarified by changing the “and” into “or”. The Board passed a motion to recommend the GEC change the language accordingly so that the new hallmark should read: “include at least one component on Hawaiian, Pacific, or Asian societies and their cultural traditions”.

Second, the Board felt that the renewal request from History for HIST 151 and 152, which was accompanied only by course syllabi, lacked adequate documentation of course activities and materials. Syllabi provide adequate information for most of the hallmarks, but the Board feels that Hallmark 5, and “engag[ing] students” in critical analysis needs to be demonstrated in supporting materials. There was some discussion about the need for such documentation and making work of busy department chairs, but the majority voted to request samples of assignments and exam questions.

On the other hand, Math perhaps provided too much documentation in the form of course materials, and perhaps the Board would in future request only limited samples of materials.

The KCC representative shared with the Board documentation of the renewal process for GEOG 102.

6. HSL
Helen Baroni, Liaison