

Foundations Multicampus Board  
Annual Meeting  
April 27, 2009  
Meeting Notes

**Present:**

Flo Abara, Kapi‘olani CC	Paul Lococo, Leeward CC
Henri Cassanova, UH Mānoa	Dorothy Pyle, Maui CC
Patti Chong (for Jean Okumura), Windward CC	Jerry Saviano, Honolulu CC
Fenny Cox (for Julia Myers), UH West O‘ahu	Lisa Fujikawa, UH Mānoa (guest)
Jonathan Kalk, Kaua‘i CC	Duane Henry, UH Mānoa (guest)
	Tom Hilgers, UH Mānoa (guest)
	Joanne Itano, UH System (guest)

Locations: Windward and Maui Community Colleges, UH Manoa

The meeting began at 8:05 am.

**1. ELECTION OF BOARD CHAIR**

Jerry Saviano was confirmed as the Chair for the 2009-10 academic year.

**2. ANNUAL REPORTS** (reports posted at [www.hawaii.edu/gened/multicampus.htm](http://www.hawaii.edu/gened/multicampus.htm))

**Honolulu CC**

- No written report because of poor coordination/communication by Manoa’s General Education Office. (Consequently, HonCC was uncertain about the status of the multicampus committee.)
- F Board has just started recertifying courses, plans to have recertification completed by end of Spring 2009. Results will be posted on HonCC F Board’s website.
- Assessment aspect of recertification is challenging [see discussion below].

**Leeward CC**

- Written report was distributed and will be sent electronically to all members.
- Haven’t done much in terms of assessment; waiting to see if there will be a common agreement.
- Nervous about proposing new Foundations courses because of the continuing MATH 135 issue [see 4/08 meeting notes for reference].

**Maui CC**

- Existing Foundations courses were recertified by December 2008. New courses were approved in Spring 2009. See Fall and Spring reports for details.

**Kapi‘olani CC**

- No course renewals and no new Foundations courses.
- MATH 203 is pending approval; the department has been asked to resubmit.
- MATH 112 was not approved. The F Board has asked the department for clarification/revision, because the course currently appears to be identical to MATH 111.

### Windward CC

- Reports were emailed to all representatives.
- MATH 115 did not get renewed.
- All information is up-to-date as of Fall 2009.
- Website is available:

### UH West O'ahu

- Approved MATH 135 and MATH 140 as FS.

### UH Mānoa

- Main task in AY09 was to look at the problem of FS compliance (failure to complete the FS (and/or other) Foundation requirement in the first year).
- Approved one new course, ENG 190, as FW. Course is meant to provide transfer students with a more appropriate FW option.

## **3. REVIEW OF PORTFOLIOS**

### UH West O'ahu

- Portfolio sent out on 4/23 was different than the one sent out on 4/9. Okumura suggested adding more guiding questions to Hallmarks to help faculty.
- Unanimously approved by the group; F courses effective Fall 2008.
- Question about whether Foundations Board needs to be defined; currently only a General Education Committee exists. LCC said its GEC also acts as its Foundations Board.

### Kaua'i CC

- MCC was concerned about the inclusion of MATH 111 as an FS course. They felt that there was not a clear difference between 111 and 112, and that there was a previous agreement that 111 would not be designated.
- Clarification on the different Foundations requirements is needed. A narrative that addresses the issues should be sufficient. Saviano will follow up with KauCC's F Board Chair.

#### *MATH 111 Discussion*

KapCC approved MATH 111 as an FS course in Fall 2006; they did not have MATH 112 at the time. WCC and LCC also designated MATH 111 as an FS course, although it no longer fulfills the requirement at WCC. LCC clarified that it has some Foundations courses that only meet the F requirements on the LCC campus (i.e., the courses do not articulate to other UH campuses as fulfilling Foundations requirements).

## **4. RELEASE TIME FOR FOUNDATIONS BOARD CHAIRS**

- LCC Chair gets release time. Duties as F Board Chair include chairing the Diversification Committee and overseeing the Focus Boards.
- MCC Chair got release time this past year for recertification and to work on joining the multicampus group. Release time will probably not continue in the next academic year, since the position normally does not take an overwhelming amount of time.
- WCC Chair currently gets 3 credits of release time. Chair also chairs the HAP Board. No release time will be given from Fall 2009.
- Proposal to give the Chair of the multicampus group release time.
- Saviano proposed getting release time for all Chairs whose campuses are going through the 5-year recertification process. Itano said that release time is a campus issue, although

Linda Johnsrud can make recommendations. She suggested that the group draft a resolution and send it to all of the Chancellors.

Saviano wants all campuses to sign a new multicampus agreement now that all of the interested parties are on board. He felt it was a way to heighten the group's work.

## **5. NEW BUSINESS – ARTICULATION CONCERNS**

### **Course numbering**

- Same alpha/course number sometimes has different course content, title, and/or designation on different campuses. Similarly, different alpha/course number may have same course content and/or title. This is very confusing for students, and difficult for the people who advise them.
- Problem of course “creep,” where the content and slant of a course change over time. This may contribute to the course discrepancies from campus to campus.
- Changing course alpha (subject) and/or number is also an issue (e.g., SPA - Speech Pathology and Audiology changed to CSD - Communication Sciences Disorders; ENG 250 renumbered to 270).
- Some felt that the same course alpha and number should represent the same course content and fulfill the same requirements (i.e., have the same designation) across the system. However, it is unclear who can oversee such (re)numbering to ensure that this is the case. Others felt that regulating course alpha and number undermines the autonomy of each campus and the purpose of the multicampus Foundations group.
- Problems could be mediated if the information for each campus' courses is input in the same place in Banner (SCADETL and SHATATR screens) and can be found in the same place in each campus' Catalog. (Chong pointed out that the information in STAR is pulled from Banner, so that if all campuses input their course information in the same place (e.g., SCADETL), STAR should also be consistent across the System.)
- Question of whether this issue affects Foundations or only Diversification courses. Itano said the problem affects all GenEd designations. She distributed a list of Foundations discrepancies that her office put together, compiled from the information found in Banner (SCADETL screen) and each campus' Catalog. (Information from other sources is not included.) Saviano requested that Itano's office summarize the list, with recommendations of which campuses should make changes to bring all Foundations courses in line.
- Issue is further complicated by campuses that don't participate in the multicampus agreements (Hawaii CC and UH Hilo).
- One possible solution to the numbering issue: switch to four-digit course numbers, where one of the digits reflects the course's GenEd designation(s).

### **Foundations Information Online**

- UHM currently maintains a website that shows which courses from other UH campuses articulate as fulfilling Manoa Foundations requirements.
- Saviano suggested that HonCC maintain a Foundations website that includes a list of every Foundations course at each UH campus.
- Some felt that the most effective way to keep the UH System Foundations information up-to-date is to have each campus maintain its own Foundations website, which can be

linked to from other websites. Otherwise, there is duplication of information and increased potential for misinformation.

- Because there is currently no central website, it is difficult to identify discrepancies. There is also no mechanism to deal with such discrepancies when they are found.

## **6. “ASSESSMENT” FOR FOUNDATIONS COURSE RENEWAL**

There was a discussion about what constitutes “assessment” for the purposes of recertification. HonCC felt that the procedures UHM used for its renewal process were insufficient. It was suggested that original members of the multicampus agreement (HonCC, KapCC, and UHM) meet to discuss how their campuses have handled recertification of their Foundations courses with respect to assessment.

## **7. ARTICULATION OF MATH 103 AND MATH 135 AS FS COURSES - UPDATE**

Jerry Saviano met with Linda Johnsrud and Joanne Itano to discuss the fact that UHM’s Colleges of Arts & Sciences require FS courses beyond MATH 103 and MATH 135.

LCC’s Math Department believes there is no way to make MATH 115 an FS course. However, it will accept MATH 115 as fulfilling the FS requirement if it comes from another campus which has designated it as an FS course.

## **8. NEXT MEETING**

Tentatively planned for October 2009

The meeting adjourned at 9:55am.

*Submitted by Lisa Fujikawa.*