CALL TO ORDER
The meeting was called to order at 1:35 p.m. by Chair Mike Kirk-Kuwaye.

Present: Lynne Higa, Susan Johnson, Mike Kirk-Kuwaye, Mike Nassir, Scott Rowland, Carolyn Stephenson, George Wong

Ex officio: Ron Cambra (OVCAA), Jan Heu (A&R), David Ross (SEC)

Guests: Lisa Fujikawa (GEO), Tom Hilgers (GEO), Marlene Lowe (Assessment Office), Jo-Anne Nakamoto (GEO Recorder), Monica Stitt-Bergh (Assessment Office)

MINUTES: Minutes of the January 21, 2009 meeting were approved with one change (in italics):
Action Item #1, Question was raised: Was this service learning project a part of a course?

ACTION and INFORMATION ITEMS:

1. Assessment Office Update
   Refer to the 2 handouts distributed.
   • There appears to be 3 areas likely to change:
     Disciplinary knowledge, social justice, and Hawaiian sense of place.
   • In stable areas, we are moving forward, i.e.,
     o FW conducted an ethnographic study of ENG’s Mentor program; received funds from the Chancellor’s office to study what improves retention.
     o CEI has a rubric; collected samples of student work last semester. Pilot testing rubric this semester; if successful, will do full assessment F09.
     o OC - rubrics have been distributed to faculty who are teaching O courses in S09.
     o WI - agreed tentatively to collect student writing samples from 3 areas (Shidler, ECON, HIST), develop rubric. May use writing samples collected by SOC to pilot test.
   • Plans for longitudinal 4-yr cohort study of incoming F09 freshmen. (Modeled after UWA study.) Currently pursuing avenues of funding for this study.
     o GEC suggestion when determining reporting lines; keep GEC in the (info) loop.
     o Next step after completion of study: identify strengths and determine how to address weaknesses.

2. Focus Exemption Application Update - Fujikawa reported applicant signed up for a 1-credit service learning course.
   Discussion – The course-based Exemption was originally designed for Study Abroad experiences not UH-sponsored; the focus is on experience of an “extraordinary nature.”
   • Comment: We have mechanisms for students to obtain credit by alternate means, but if we dissect this further are we being counterproductive to the process?
   • Concern about students using the Focus Exemption to circumvent the regular Focus designation process.
   • Note: Perhaps SOCS should be informed about the normal procedures for getting a Focus designation (i.e., apply beforehand).

Vote taken: 4 approved, 1 opposed, 2 abstained.
3. FS Data Update – Higa reported that the Foundations Board prepared a draft response, mirroring GEC ideas. Also mentioned potential for a joint GEC/F Board meeting. GEC to wait for final report (due 2/16).

4. FG Data Update – data is being worked on, to arrive at GEO shortly.

5. Vote on Recommendations of the Diversification Subcommittee – GEC voted in favor of the subcommittee’s recommendations (as follows):

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Diversification Recommendation</th>
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<tbody>
<tr>
<td>ART 490 alpha</td>
<td>Special Topics in SE Asian Art History</td>
<td>DH</td>
</tr>
<tr>
<td>ART 492B</td>
<td>Art &amp; Arch of S. Asia: Pre-Colonial</td>
<td>DH</td>
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<tr>
<td>ART 492C</td>
<td>Art &amp; Arch of S. Asia: Hindu Visual Culture</td>
<td>DH</td>
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<tr>
<td>CHEM 425</td>
<td>Synthesis and Analysis of Inorganic Compounds</td>
<td>DP</td>
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<td>CHEM 425L</td>
<td>Prep &amp; Analysis of Inorganic Compounds Lab</td>
<td>DY</td>
</tr>
<tr>
<td>CHEM 445</td>
<td>Synthesis and Analysis of Organic Compounds</td>
<td>DP</td>
</tr>
<tr>
<td>CHEM 445L</td>
<td>Prep &amp; Analysis of Organic Compounds Lab</td>
<td>DY</td>
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<tr>
<td>FSHN 322</td>
<td>Marketing Nutrition and Food</td>
<td>Remove DS (doesn’t meet 2/3 rule; too applied)</td>
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<tr>
<td>GER 362</td>
<td>Modern Germanic Civilization</td>
<td>DH</td>
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<tr>
<td>IP 377</td>
<td>Critical Discourses in IPLL Studies: Philippines</td>
<td>None (instructor withdrew DL request)</td>
</tr>
<tr>
<td>MUS 270</td>
<td>World of Music: Asia/Pacific</td>
<td>DH</td>
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<tr>
<td>REL 352</td>
<td>Sufism: Mystical Traditions of Islam</td>
<td>DH</td>
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<tr>
<td>THEA 345</td>
<td>Intro to Lighting Design and Technology</td>
<td>DA</td>
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6. Diversification report (Cambra)
   - Articulation of Diversification
     Effective 12/18/08, UHM will accept sending campus’s Diversification designation if different than UHM. (Decisions made prior to this date will be honored). Heu’s office will handle the transcripts.
   - Diversification issue from Deans’ perspective – courses with low enrollment are justified because “they fulfill a GenEd (Diversification) requirement.” Same argument is used when trying to “retire” courses that have not been offered in the last 4 years.
     o Cambra’s office generated a list of courses that had not been offered in the last 4 years, removed approximately 400 courses during the last Catalog revision. Examining history/popularity of courses. In some departments, there is a movement to have senior faculty teach introductory courses.

WRAP-UP: -- GEO to obtain FG data from A&R.
            -- Hilgers and Cambra to do more fact-finding, draft memo to deans re diversification courses.

Meeting adjourned at 3:00 p.m

Next meeting: February 18, 1:30-2:30 p.m., Haw 208.

Submitted by Jo-Anne Nakamoto, Recorder