Hawaiian, Asian and Pacific Issues Board  
Annual Report AY 2004-2005

The Board consisted of April Drexel, Spencer Leineweber, Niklaus Schweizer, Ned Shultz, and Ron Solis. Ned Shultz joined us in the Spring. Jon Goss served as liaison from the GEC.

The Focus Statement

1. The Board feels that many people perhaps do not understand the principles of the HAP focus, perhaps overlook the requirements, or urged to submit a proposal, even though the course may not have the qualities for an HAP focus designation.

In our workshop, one presenter explained that she had to, after the second time revisions were suggested, gut the whole course, and rebuild it so that the HAP hallmarks would be fulfilled. It does not seem that all instructors are ready or willing to do such to their courses.

Hallmarks

1. All texts (online, paper copy, etc.) regarding HAP focus designation hallmarks were articulated, so that there would be no misunderstanding/overlooking of the requirements.

Procedures

1. The practice is to meet weekly to discuss issues regarding applications.

2. The practice of emailing revisions to each Board member greatly improved the efficiency of the decision making. However, a suggestion was made to ask instructors who submit proposals to send a digital copy to the GEO, so that it would be easier for each board member to review.

3. Record keeping by the GEO (Elaine) developed a number of charts, which makes the review process and the review of work accomplished more efficient.

Caveats

1. The Board should be firm about the standards for review it has set, in spite of personal interventions or claims.
2. There have been many misunderstandings about the hallmarks, especially about native voice. A workshop was held to help instructors understand how to fulfill the HAP hallmarks. The presenters were outstanding and did a great job in explaining their experiences and courses.

**Assessment**
1. The Board reviewed and discussed the student-based assessment instrument which has been administered in the previous semesters. There were issues brought to our attention, however, after discussion, the board felt that the assessment instrument was sufficient.

2. These assessments will be used when reviewing courses submitted for renewal for the next two-year period.

**Approved Courses** (Courses are now approved for 3 years)
Mānoa
ANTH 419 (001) Spring
ANTH 447 Spring
AMST 212 Spring
ES 320 (001) Spring
HWST 107 (002) & (015) Spring
HWST 107 (008) Spring
HWST 107 (009) Spring
HWST 107 (010) (021) Spring
HWST 107 (016) (013) Spring
HWST (014, 022)
HWST (023) Spring
HWST 107 (026) Spring
HWST (009, 023, 036) Spring
HWST 270 (002) Spring
IP 273 (001) Spring
LING 100 (003) Spring
MAO 261*/ENG 257S (001-002) Spring
ITE 360 Summer
HWST 107 (602, 604) Summer
HWST 107 (008, 010) Fall
HWST 107 (009) Fall
HWST 107 (013, 014) Fall
HWST 107 (022, 023) Fall
LING 100 (001)
Community Colleges
Kaua‘i
   HWST 107 Dennis Chun
WCC
   BOT 105 Inge White
KCC
   HWST 107 Franklin Kelly
   HWST 107 Kawika McGuire
   ENG 257B Lisa Kanae

Community Colleges
The following courses were approved for Fall 2005 with the stipulation that they continue to work with the board until the hallmarks are fulfilled. And when it has been fulfilled, the courses will be approved for the entire 3 year period. This is because the instructors had made improvement in their proposals and had expressed the intent
KCC
   ENG 257M Gail Harada
   BOT 105 Nelda Quensell
Kaua‘i
   BOT 105 Molly Summers/Brian Yamamoto

Pending Courses
There are a few courses that are still pending. The Board has worked with the instructors, and although there was progress, there was still a lot of work to be done.

Current Concerns and Issues
There is concern that there may be pressure on future boards to compromise the HAP hallmarks. Or perhaps that the HAP focus will lose its “focus”, that is, the H, the A, and the P will be separated and a course will only need an H, A, or P focus to be designated with such a focus. And only one such designated course will be required by students. This should definitely not be done.

Summary
In general, the Board functioned efficiently and worked hard during the past year. There were hardly any absences at meetings, and the board was able to make up work over email.
H FOCUS BOARD

We note that Professor April Drexel has completed her term and thank her for her important contributions to the board’s work on the implementation of the HAP focus designation.

Ron Solis Acting Board Chair AY2004-2005
29 April 2003