

Foundations Multicampus Board  
Annual Meeting  
April 8, 2008  
Meeting Notes

**Present:**

Steve Canham, UH Mānoa	Jean Okumura, Windward CC
Jayson Chun, UH West O‘ahu (guest)	Dorothy Pyle, Maui CC
BK Griesemer, Maui CC (guest)	Jerry Saviano, Honolulu CC
Joanne Itano, UH System (guest)	Colleen Shishido, Maui CC (guest)
Kathy Ogata, Kapi‘olani CC	Monica Stitt-Bergh, UH Mānoa (guest)

Locations: Windward and Maui Community Colleges  
The meeting began at 3:35 pm.

**ANNUAL REPORTS** (reports posted at [www.hawaii.edu/gened/multicampus.htm](http://www.hawaii.edu/gened/multicampus.htm))

**UH Mānoa**

- UHM Foundations Board drafted an “assessment preamble” to guide general education assessment.
- Canham recommended that their board chair serve as chair for 2 years. Current practice is one year as vice chair and the following year as chair. (Board members serve 3-year terms.)
- Canham also recommended release time for the chair.
  - Windward and Leeward faculty get release time but their committee duties extend beyond the Foundations Board duties.
  - Maui faculty received release time to create the Foundations portfolio. In the future, a faculty member will likely receive release time but duties will extend beyond the Foundations Board.

**ACTION:** There was general consensus that release time is needed. Saviano will draft text to send to Linda Johnsrud, VP for Academic Planning and Policy, and John Morton, Interim VP for Community Colleges.

**Leeward CC**

- Proposals and renewals required negotiation with the submitters; while they provided evidence, they did not present an analysis of how the course met the Hallmarks.
- QM 122 deleted from curriculum. MATH 103 and 135 approved as FS.
- BUSN 279 withdrew application for FS when told the course could not carry both WI and FS designations. [see “double-dipping” below]
- LCC is tracking which general education courses their AA students take.
- The chair of the Foundations Board also oversees the Diversification; Hawaiian, Asian, and Pacific Issues; and Writing Intensive Boards.

**Windward CC**

- In fall 2007 WCC created a Foundations Board. The first priority was to review and renew courses, which was completed.
- REL 150 was approved, FGC.

- MATH 103 and 135 are being reviewed. MATH 115 may be submitted for review.
- WCC plans expand their general education website.

### **Kapi'olani CC**

- Math department plans to propose MATH 103, 115, and 135 as FS courses.
- Intra-campus website provides KCC faculty with information (not a public site).
  - Although not required, a general education website is useful for communication, training (e.g., successful proposals posted online as models), history of decisions made, and form distribution.
- Board members serve 2-year terms.

### **Honolulu CC**

- Board members serve 2-year terms but have no term limits.
- Foundations courses have student learning outcomes that are being assessed through pre- and post-course knowledge surveys and exit exams. Results are reported to the Foundations chair.
- Graduation checklists used by advisors were out of date and are being updated.
- Articulation of MATH 135 to UHM is a concern. [see discussion below]

### **Maui CC [oral report]**

- Foundations Board has met several times since joining the articulation agreement.
- In fall 2008 their Foundations courses will be reviewed for recertification.
- MCC anticipates that REL 150 and GEOG 102 will be proposed as FG courses.

### **UH West O'ahu**

- Chun distributed the campus proposal to join the articulation agreement.
- UHWO designed their new general education program to match other UH campuses. Their goal is seamless transfer for students. The first freshmen class entered in fall 2007.
- After brief discussion, Chun will revise and resend the proposal.

**ACTION:** The multicampus group will review UHWO's proposal and reach consensus no later than Friday, April 25, 2008.

### **“DOUBLE-DIPPING” WITH FOUNDATIONS COURSES**

The question of whether a campus can allow a single course to simultaneously satisfy a Foundations and Writing Intensive (or other “focus”) requirement or simultaneously satisfy a Foundations and Diversification requirement was discussed.

- UHM does not allow Foundations courses to satisfy other general education, graduation, or degree requirements (the only exception is that a major requirement may include a Foundations course). Philosophically, UHM views these courses as foundational to other college courses. Additionally, allowing double-dipping would make it possible for English 100 to be designated as Writing Intensive, which the faculty felt was inappropriate.
- Each campus can determine its “double-dip” policy. However, other campuses may not accept a single course as satisfying multiple requirements if the student transfers.

## **ARTICULATION OF MATH 135, SYMBOLIC REASONING (FS)**

The question of how MATH 135 articulates to UHM arose.

- Math 135 was approved by Honolulu and Leeward as FS because the course meets the FS Hallmarks. Other community colleges are reviewing the course.
- UHM abides by the articulation agreement. All courses designated as Foundations courses by a UH campus in the agreement do articulate to UHM with that designation and satisfy that Foundations requirement at UHM.
- However, UHM students must meet college/school degree requirements. While Math 135 satisfies a general education requirement, it does not satisfy a Colleges of Arts and Sciences Bachelors of Arts (A&S BA) degree requirement. An A&S BA degree requirement specifies that students must complete certain courses (which also satisfy the FS requirement) and Math 135 is not on that list.
- It was argued that UHM's A&S BA degree should include Math 135 on that list of courses. Courses such as Math 100 *Survey of Mathematics* and Math 112 *Math for Elementary School Teachers* appear on that list.
- Not allowing Math 135 to satisfy A&S BA degree requirements goes against the spirit of the articulation agreement.
- The result of UHM's A&S degree requirements is that students who satisfy FS with Math 135 are required to take an additional math course or other approved course to satisfy an A&S college degree requirement.

**ACTION:** The general consensus was that UHM should reconsider this college degree requirement for the A&S BA degree.

The meeting adjourned at 5:20pm.

*Submitted by Monica Stitt-Bergh.*