

General Education Committee  
February 6, 2008  
Hawai'i Hall 208  
Minutes

CALL TO ORDER

The meeting was called to order at 1:35 p.m. by Jane Schoonmaker, Chair.

Present: Mike Kirk-Kuwaye, Mike Nassir, Jane Schoonmaker, Carolyn Stephenson, George Wong.  
Ron Cambra, Bob Campbell (FRAUM), Alan Yang, Tom Hilgers (GEO),  
Monica Stitt-Bergh (GEO)

Absent: Linda Cox, Lisa Fujikawa, Lynne Higa, Susan Johnson

MINUTES: Minutes of the January 25, 2008 meeting were reviewed and approved.

ACTION AND INFORMATION ITEMS

1. Diversification votes – GEC approved the subcommittee's recommendations (see attached list, 1 page)
2. Assessment Update – Discussion regarded the Draft Preamble, Second Version. The original version came into being because faculty had concerns about the use of assessment results and potential effects on faculty. It specified stripping identifiers; the revised version moves from "anonymity" to "total confidentiality". It was suggested that the GEC eventually submit the Preamble to administration as a working draft for negotiation with the new Office of Assessment. It was noted that other universities have used assessment as a mechanism for improving retention.  
Action: Hilgers and Stitt-Bergh will take into consideration suggestions made by the GEC, refine the document, send to the Boards for review, requesting comments by March 5<sup>th</sup>. At this point the GEC did not feel the document was ready to be forwarded to administration.
3. Completion of Foundations requirements within the first year  
Discussion:
  - Should we start with FW requirement first?
  - How will we ensure that students get the message (email prompts? registration holds?)?
  - How will appropriate advisors be notified?
  - Are there enough seats?
  - The current catalog deletes "must" on p. 72. Suggestions: ("Students *must* complete the Foundations requirements during their first year at UH Manoa . . . "); Some felt that no change of wording was needed.
  - GEC felt it imperative that students be alerted to this policy early/promptly;

- they need to get reminders/warnings before incurring a hold on their registration.
- This will have to go through several offices first before the policy can be fully implemented. NOTE: per Cambra, mandatory advising for freshman and sophomores will take effect F08.

Action: Hilgers and Stitt-Bergh will prepare an implementation plan to enforce FW as a first-year requirement effective with the F08 class.

#### WRAP UP

- Stitt-Bergh and Hilgers will refine Preamble wording, then distribute to the other Boards for review/comments; requesting a return date of March 5<sup>th</sup> for responses.
- Stitt-Bergh and Hilgers will create an implementation plan for Foundations Written Communication in the first year.
- Please keep the following dates on call for meetings: Feb. 13<sup>th</sup>, March 5 and 12<sup>th</sup>; meeting scheduled for March 19<sup>th</sup>.

Next meeting: Wednesday, February 27<sup>th</sup>, 2008, 1:30 p.m. in Hawai'i Hall 208.

Meeting adjourned at 3:10 p.m.

Submitted by Jo-Anne Nakamoto, Recorder

Updated 2/05/2008

Diversification requests: GEC vote needed

**Subcommittee recommendation: DENY request**

**COURSE REQUEST REASON**

ARCH 200 Prof Practice of  
Architecture

DH New course. Does not contain 2/3 humanities content.

ARCH 301 Intermediate Arch Studio A Continue DA Remove DA: Revised course does not meet Arts hallmarks

ARCH 302 Intermediate Arch Studio B Continue DA Remove DA: Revised course does not meet Arts hallmarks

ARCH 471 Historic Arch Design  
Seminar

DA New course. Does not meet Arts hallmarks.

CHN 456 Chinese Semantics and  
Communication

DH New course. Does not contain 2/3 humanities content (mix  
of humanities and social science)

FSHN 312/TIM 319 Quantity Food  
Production

DB Course modification. Does not contain 2/3 biological  
science content (emphasis on logistics and operations)

GEOG 302 Environmental Geography DP New course. Does not contain 2/3 physical science content  
(interdisciplinary)

PHIL 312 Ethics in Practice DH New course. Does not meet Humanities hallmarks (course  
description emphasizes Contemporary Ethical Issues Focus  
requirements)

**Subcommittee recommendation: APPROVE request**

(course meets hallmarks)

**COURSE REQUEST NOTES**

ARCH 100 Intro to the Built Environment Continue DS Revised course continues to meet hallmarks

ARCH 101 Basic Architecture Studio Continue DA Revised course continues to meet hallmarks

ARCH 132 Design Communication DA New course

ARCH 201 Architecture Studio Continue DA Revised course continues to meet hallmarks

ARCH 442 Intro to Urban Design DS New course

ECON 350 Sustainable Development DS New course

HIST 438 European Cult of the Primitive DH Corrects oversight

HIST 490 Maori and American Indians DH Corrects oversight

TPSS 352/ARCH 352 Landscape Architecture

History, Theory, and Practice

DH New course

ZOOL 254 Exercise Therapy (Windward CC) DB Articulation request; no UHM equivalency given  
however UHM's KLS 354 is similar