

Liaison Reports for 3/23/07 GEC Meeting

1. **E Board**, Jon Goss, Liaison

2. **H Board**, George Wong, Liaison

3. **O Board**, Richard Bigus, Liaison

4. **W Board**, 03/19/07 meeting; John Engel, Liaison

Summer and Fall 2007 instructor-based WI proposals previously distributed were approved. Eight course-based proposals were discussed; and the Board decided to recommend approval to the GEC. Additional WI proposals were distributed.

Additional information about KCC's summer Writing Across the Curriculum (WAC) Institute was presented. Of three components or institutes, one appears appropriate for college teachers, one less appropriate, and one not appropriate.

The modified course based WI proposal form is now available online at www.hawaii.edu/gened/Focus_formF07COURSE_PDF.pdf.

Fall 2006 WI course evaluation survey data shows an increase (to double digit) percent return rate. More details available at www.hawaii.edu/gened/assess/SurveyResultsWI2006F.pdf.

WI course enrollment data were presented. A snapshot taken between the 3rd and 6th week of classes indicated 477 WI classes offered, 8,689 seats available, 7447 (86%) seats filled, with an average enrollment of 16 students per class.

Overenrollment for Spring 2007 was reported. Approximately 17% of WI course sections were overenrolled. Two examples of letters sent to overenrolled class instructors were presented for review/evaluation.

5. **Foundations Board**, 3/13/07 meeting, Susan Johnson, Liaison

–Community College Foundations renewals

Ron Cambra, AVCUE, addressed the board. He reported that HAP articulation efforts, based on the F articulation model, are moving forward and have received a positive reception. Sunset dates for System F renewals have been extended until renewal procedures are in place.

Regarding renewals, however, Cambra envisions renewal procedures similar to the Diversification review procedures for Mānoa: the community college would set up its own review process to certify whether the courses continue to meet the F Hallmarks. The department chair would be responsible for the review, using UHM F Hallmarks. The results would be reported to Mānoa. Mānoa's F review process could serve as a possible procedure. Renewals should be a collegial effort, not cumbersome.

Weiner pointed out that this process differs from what we ask of Mānoa departments. Mānoa departments submit materials in support of the designation, but the F Board reviews and recommends renewal to the GEC.

The F Board welcomed guidance from Cambra as it had been concerned about the volume of work involved if CC's are asked to follow Mānoa procedures. The Board agreed to rescind its decision to send CCs the same renewal materials that were sent to UHM departments. The Board will discuss CC renewal procedures at the next meeting. Stitt-Bergh will be asked to draft materials based on the Diversification renewal model.

The Board also encourages face-to-face meetings with faculty from various campuses to make the articulation process easier for students. Speech and Math departments, for example, have already done this.

–Reviewing non-system courses for F:

Plans are to have a Transfer Evaluation Unit in place by F07. There will be a definitive common database for the system. The Unit could look at this issue; F Board could be consulted. However, the timeliness of decisions is critical to students.

–Proposals were reviewed at WebCT and discussed at the meeting.

- a. MUS 107: The question was raised as to whether global requires that a particular area be covered. Casanova will contact Music to find out to what extent music from the European continent is covered.
- b. ANTH 151, ANTH 152: The F Board agreed unanimously to recommend renewal of the FG designation for ANTH 151 and ANTH 152.
- c. GEOG 102: Wester reported that the time period is B: after 1500.
The F Board agreed unanimously to recommend renewal of the FG designation for GEOG 102.
- d. ART 101: No new information from the instructor.
- d. REL 150: Department chair has not yet received materials from the faculty member assigned to do the review.

The next meeting is scheduled for March 13.

6. HSL

Cristina Bacchilega, Liaison