

# **An Educational Access Plan for the Year 2004**

*Presented to:*

**`Olelo - Community Television  
1122 Mapunapuna Street  
Honolulu, Hawaii 96819**

**January 2004**

*Submitted by:*

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## **An Educational Access Plan for the Year 2004**

### **1.0.0 - Foreword**

The Hawaii Educational Networking Consortium (HENC) submits the following plan for Educational Access (EA) awards for the calendar year 2004. This plan also serves as HENC's formal recommendation to `Olelo: The Corporation for Community Television for the 2004 EA awards.

HENC is adamant that education is the key to the long-term economic development of our State. The Consortium is also cognizant that information technologies have long been viewed by education as an important tool for learning. Distance learning technologies greatly assist in providing life-long learning opportunities to a growing sector of citizens of our State, and more important provide equitable access to those who can not or will not cross the threshold of our schools and campuses.

The Consortium is convinced that recurring public investments in Educational Access cable greatly enhance and expands the social and economic vitality of the State and its people. HENC would like to thank `Olelo for allowing the Consortium to aid in the direction and development of Oahu's Educational Access Cable.

### **2.0.0 - Constituents**

Partnering and collaboration between constituents is a fundamental prerequisite to receiving an Educational Access award. Reciprocal assistance and the sharing of expertise is a precondition imposed upon all of the entities who are a part of this plan. The three constituents to this plan are:

- 1. Hawaii Department of Education (HDOE);**
- 2. Hawaii Association of Independent Schools (HAIS); and,**
- 3. University of Hawaii (UH).**

### **2.0.1 Infrastructure and Collaboration**

Educational partnerships are at the core of this plan which engages representatives from the Hawaii Department of Education, the University of Hawaii and the Hawaii Association of Independent Schools in constructive discussions and planning relating to Educational Access cable. Collectively these three entities encompass some 368,000 students, researchers, faculty and staff statewide. Approximately 263,000 of these individuals live, work and learn on Oahu.

The Hawaii Department of Education and the University of Hawaii currently have various sites for the recording and broadcast of educational programs. Because of the inherent value of these assets HENC continues to consider it a high priority to, at a minimum, sustain the current posture of Education Access on Oahu and to continue to plan for advancements where promising. A brief description of each of the partners, the people they serve, and their infrastructure follows.

## **2.0.2 - HDOE**

The Department of Education is a single statewide school district which provides oversight to approximately 283 schools on seven islands. During the past year the HDOE's total enrollment exceeded 182,000 which makes it approximately the 10th largest school district in the United States.

The island of Oahu alone has more than 122,000 public school K-12 students in some 160 schools. The HDOE's distance education and distributed learning initiatives are considered integral components to the HDOE mission of "equitable delivery of education to all students within the State of Hawaii."

On Oahu the Department of Education's video and production network provides services from four sites. These locations include the Kalani High School DLT studio; the McKinley Adult Education DLT studio; the Lililualokalani DLT studio; and, the Teleschool DLT studio and playback facility in Mapunapuna. As has been the case in recent years, during 2004 the cable access venue will continue to be an important focus for all of the HDOE's professional development, instructional development and outreach programs.

## **2.0.3 - Hawaii Association of Independent Schools**

Hawaii Association of Independent Schools continue to develop and refine their plans to integrate and extend Educational Access cable, through its 100 member private schools, and more generally to broaden the perspective of all public and private schools in Hawaii.

During 2004 HAIS plans to refocus their video production capabilities. As do all institutions, HAIS finds itself in a constant battle to keep current the necessary technology to support multi-media design, post-production work and final program editing.

Upon review of the status of school-wide training for EA cable HAIS was buoyed by the fact that the HDOE intends to continue to implement a sequence of video production training workshops for educators. Additionally, Teleschool plans to produce a series of cablecast programs aimed at training educators and students in the use of video technology.

HAIS will therefore plan to outsource their video production during 2004 and to offer support to the HDOE to fully develop both the workshop format and their anticipated training cablecasts. This will allow HAIS to focus their resources on content as opposed to the upkeep of technologies.

## **2.0.4 - University of Hawaii**

On Oahu, the University of Hawaii has distance learning capabilities on the UH Manoa campus as well as Honolulu Community College, Kapiolani Community College, Leeward Community College, and Windward Community College. The UH Manoa site and each of the community college sites (with the exception of Windward) have production facilities for the development of cable programming as well as studio/classrooms for the transmission of live programming. Additionally, each of the campuses also has post-production facilities and appropriate control rooms which include the environments and staffing needed to facilitate a wide array of distributed learning activities.

HENC believes the above defined assets benefit the public and all of the EA constituents. Consequently when preparing this plan, and considering funding recommendations, the Consortium feels that sustained support for both the UH and HDOE's facilities is of the utmost importance to Educational Access. This support is reflected in the dollar amount of the awards listed below.

**3.0.0 - Constituent Awards**

The recommended 2004 awards for the three constituents to this plan are as follows:

**3.0.1 - Department of Education, State of Hawaii**

Core Programming	\$336,276.00
Supplemental Programming	<u>\$ 00,000.00</u>
Total 2004 DOE Award:	\$ 336,276.00

**3.0.2 - Hawaii Association of Independent Schools**

Core Programming (First 6 months of 2004)	\$ 31,250.00
Core Programming - upon satisfactory mid-year 2004 report (Second 6 months of 2004)	\$ 31,250.00
Supplemental Programming	<u>\$ 00,000.00</u>
Total 2004 HAIS Award:	\$ 62,500.00

**3.0.3 - University of Hawaii**

Core Programming	\$ 393,724.00
Supplemental Programming	<u>\$ 00,000.00</u>
Total 2004 UH Award:	\$ 393,724.00
Educational Access management fee:	<u>\$ 40,000.00</u>
Total 2004 EA Funds accounted for in this plan:	\$ 832,500.00

Because of the uncertainty in the actual amount of total funding for Educational Access during 2004, only core programming activities will be specified in this plan for the coming year. Therefore, any additional funding in excess of the core amounts noted above will be dealt with in specific written requests during 2004 and documented in future reports.

As required under the terms of the Educational Access Agreement, HENC will again execute individual agreements with each of the 2004 award recipients. These agreements

will detail the amount, terms and conditions for use of the funds, their reporting requirements, and other matters deemed appropriate by HENC for purposes of accountability. The following three sections define the specific plan for each of the three constituents.

#### **4.0.0 - 2004 Constituent Plans**

##### **4.0.1 - Hawaii State Department of Education – Educational Access Award - 2004**

##### **4.0.2 - HDOE Educational Access Award - 2004**

For the timeframe of January 1 – December 31, 2004, HENC recommends that the HDOE be awarded \$336,276.00 for Core Programming activities.

##### **4.0.3 - HDOE Project Description - 2004**

The Department of Education plans to continue on a course to increase its core program offerings during 2004. This includes programming appropriate for in-school, in-service and adult education venues.

During 2004 Channel 56 will continue to develop programming which addresses the goals of the "Read First" initiative. This project is in complete alignment with the ongoing Federal No Child Left Behind (NCLB) education initiative which sets a goal to insure that all students are able to read at level by the third grade.

Once again the bulk of HDOE programming during 2004 will continue to be in support of the statewide standards initiatives addressing the critical need for curriculum materials in the areas of science, geography, environmental education, music, art, character education and technology.

Additionally during 2004 Teleschool will focus on programming to support professional development for HDOE teachers and staff. They will also continue to adjust their programming to better accommodate the trend in HDOE toward year-round schooling by making appropriate scheduling changes and by providing for statewide cablecast on a 24x7 basis.

Specifically the Teleschool staff plan to continue with ongoing distance learning programming which includes: KidScience 4, 5, 6; KidScience Specials; EARTH 3, 4, 5, 6; Exploring the Islands 3, 4; Music Factory Live 3, 4 ; and, Voices and Wings 5, 6.

The HDOE will also proceed with in-service training programming which will include: Tech Talk, Gear Up, Teacher Certification and Assistive Technology.

At a minimum Teleschool plans the following new local programming for 2004:

*Character Education-(K-1)* - Local animated characters perform songs focusing on the 9 character attributes. Characters include a poi dog-thankfulness, a gecko-caring, a crab-cooperation, an owl-courage, a turtle-honesty, a minah bird-justice, a dolphin-perseverance, a shark-respect, and a pig-responsibility.

*Staff Development* - Educational programming dealing with developing standards-based units.

Local Programming which will be continuing for 2004 includes:

*Effective Student Behaviors* - The programming for 2004 will focus upon methods to assist in student's esteem. Developed with the HDOE Student Support Branch.

*Gifts of the Heart* - A series of six segments that feature the giving nature of HDOE students and instructors.

*On-Location* - A series to aid schools in their development to produce high-quality video programming. New topics include: Five modules which will address issues relating to media literacy.

*Reading First* - Developed with the HDOE Office of Curriculum and Instruction, this series will focus on differentiated reading strategies for teachers to insure reading competency.

*School Connections* - 2004 will usher in a continued focus of programming relating to HDOE initiatives including: Literacy, School Safety and Character Education.

*Speak Chinese* - Twenty-five short segments on how to speak level 1 Chinese mandarin.

*Viewpoints* - A quarterly series developed to enhance communication within the HDOE. The programming will help to share information about Federal and HDOE initiatives and programs.

Teleschool also plans to provide technical expertise and capacity for the distribution of the following partnered local program during 2004:

*Ike Pono II* - Building upon a partnership with Kamehameha School and HDOE the Ike Pono series will focus on various facets of education in a contemporary Hawaiian Society.

#### **4.0.4 - HDOE Goals and Objectives - 2004**

During 2004 Teleschool will continue to advance the broadcast / video network infrastructure that supports increased airtime offerings of comprehensive educational programs for all students and teachers. The HDOE/Teleschool will continue to be responsible for the programming, scheduling, acquisitions and the transmission of daily telecasts on the TEACH Channel 56. Currently the HDOE is providing programming for the K-12 Educational Access environment on a 24x7 basis. The signal is now transported to all neighbor island Access Centers for use on their K-12 EA channel. On Oahu, `Olelo has requested to continue to cablecast their signal from 10:00 P.M. to 8:00 AM weekdays and on the weekends.

The funds for HDOE's Core Programming activities will also be used to produce and

distribute educational programming from accredited educational entities on Oahu. Because of the magnitude, diversity and reach of the HDOE it is difficult to assess the extent of the impact of Educational Access programming. The Teleschool's best estimate is that roughly one out of every four students, faculty and staff participate in HDOE cable access programs during a school year. Teleschool will again be aligning its evaluation and assessment efforts with ongoing statewide efforts for coordinated data collection as required by NCLB.

The broad objectives for Teleschool during 2004 include:

- To develop 2 new locally produced series;
- To sustain support for the ongoing HDOE's initiatives which include: literacy; standards implementation; and, effective student behavior.
- Packaging new and existing programming for added-value, focusing upon advancements in student achievement;
- Continue to consider additional applications for instructional television and distance learning to deliver professional development programming to Hawaii's educators;
- Establish Distance Learning and public TV "family literacy" programs and distribute to all islands;
- Support the HDOE leadership in its effort to improve internal communication by developing programming which highlight and focus upon on-going education programs and initiatives; and,
- Support the creation of video generated by the Hawaii Schools Digital Media Initiative (HSDMI) and help to package and distribute programming relating to the emerging Hawaii Schools Digital Network (HSDN).

During 2004 Teleschool will continue to provide programming which meets the technical standards for transmission over cable as established by `Olelo. The complete HDOE schedule as well as a listing of standard-centered television programming can be found on the web at: <http://teleschoolwww.k12.hi.us/>

#### **4.0.5 - HDOE Schedule 2004**

Teleschool proposes the following schedule for the 2004 cablecast year:

##### **Spring 2004**

- Continue core distance learning programming which includes: KidScience 4, 5, 6; KidScience Specials; EARTH 3, 4, 5, 6; Exploring the Islands 3, 4; Music Factory Live 3, 4; and, Voices and Wings 5, 6.
- Proceed with programming relating to in-service training to include: Tech Talk; Gear Up; Teacher Certification; Ike Pono II; and, Assistive Technology.
- Develop specialized programming in support of the HDOE literacy efforts to include literacy tutorial modules and Special Education modules.

- On going work in the development of the following programming: Artists of Hawaii; ViewPoints; School Connections; On Location; Read First; and, Effective Student Behaviors.
- Continue distribution of the following Annenberg series: Elementary Math; World of Chemistry; Case Studies in Science Education; Creating a Climate for Change; Journey North; Learning Science Through Inquiry; Mechanical Universe; The Missing Link; Primary Sources; Principles for Principals; Science in Focus: Force and Motion, Seasons of Life, Shedding Light on Science; and Teaching Math: A Video library.
- Schedule HAIS programming for replay as it becomes available.
- Produce and schedule monthly digital media programming featuring student works.

#### **Summer 2004**

- Finalize all previously defined developmental programming for Fall 2004 and schedule for cablecast.
- Continuation of scheduled programming for Summer 2004.
- Foster new and on-going partnerships for innovative local educational programming.
- Schedule HAIS programming for replay as programming becomes available.
- Submit EA progress report for mid-year 2004 report.

#### **Fall 2004**

- Continuation of scheduled programming with new Fall line-up to include: Distance learning courses; Current Issues; Viewpoints; Literacy training modules; In service training modules; and, Annenberg series.
- Continuation of scheduling of HAIS programming.
- Produce and schedule monthly digital media programming featuring student works.
- Begin EA planning cycle for 2005.
- Submit data for Annual 2004 EA report.

#### **4.0.6 - HDOE Framework for Measure - 2004**

During 2004 the HDOE plans to focus on the improvement of the broadcast schedule for Channel 56 with a reduction in the repetition of programs and an increase in locally developed programming.

Specifically Teleschool plans to:

- Enhance local programming with the development and airing of two new series.
- Increase programming hours of courses available by a minimum of 5% (including credit and non-credit programming);
- Facilitate access to and the availability of student produced video statewide; and,

- Provide equitable access for instructional and professional development services to learners in remote areas.

Teleschool will also supply appropriate Educational Access planning input and benchmark information within the timeframes defined in Section 5.0 (Educational Access Calendar - 2004) of this document. The HDOE will also provide timely review and execution of an annual agreement with HENC for programming during 2004 with the understanding that Section 4.0.0 of this document will be the basis for this agreement.

#### **4.0.7 - HDOE Reports and Feedback - 2004**

A HDOE progress report in the standard format (see Appendix 1, Attachment A) will be completed at the end of the Spring and Fall semesters. These reports will be due to HENC by July 15, 2004 and January 15, 2005. In addition to the hourly program matrix information, a list of all programs by title and by category will be provided for inclusion in the annual report.

#### **4.0.8 - HDOE Single Point of Contact - 2004**

The following individual will act as the entity contact for the 2004 HDOE award:

Department of Education, State of Hawaii  
Geriann Hong  
Director  
Teleschool Branch  
1122 Mapunapuna Street, Ste. 201  
Honolulu, Hawaii 96819

Phone: (808) 837-8004  
Fax: (808) 837-8010  
Email: [geri\\_ann\\_hong/telesch/hidoe@notes.k12.hi.us](mailto:geri_ann_hong/telesch/hidoe@notes.k12.hi.us)  
Web: <http://teleschoolwww.k12.hi.us/>

#### **4.1.2 - Hawaii Association of Independent Schools (HAIS) – 2004 EA Award**

#### **4.1.3 - HAIS Educational Access Award - 2004**

For the time frame of January 1 – December 31, 2004 HENC recommends that HAIS be awarded \$62,500.00 for the development of Core Programming activities. The total amount of this award shall be paid in two increments of \$31,250.00. One increment for the first six months of the year and an additional \$31,250.00 at mid-year (upon review by HENC and reporting of satisfactory progress made toward program measures).

#### **4.1.4 - HAIS Project Description - 2004**

HAIS advocates on behalf of accredited independent education in Hawaii and participates actively in the educational dialogue of the broader community. Years of experience has shown that the learning capacity of schools increase by sharing knowledge, experiences, and resources with one another. With these issues in mind HAIS has attempted to define a project to continue to build and strengthen a broad-based academic community.

The aim of this project is to foster and support an emerging learning community of teachers, students, parents, and school administrators by using cable programming and Internet technologies to increase communication and collaboration. It is believed that such services will strengthen individual schools and support their efforts to achieve educational quality and excellence for students. During 2004 the HAIS project will continue to:

- Explore options for effective production partners to further enhance and fulfill the HAIS EA cable programming directive;
- Build on the development of working relationships with the UH and/or HDOE studio facilities, staff and consultants to produce HAIS sessions for EA cable;
- Provide for an EA P-20 interface to voice the viewpoint of Independent schools;
- Examine additional opportunities for students and member schools to develop and produce programs for cablecast; and,
- Produce programming that encourages individuals to go into the teaching profession.

This award will allow for a primary level of core service capable of supporting a variety of cable programming for cablecast on both of the Educational Access channels.

#### **4.1.5 - HAIS Schedule - 2004**

The funds in this project will be used to advance the following activities as they relate to developing and producing EA cable programs. Over the next 12-month period HAIS will focus its work by:

- Continue programming of *“HAIS Issues & Perspectives”* focusing on the issue of school reform. Key concepts will be examined from the book entitled *“Making Schools Work: A Revolutionary Plan to Get Your Children the Education They Need”* by William Ouchi. Programming that will be produced will consist of what is defined as *“the seven keys to success.”* These keys are:

1. **Every Principal Is an Entrepreneur.**
  - a. Develop one or two shows featuring principals who are excellent role models in this regard.
2. **Every School Controls Its Own Budget.**
  - a. Follow up on *the Issues & Perspectives* programming produced last year on “Weighted Student Formula.”
3. **Everyone Is Accountable for Student Performance and for Budgets.**
4. **Everyone Delegates Authority to Those Below.**
  - a. Authority is delegated to teachers – which is likely where it belongs. Segment will include interviews with teachers who have experienced this type of management style.
5. **There Is a Burning Focus on Student Achievement.**
6. **Every School Is a Community of Learners.**
7. **Families Have Real Choices Among a Variety of Unique Schools.**
  - a. Develop programming which features charter education – showcase four or five successful charters schools with on-site filming of the campuses, the key people, the students and the parents.

- Continuing programming of *HAIS Presents* which is designed to share relevant educational programs from keynotes and conferences intended for a broader cable access audience.
- Continue programming of *Lessons in Leadership* when there is an opportunity to interview and tape significant guests that are present at the UH/HAIS Masters Degree Program in Private School Leadership in the Pacific Basin at Punahou School.
- Design programming entitled *HAIS Special Assignments* which features the Hawaii Schools Digital Media Initiative (HSDMI) grant awardees. Four or five student programs that were funded during HSDMI 2003 will be showcased.
- Develop a maximum of two P-20 programs with a focus on early childhood education.

#### **4.1.6 - HAIS Goals and Objectives - 2004**

The Association’s objectives are to enhance the quality of teaching and learning, to extend education to the underserved, and to share high quality academic programs and services in a more cost efficient manner. HAIS programming will range from motivational, academic and on-going scholastic activities--to single sessions on educational topics of interest to the broader community.

During the year the award will be used to support the following objectives:

- Taping, editing, and delivering above defined programming and additional HAIS topical programs selected for cablecast;

- Continue to foster the development of partnerships that produce student-generated video content from Hawaii's public and private schools; and,
- Refining, partnering and expanding HAIS' capabilities to produce relevant EA cable programming.

The benchmarks that will be utilized for the measurement of these objectives are below.

#### **4.1.7 - HAIS Framework for Measure - 2004**

The following benchmarks will be used to monitor progress, report and to evaluate the year of activities:

- Deliver a minimum of six *HAIS Issues and Perspectives* shows focusing on the issue of school reform;
- Generate at least three *HAIS Presents* cable programs which are designed to share relevant educational information from keynote speakers and conferences;
- Provide continuing management and administrative support for the ongoing development of the Hawaii Schools Digital Media Initiative;
- Produce at least three *HAIS Special Assignments* featured stories showcasing HSDMI grant awardees; and,
- Conceive and produce at least one P-20 program featuring early childhood education.

HAIS will also provide appropriate Educational Access planning input and benchmark information within the timeframes defined in Section 5.0 (Educational Access Calendar - 2004) of this document. HAIS will also provide timely review and execution of an annual agreement with HENC for defined programming during 2004 with the understanding that Section 4.1.0 of this document serves as the defining basis for this award.

#### **4.1.8 – HAIS Reports and Feedback - 2004**

At the mid-point and end of the funding period, HAIS will submit a report containing a summary of the data on the achievements relating to the proposed program activities. These reports will include a list all of the programs produced by HAIS. These reports will be due to HENC by July 15, 2004 and January 15, 2005.

#### **4.1.9 - HAIS Single Point of Contact - 2004**

The following individual will act as the primary contact for this award:

**Hawaii Association of Independent Schools**  
 Robert M. Witt  
 Executive Director  
 Ala Moana Pacific Center, Suite 1212  
 1585 Kapiolani Boulevard  
 Honolulu, Hawaii 96814

Phone: (808) 973-1540  
Fax: (808) 973-1545  
Email: [robertw@hais.org](mailto:robertw@hais.org)  
Web: [www.hais.org](http://www.hais.org)

#### **4.2.0 - University of Hawaii – Educational Access Award - 2004**

##### **4.2.1 - UH Educational Access Award - 2004**

For the timeframe of January 1 – December 31, 2004 HENC recommends that the University of Hawaii be awarded \$393,724.00 for Core Programming Activities.

##### **4.2.2 - UH Project Description - 2004**

The UH Educational Access proposal is a system-wide collaboration among all of the campuses of the University of Hawaii system. The award will provide for the uninterrupted delivery of an Associate of Arts (AA) degree by employing the resources of EA cable and the Internet.

Funding for this project will allow for additional progress toward the continuous availability of the credit courses necessary for the completion of an AA via Educational Access cable. In recent years students have become aware that UH cable courses are a dependable source for advancing their education. Students have also discovered that they can fulfill a significant portion of their education requirements by using the tools of distance education which are currently available. As in years past, the funds from this award will be used to revise aging programs, add new course selections (for greater options), and provide ongoing support for consistent cablecast of such programs on a 24x7 basis.

Stable funding for this project provides benefits to the public by supporting the Associates of Arts Degree offered by the UH community colleges. Four broad examples of the types of public benefits include: transferability of coursework to a baccalaureate granting institution; opportunities for occupational growth, training and skill upgrades; improved economic success for the learner and the State; and, occasion for enjoyment and personal enrichment.

Additionally, the UH will continue to work toward certificate programming designed to address the needs of particular segments of the community who need training versus a credential. The cooperation made possible through this project will allow for further development of certificate programs to meet the identified training and workforce development needs of our community. Finally, the UH will carry on its focus upon the extended public sector who have an interest in a particular subject area--but not necessarily for a certificate or credential.

As in the past, the UH will continue to provide its media production facilities, the faculty salaries for the delivery of the courses (this award provides only for support of faculty during course *development*, not during cable delivery), remote camera equipment, student training/assistance and the support of the statewide distance learning infrastructure to fulfill the objectives of this project.

### **4.2.3 - UH Goals and Objectives - 2004**

The mission of the University of Hawaii is to: provide quality college and university education and training; create knowledge through research and scholarship; provide service through extension, technical assistance, and training; contribute to the cultural heritage of the community; and respond to State needs.

In support of this mission the four primary goals of this award are to:

- 1) Continue to provide a broad range of programming (that corresponds to course work) which allows students to advance toward an AA degree with some flexibility in their schedule and demands upon time;
- 2) Identify and program other credit courses of high demand;
- 3) Develop certificate programs for community training and workforce development in areas of curricular expertise; and,
- 4) Extend informational programs to help students understand and achieve their educational goals.

The UH endeavors to provide all qualified people in Hawaii an equal opportunity for a quality college and university education. Cablecast and information technologies allow the UH to extend its reach beyond the traditional limitation of a classroom and expand access to higher education across the State.

Specifically the funds received from this award will continue to be used for:

- Developing and offering credit courses which apply towards the Associate of Arts degree (this includes the on-going development of new courses, as well as the revision of previously produced courses to keep content and delivery fresh and relevant);
- Identifying, developing and offering certificate programs for training and workforce development in areas of curricular expertise;
- 24x7 infrastructure requirements for the continual cablecast of all programs (except noted maintenance downtimes found in Appendix 2); and,
- Provide informational and other non-credit programming support towards programs intended for the general public which capitalizes on the expertise of the faculty throughout the University system.

The UH will continue to internally support the broadcasting of locally produced programs. and in the spirit of cooperation, the UH will make available its facilities and staff (on a space and personnel available basis) to support programming for Consortium identified initiatives and member entities (i.e. P-20, HSDMI or HAIS specials).

#### **4.2.4 - UH Schedule - 2004**

The proposed year 2004 schedule for UH is as follows:

##### **January - April 2004:**

24x7 cablecast Spring 2004 semester courses and programs;  
Establish the schedule of courses to be produced and revised;  
Plan for Summer 2004 schedule;  
Identify viable certificate programs to be produced;  
Begin production of a certificate program; and,  
Identify and begin production on high demand credit courses beyond the AA.

##### **May - July 2004:**

24x7 cablecast Summer 2004 semester courses and programs;  
Revise/produce courses according to the schedule established during 1st quarter;  
Finalize Fall 2004 semester schedule;  
Continue production on certificate programs;  
Continue production on a high demand credit course; and,  
Submit information for EA Mid-Year 2004 Report.

##### **August - December 2004:**

24x7 cablecast Fall 2004 semester courses and programs;  
Revise/produce courses according to the schedule established above;  
Cablecast Certificate Program;  
Cablecast high demand credit course; and,  
Compile Summer 2004 semester progress report and submit information necessary for EA 2004 Annual Report.

#### **4.2.5 - UH Framework for Measure - 2004**

The following five benchmarks are defined for the purpose of assessment of this project. The 2004 Mid-year and Annual Reports will outline the UH's progress toward the following defined tasks:

1. Produce 3 new credit courses or equivalent during 2004;
2. Revise 6 previously produced credit courses during 2004;
3. Provide approximately 15 credit courses, 1 certificate program and related 24x7 cable programming each semester of the academic year;
4. Continue to update the AA degree program for distance learning; and,
5. Provide for appropriate support services to students working toward their AA degree.

The UH will also provide appropriate Educational Access planning input and benchmark information within the timeframes defined in Section 5.0 (Educational Access Calendar - 2004) of this document. The UH will also provide timely review and execution of an annual agreement with HENC for programming during 2004 with the understanding that implementation of Section 4.2.0 of this document is the basis for this award.

#### **4.2.6 - UH Reporting Structure - 2004**

The University of Hawaii will supply information relating to its Core Programming on its standard progress report template (see Appendix 1, Attachment B) at the close of each semester. These reports will be provided to HENC by July 15, 2004 and January 15, 2005 and will include a list of all programs by title and by category.

#### **4.2.7 - UH Single Point of Contact - 2004**

The following individual will act as the primary contact for this project:

##### **University of Hawaii**

Hae Okimoto  
Manager, Distributed Learning & User Services  
2532 Correa Road, Building 37  
Honolulu, Hawaii 96822

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#### **5.0.0 - Year 2004 Educational Access Calendar**

The 2004-05 calendar for Educational Access is as follows:

- January 31, 2004 - EA Annual Report for Year 2003 is Due.
- February 7, 2004 - EA Funding for 2004 is Released.
- July 15, 2004 - Information Due from Awardees for Mid-Year Report.
- July 31, 2004 - Mid-Year EA Report is Due.
- October 1, 2004 - Begin Planning Process for 2005.
- November 1, 2004 - Discussion Drafts on EA 2005 Proposals due for Review.
- December 1, 2004 - Final EA Proposals/Plans for 2005 Due.
- December 31, 2004 - Annual EA Plan for 2005 Due to `Olelo.
- January 15, 2005 - Information Due from Awardees for 2004 Annual Report.
- January 31, 2005 - EA Annual Report for Year 2004 is Due to `Olelo.

#### **6.0.0 - Summary**

This document constitutes the consolidated plan for Oahu Educational Access activities for the calendar year 2004. Collectively this EA plan allocates \$792,500.00 for Core Programming activities for the cablecast year. As always HENC believes that the activities of each of the entities are collectively vital to a robust Educational Access plan and to accredited education in Hawaii.

This plan is largely an augmentation of the continuing efforts by the EA entity members from previous planning years. This is agreeable, as each of the entities continues to refine, as opposed to rewrite, their individual roles in Hawaii's Educational Access.

Collectively their plans have impact upon, more than one-third of the State's total population in any given year. Clearly not all of this impact is through access programming but it is the Consortium's belief that through effective use of EA program funding, more can be done to extend education's reach and impact.

The total outcome of this award helps to significantly enhance the options available to Hawaii's broader learning community. The two most notable enhancements lie in *time and place*. In today's economy many students are seeking employment prior to graduation or during their schooling. Additionally many high school students are seeking early admission into the University or an early start in their college coursework. The financial basis of this award will help to ensure that cable television remains a viable option for access to all levels of education on a consistent basis.

This plan is believed to be in full compliance with the terms of the Educational Access Agreement signed in 1998. If this is found not to be the case the Education Program Manager will attempt to resolve any issues, concerns or conflicts with `Olelo and/or the Department of Commerce and Consumer Affairs relating to the matters covered in this document. The plan will be made available online via the HENC website:  
<http://www2.hawaii.edu/~henc/>

The Consortium would like to thank `Olelo for allowing the Hawaii Educational Networking Consortium to facilitate this planning process and for the continued funding of Educational Access activities for Hawaii's viewing public.

## **Appendix 1**

### **Examples of 2004 Educational Access Progress Reports**

Attachment A - HDOE

Attachment B - UH

### HDOE 2004 Educational Access Progress Report

**Name of Grantee:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Dates Covered in this Report:** \_\_\_\_\_

UNITS OF MEASURE	PREVIOUS SEMESTER	THIS SEMESTER	YEAR TO DATE
Number of hours of local programming			
Number of hours of credit courses <ul style="list-style-type: none"> <li>• Live</li> <li>• Taped delayed</li> <li>• Rebroadcast</li> </ul>			
Number of hours of non-credit programs <ul style="list-style-type: none"> <li>• Live</li> <li>• Taped delayed</li> <li>• Rebroadcast</li> </ul>			
Number of hours of educational programming From non HDOE Institutions <ul style="list-style-type: none"> <li>• Live</li> <li>• Taped delayed</li> <li>• Rebroadcast</li> </ul>			
Number of students enrolled/using programs			

Significant achievements (qualitative on separate sheet)

List of Programming by Category (on separate sheet)

**UH 2004 Educational Access Progress Report**

Name of Grantee:  
 Contact Person:

Grant Dates:  
 Dates Covered in this Report:

<b>UNITS OF MEASURE</b>	<b>Previous Semester</b>	<b>Fall Semester</b>	<b>Year to Date</b>
number of hours of credit courses • locally produced • purchased/ produced elsewhere • live • tape delayed • rebroadcast			
number of hours of non-credit programs • locally produced • purchased/ produced elsewhere • live • tape delayed • rebroadcast			
number of hours of informational programs • locally produced • purchased/ produced elsewhere • live • tape delayed • rebroadcast			
number of credit courses			
number of non-credit programs			
number of students enrolled in credit courses			

**Significant Achievements**

**List of Programming by Category**

## **Appendix 2.**

### **TEC CHANNEL - Times of UHTV Transmission**

## **TEC Channel – Times of UHTV Transmission**

The following dates exclude the UH's annual technical maintenance downtimes (see below for further details regarding downtime dates). The proposed UHTV hours include:

### **Spring & Summer Semesters 2004**

Sunday-Saturday

January 12, 2004 to August 13, 2004

24 hours/day

### **Fall Semester 2004**

Sunday-Saturday

August 23, 2004 to December 17, 2004

24 hours/day

## **Annual Technical Maintenance Downtime (No UHTV Programming)**

Each year the UH regularly brings their system down for maintenance. These downtimes occur twice a year: 1) from the end of Summer session to the beginning of Fall semester, and, 2) from the end of Fall semester to the beginning of Spring semester. Depending on the school year the exact dates of these downtimes vary, however they generally occur in the same months of August and December.

During the following maintenance downtime, the UH will not provide any UHTV programming to the TEC Channel. However, the Research Channel will be routed to Manoa 2 should the `Olelo programming manager need an alternative resource to fill the channel. The dates of the annual technical maintenance downtimes include:

### **Summer Session 2004 to Fall 2004 Semester**

August 14, 2004 to August 22, 2004

### **Fall 2004 Semester to Spring 2005 Semester**

December 18, 2004 to January 9, 2005

The UH will always consider proposals to amend its schedule if they are deemed in the best interest of PEG access.

### **Appendix 3.**

#### **TEACH CHANNEL - Times of HDOE Transmission**

## **TEACH CHANNEL - TIMES OF HDOE TRANSMISSION**

The TEACH channel plans to provide EA programming on a 24x7 basis during 2004. This will include providing programming on a 24x7 basis during all official State holidays.

The 24x7 signal is also being sent to all of the Neighbor Island cable access centers for use on their K-12 Educational Access channel. On Oahu, `Olelo has requested to override the HDOE provided programming after 10:00 P.M. on weekdays and weekends. HDOE programming will resume at 8:00 A.M.

There are currently no scheduled maintenance windows for Channel 56 during 2004.

As is always the case the Teleschool will always consider proposals to amend its schedule if they are deemed in the best interest of PEG access.